



## **St. Joseph's Hamilton Joint Boards of Governors**

*November 2017*

*Open Agenda Package – Web Version*

OUR  
mission  
vision  
values



**OUR MISSION //**

Living the Legacy: Compassionate Care. Faith. Discovery.

**OUR VISION //**

On behalf of those we are privileged to serve, we will deliver an integrated, high quality care experience, pursue and share knowledge, and respect our rich diversity, always remaining faithful to our Roman Catholic values and traditions.

**OUR VALUES //**

Dignity. Respect. Service. Justice. Responsibility. Enquiry.

**Mission:** Living the Legacy – Compassionate Care.  
Faith. Discovery.

**Vision:** On behalf of those we are privileged to serve, we will: deliver an integrated high quality care experience, pursue and share knowledge, respect our rich diversity, always remaining faithful to our Roman Catholic values and traditions.

**Values:** We commit ourselves to demonstrate in all that we undertake, the vision and values that inspired our Founders, the Sisters of St. Joseph. These are: **Dignity, Respect, Service, Justice, Responsibility and Enquiry.**

# JBG Values

## Responsibility – stewardship



### Definition

Being a supportive and positive example for other team members. Being committed to meeting a high work standard. Continual learning and responsible use of time, human, financial and other resources directed to the common good.

### Behaviours

- Is a leader
- Demonstrate resource consciousness
- Demonstrates a commitment to continual learning
- Fosters teamwork by supporting team decisions and building trust

**St. Joseph's Hamilton Joint Boards of Governors – Open Agenda**  
**Thursday, November 23, 2017**  
**3:30 – 6:00 p.m.**

***Dofasco Boardroom – 2<sup>nd</sup> Floor – Juravinski Innovation Tower – T2215***

- Elected Members** Mr. Sonny Monzavi (Chair), Mr. Lee Clayton, Dr. Naresh Agarwal, Mr. Peter Tice, Dr. Mary Guise, Mr. Ray Rocci, Ms. Moira Taylor, Mr. Tony Thoma, Mr. David Tonin, Mr. Adriaan Korstanje, Ms. Lynn McNeil, Mr. Rod Dobson, Mrs. Barb Beaudoin, Mrs. Catherine Olsiak, Dr. Carolyn Byrne.
- Ex-Officio Members** Dr. Anil Kapoor, Ms. Winnie Doyle, Dr. Tom Stewart, Dr. David Higgins, Dr. Paul O'Byrne, Dr. Kevin Smith.
- Senior Management Team** Dr. Carolyn Gosse, Dr. Jack Gaudie, Mr. Brian Guest
- Resource** Ms. Sonali Makawita, Mrs. Fadia Voogd, Ms. Sera Filice-Armenio, Ms. Maureen Ellis.
- Guest(s):** Mr. Fred Burke, Mr. Ken Kawall, Mr. Barry Wright, Dr. Peter Margetts.
- VALUES:** D = dignity, R1 = respect, S = service, J = justice, R2 = responsibility, E = enquiry

Time	Item	Topic	Motion	Values	Lead	Page
<b>3:35pm</b>	<b>1.0</b>	<b>Call to Order</b>				
	1.1	<i>Opening Prayer and Reflection on RESPONSIBILITY</i>		R2	C. Olsiak All	
	1.2	<i>Introduction of Guests</i>				
	1.3	<i>Declaration of Conflict of Interest</i>				
	1.4	<i>Approval of Agenda</i>	<b>All JBG Voting Members: THAT THE OPEN AGENDA OF THE NOVEMBER 23, 2017 ST. JOSEPH'S HAMILTON JOINT BOARDS OF GOVERNORS COMMITTEE MEETING BE APPROVED</b>	R2	S. Monzavi	
<b>3:55pm</b>	<b>2.0</b>	<b>Consent Agenda</b>				
	2.1	<i>Approval of St. Joseph's Hamilton Joint Boards of Governors Open Minutes</i>	<b>All JBG Voting Members: THAT THE OPEN MINUTES OF THE SEPTEMBER 28, 2017 ST. JOSEPH'S HAMILTON JOINT BOARDS OF GOVERNORS MEETING BE APPROVED</b>	R2	S. Monzavi	

Time	Item	Topic	Motion	Values	Lead	Page
	2.2	<i>Governance Mission and Values Committee Minutes and Motions</i>  <i>E-Materials – Webex – Hamilton Community Health Working Group – Anchor</i>	<u>All JBG Voting Members</u> <b>THAT THE MINUTES OF THE GOVERNANCE, MISSION AND VALUES COMMITTEE MEETING OF NOVEMBER 7, 2017 BE ACCEPTED FOR INFORMATION</b>	R2	A.Korstanje  D. Higgins	
	2.3	<i>Resource and Audit Committee Minutes and Motions</i>	<u>All JBG Voting Members</u> <b>THAT THE MINUTES OF THE RESOURCE AND AUDIT COMMITTEE MEETING OF NOVEMBER 22, 2017 BE ACCEPTED FOR INFORMATION</b> <i>(NOTE: MINUTES WILL BE ON THE BLOTTER)</i>  <u>SJHH Voting Members</u> <b>THAT THE COMMUNITY ACCOUNTABILITY PLANNING SUBMISSION (CAPS) FOR SJHH BE APPROVED</b>  <u>SJVD Voting Members</u> <b>THAT THE COMMUNITY ACCOUNTABILITY PLANNING SUBMISSION (CAPS) FOR SJVD BE APPROVED</b>  <u>SJHC Voting Members</u> <b>THAT THE COMMUNITY ACCOUNTABILITY PLANNING SUBMISSION (CAPS) FOR SJHC BE APPROVED</b>  <u>SJHH Voting Members</u> <b>THAT THE SJHH SIGNING OF CHEQUES AND ELECTRONIC FUND TRANSFERS (EFT) POLICY</b>		L. McNeil	

Time	Item	Topