

**Broader Public Sector - Expense Directives**  
**Travel, Meals, Accommodation and Hospitality Expenses**

**Name:** Hollis, Susan  
**Title:** Chief Financial Officer & VP Redevelopment , Building & Food Services  
**Reporting**  
**Period:** April 1, 2018 through September 30, 2018

Date(s) (DD-MM-YYYY)		Amount	Expense Category	Description
26/08/2018	29/08/2018	120.00	Travel - Incidental	Parking receipt (airport) re conference - Madison, WI, USA
		973.31	Travel - Transportation	Airfare receipt re conference - Madison, WI, USA
		1,146.47	Accommodation	Accommodation re conference - Madison, WI, USA
26/08/2018	26/08/2018	50.57	Travel - Transportation	Taxi receipt re conference - Madison, WI, USA
01/04/2018	01/04/2018	700.00	Travel - Transportation	Monthly car allowance
01/05/2018	01/05/2018	700.00	Travel - Transportation	Monthly car allowance
01/06/2018	01/06/2018	700.00	Travel - Transportation	Monthly car allowance
01/07/2018	01/07/2018	700.00	Travel - Transportation	Monthly car allowance
01/08/2018	01/08/2018	700.00	Travel - Transportation	Monthly car allowance
01/09/2018	01/09/2018	700.00	Travel - Transportation	Monthly car allowance
<b>TOTAL EXPENSES</b>		<b>6,490.35</b>		