





St. Joseph's Hamilton Joint Boards of Governors

September 2020

Open Agenda Package - Web Version

mission vision values



OUR MISSION //

Living the Legacy: Compassionate Care. Faith. Discovery.

OUR VISION //

On behalf of those we are privileged to serve, we will deliver an integrated, high quality care experience, pursue and share knowledge, and respect our rich diversity, always remaining faithful to our Roman Catholic values and traditions.

OUR VALUES //

Dignity. Respect. Service. Justice. Responsibility. Enquiry.







Service - it is an honour to serve

Definition

Striving to meet the needs of those we serve with the highest level of quality, integrity and effective communication possible. Building trust with and taking ownership of the needs of those being served.

Behaviours

- · Communicates effectively
- · Is service focused
- · Has integrity











Committee:

St. Joseph's Hamilton Joint Boards of Governors - OPEN SESSION Date: June 25, 2020

Called to order at:

1530 hours

Adjourned: 1730 hours

St. Joseph's Healthcare Hamilton Voting Members:

Mr. A. Korstanie, Ms. L. McNeil, Mr. D. Tonin, Mr. S. Monzavi, Mrs. C. Olsiak, Dr. C. Byrne, Dr. N. Agarwal.

St. Joseph's Villa Dundas Voting Members:

Mr. A. Korstanje, Ms. L. McNeil, Mr. D. Tonin, Ms. M. Martin, Mr. R. Dobson, Dr. L. Harrington, Mrs. B. Beaudoin.

St. Joseph's Homecare Hamilton Voting Members:

Mr. A. Korstanje, Ms. L. McNeil, Mr. D. Tonin, Mrs. B. Beaudoin, Mr. L. Perri, Mr. L. Clayton.

Location:

Dofasco Boardroom - Juravinski Innovation Tower

Present:

Mr. A. Korstanje, Chair, Mr. R. Dobson, Mrs. L. McNeil, Dr. N. Agarwal, Mrs. B. Beaudoin, Dr. L. Harrington, Mr. L. Perri, Mr. L. Clayton, Ms. M. Farrell, Mr. D. Tonin, Ms. M. Martin, Dr. D. Russell, Ms. W. Doyle, Dr. T.

Stewart, Dr. C. Byrne, Mr. S. Monzavi, Dr. P. O'Byrne, Ms. D. Johnson.

Regrets:

Mrs. C. Olsiak, Dr. M. Miller.

Resource Staff:

Ms. F. Voogd, Dr. C. Gosse, Mr. J. Woods, Ms. S. Trowbridge, Mr. J. Aldis, Ms. F. Vavaroutsos, Dr. P.

Bieling, Mr. R. Badzioch, Dr. J. Hunter, Dr. J. Gauldie, Ms. T. Coxon, Ms. M. Ewen, Dr. A. Ganji.

Guests Open: Guests In-Camera:

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NEXT MEETING September	24, 2020	
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PROTOCOL		
1.0 CALL TO ORDER	The meeting was called to order at 1535 hours by A. Korstanje.	
1.1 OPENING PRAYER	L. Perri opened the meeting with a prayer. There was personal reflection with respect to the value of RESPONSIBILITY.	
1.2 INTRODUCTION OF GUESTS	All invited guests were introduced. It was noted that no evaluations will be completed for this meeting.	
IN APPRECIATION	A.Korstanje thanked L. Clayton, C. Byrne and S. Monzavi for their service and commitment during their terms as members of the JBG. Their contributions have been tremendous and they have served the JBG with distinction. Thank you!	
	A.Korstanje thanked W. Doyle for her tremendous service and noted that Winnie is the true embodiment of living the Mission at St. Joseph's. C. Byrne offered a few words of farewell and on behalf of the JBG provided thanks and their deep gratitude for her exemplary service to the organization over her many years at SJHH.	
2.0 CONSENT AGENDA PART "A"	Noted there were no requests to remove items and therefore the following motions were approved:	
	All JBG Voting Members	
	ON MOTION DULY MADE AND SECONDED THE FOLLOWING RESOLUTIONS WERE PASSED:	
	THAT THE AGENDA FOR THE OPEN SESSION OF THE ST. JOSEPH'S HAMILTON JOINT BOARDS OF GOVERNORS BE APPROVED AS CIRCULATED	
	THAT NO CONFLICT OF INTEREST WAS NOTED	
	THAT THE MINUTES OF THE OPEN SESSION OF THE MEETING OF THE ST. JOSEPH'S HAMILTON JOINT BOARDS OF GOVERNORS HELD MAY 28, 2020 BE APPROVED	

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Discussion

3.0 GENERATIVE DISCUSSION

STRATEGIC PLAN UPDATE

- An Alignment Phase Report on the Strategic Plan was provided by the three site Presidents. Key outcomes and accomplishments were outlined for all three organizations.
- The JBG was reminded that the alignment phase was meant to support communications of the Strategic Plan Launch, allow teams to enhance planning and get started on work. The report highlighted the achievements from SJHH, SJHC and SJVD to date.
- Discussion ensued with respect to targets. The JBG is encouraged to continue to challenge the senior leadership with respect to the setting of targets. Strategic Plan priorities have been re-evaluated due to the current Covid-19 situation and it was noted that some initiatives have slowed down while other initiatives have accelerated.
- Suggestion that the legend be clarified with respect to "off target" so that the off target percentage is available for information. It was suggested that a slide be created to highlight a plan on a move forward basis to address "off target" measures.
- In response to a question, it was noted that OHIP has two different billing capabilities when it comes to virtual care. Discussion ensued.

ANNUAL VP PRIORITY REPORTS

- Generative discussion focused on the Annual VP Priority Reports, which were submitted and presented by all senior leadership.
- The organizational chart was also highlighted, and it was noted that the environment is ever changing. Placemats for the three organizations were also provided for information.
- Discussion occurred with respect to leadership development. It was noted that all HR leads in the SJHS have been meeting over the past few months with respect to programming for leadership development. There are some unique programs that will also be developed at the SJHC and SJVD which will address specific leadership development.
- In response to a question, it was noted that a follow up process will occur and updates will be provided through quarterly reports and sub-committees. Further discussion will occur with respect to this issue.
- It was noted that all issues associated with privacy at PointClickCare and Epic have been covered by a Memorandum of Understanding. It was noted that Chief Privacy Officers at both institutions are involved and discussion continues.
- Discussion occurred with respect to physician performance metrics.

4.0 BUSINESS

4.1 QUALITY COMMITTEE

- Changes to the SJHH Hospital 2020/2021 Quality Improvement Plan were highlighted. New templates to measure quality against other hospitals are also under development. Noted that benchmarks could be used for both the QIP and the Strategic Plan.
- The monthly critical incident report for SJHH, SJHC and SJVD for the month of May 2020 were highlighted.
- The SJHH Semi-Annual Incident Report was overviewed.
- An update on SJVD MOLTC inspection and roll out action plans were overviewed.

All JBG Voting Members

ON MOTION DULY MADE AND SECONDED THE FOLLOWING RESOLUTIONS WERE PASSED:

THAT THE MINUTES OF THE QUALITY COMMITTEE MEETING OF JUNE 16, 2020 BE ACCEPTED FOR INFORMATION

Subject	Discussion	
		SJHH Voting Members

ON MOTION DULY MADE AND SECONDED THE FOLLOWING RESOLUTIONS WERE PASSED:

THAT THE REVISED 2020-2021 QUALITY IMPROVEMENT SUBMISSION FOR SJHH BE APPROVED

4.2 OTHER

5.0 REPORTS

THE FOLLOWING REPORTS WERE RECEIVED FOR INFORMATION:

GOVERNANCE COMMITTEE SUMMARY REPORT

• The summary report was highlighted. New JBG and community members have all accepted their appointments on the JBG and JBG subcommittees. Thanks to all JBG members for participating in the Annual OHA Board Self-Evaluation. Results will be shared this Fall. The Governance Model with respect to the Hamilton Health Team was also discussed and discussions will continue over the summer months. L. McNeil attended the Resident's Council Annual Meeting on ZOOM yesterday. It was noted that the level of involvement of the resident's council has been excellent.

TREASURER'S REPORT FROM THE RESOURCE AND AUDIT COMMITTEE

 Overview of the Treasurer's Report was highlighted. KPMG LLP has been appointed as auditors for each of the JBG entities. Impact of Covid-19 on insurance was provided. A project update was also provided.

CHAIR'S REMARKS

Discussion occurred with respect to virtual Family Advisory Council Meetings.
The Chair and Vice Chair attended a recent meeting. It was a positive
experience and an excellent initiative. Board members will be given an
opportunity to attend these virtual meetings at a later date.

REPORT OF PRESIDENTS

SJHC

· There was no further report.

SJVD

· There was no further report.

SJHH

• There was no further report.

REPORT OF THE EVP AND CHIEF NURSING EXECUTIVE

 An update on learner placements, which were paused temporarily on March 15th due to the COVID 19 pandemic was provided.

REPORT OF CHIEF OF STAFF

An update on the Deloitte Report with respect to Physician Assistants, Covid-19
physician response and the Search for the Chief of Laboratory Medicine was
provided.

Subject

Discussion

REPORT OF SJHS PRESIDENT AND CEO

- T. Stewart thanked everyone for their support during these unprecedented times.
- Noted that the IMS Structure for LTC will be wrapping up shortly. Thanks to the SJHS partners for their support.
- An update on the pandemic pay situation was provided.
- Research productivity has been very strong.
- Welcomed D. Davidson as the President and CEO of SJVD Foundation.
- Noted that there is a window of opportunity prior to the potential arrival of a second surge of Covid-19 to move forward and catch up with respect to the ramp up of clinical activity.
- This month's written report focuses on the SJHS Covid-19 response. Highlighted topics included updates on: Re-Opening the Economy – Regional Approach to Phase II, Pandemic Pay, Stronger Together: Strength of SJHS, Testing and Prevention, LTC and Congregate Settings, Recovery and Reintroduction of Services, Responding to Inequities in Ontario's Health System, A New Way Forward – Health System Transformation.

REPORT OF THE PRESIDENT, MEDICAL STAFF ASSOCIATION

· There was no report.

6.0 CONSENT AGENDA PART "B"

Noted there were no requests to remove items and therefore the following motions were approved:

6.1 GOVERNANCE, MISSION AND VALUES COMMITTEE

All JBG Voting Members

ON MOTION DULY MADE AND SECONDED THE FOLLOWING RESOLUTIONS WERE PASSED:

THAT THE MINUTES OF THE GOVERNANCE, MISSION AND VALUES COMMITTEE MEETING OF JUNE 2, 2020 BE ACCEPTED FOR INFORMATION

All JBG Voting Members

ON MOTION DULY MADE AND SECONDED THE FOLLOWING RESOLUTIONS WERE PASSED:

THAT THE MINUTES OF THE SPECIAL MEETING OF THE GOVERNANCE, MISSION AND VALUES COMMITTEE MEETING OF JUNE 4, 2020 BE ACCEPTED FOR INFORMATION

All JBG Voting Members

ON MOTION DULY MADE AND SECONDED THE FOLLOWING RESOLUTIONS WERE PASSED:

THAT D. TONIN (SJHH VOTING MEMBER) BE APPOINTED TO THE CREDENTIALLING ADVISORY COMMITTEE BE APPROVED

6.2 RESOURCE AND AUDIT COMMITTEE

SJHH Voting Members

ON MOTION DULY MADE AND SECONDED THE FOLLOWING RESOLUTIONS WERE PASSED:

THAT THE APPOINTMENT OF KPMG LLP AS AUDITORS FOR SJHH FOR THE YEAR ENDING MARCH 31, 2021 BE APPROVED

SJHC Voting Members

ON MOTION DULY MADE AND SECONDED THE FOLLOWING RESOLUTIONS WERE PASSED:

THAT THE APPOINTMENT OF KPMG LLP AS AUDITORS FOR SJHC FOR THE YEAR ENDING MARCH 31, 2021 BE APPROVED

SJVD Voting Members

ON MOTION DULY MADE AND SECONDED THE FOLLOWING RESOLUTIONS WERE PASSED:

THAT THE APPOINTMENT OF KPMG LLP AS AUDITORS FOR SJVD AND SJVD ESTATES FOR THE YEAR ENDING DECEMBER 31, 2020 BE APPROVED

SJHH Voting Members

ON MOTION DULY MADE AND SECONDED THE FOLLOWING RESOLUTIONS WERE PASSED:

THAT THE SJHH 2018-2021 HOSPITAL SERVICE ACCOUNTABILITY AGREEMENT (HSAA) AMENDING AGREEMENT BE APPROVED

SJHH Voting Members

ON MOTION DULY MADE AND SECONDED THE FOLLOWING RESOLUTIONS WERE PASSED:

THAT THE SJHH 2019-2021 MULTI SECTOR SERVICE ACCOUNTABILITY AGREEMENT (MSAA) AMENDING AGREEMENT BE APPROVED

SJHC Voting Members

ON MOTION DULY MADE AND SECONDED THE FOLLOWING RESOLUTIONS WERE PASSED:

THAT THE SJHC 2019-2021 MULTI SECTOR SERVICE ACCOUNTABILITY AGREEMENT (MSAA) AMENDING AGREEMENT BE APPROVED

SJVD Voting Members

ON MOTION DULY MADE AND SECONDED THE FOLLOWING RESOLUTIONS WERE PASSED:

THAT THE SJVD 2019-2021 LONG TERM CARE SERVICE ACCOUNTABILITY AGREEMENT (LSAA) AMENDING AGREEMENT BE APPROVED

SJVD Voting Members

ON MOTION DULY MADE AND SECONDED THE FOLLOWING RESOLUTIONS WERE PASSED:

THAT THE SJVD 2019-2021 MULTI SECTOR SERVICE ACCOUNTABILITY AGREEMENT (MSAA) AMENDING AGREEMENT BE APPROVED

Subject Disc	ussion		
	SJHH Voting Members		
	ON MOTION DULY MADE AND SECONDED THE FOLLOWING RESOLUTIONS WERE PASSED:		
	THAT THE SJHH ATTESTATION FOR THE PERIOD OF APRIL 1, 2019-MARCH 31, 2020, PREPARED IN ACCORDANCE WITH SECTION 15 OF OTHE BROADER PUBLIC SECTOR ACCOUNTABILITY ACT (BPSAA) BE APPROVED		
	SJHC Voting Members		
	ON MOTION DULY MADE AND SECONDED THE FOLLOWING RESOLUTIONS WERE PASSED:		
	THAT THE SJHC DECLARATION OF COMPLIANCE FOR THE MSAA FOR THE PERIOD OF APRIL 1, 2019 TO MARCH 31, 2020 BE APPROVED		
	SJVD Voting Members		
	ON MOTION DULY MADE AND SECONDED THE FOLLOWING RESOLUTIONS WERE PASSED:		
	THAT THE SJVD DECLARATION OF COMPLIANCE FOR THE MSAA FOR THE PERIOD OF APRIL 1, 2019 TO MARCH 31, 2020 BE APPROVED		
7.0 INFORMATION ITEMS			
7.1 REPORTS FROM FOUNDATIONS	 SJHH Foundation An update on Foundation activities was provided. It was noted that the Foundation received another clean "unqualified" audit opinion from KPMG for the 2019-2020 fiscal year. A comprehensive update on mental health fundraising activities was provided. Noted that several "virtual" fall events are underway. I Davidson was congratulated on his appointment as President and CEO SJVD. 		
	 SJVD Foundation An update on the SJVD Foundation activities was provided. Face to face visits with lead donors have begun in a socially distanced environment. Comfort in Community Updates continue to be provided to the community each week. The Foundation has undergone audit and a clean audit has been received for 2019-2020. 		
7.2 WALKABOUT AND COUNCIL MEETING SCHEDULES	 Executive Walkabout Schedule and Council Meeting Schedule – noted that in person visits have been suspended at this time, however virtual visits are being planned at this time. 		
8.0 ADJOURNMENT	There was no further business and the meeting adjourned.		

Subject	Discussion
	Adriaan Korstanje, Chair Melissa Farrell, Secretary Fadia Voogd, Recorder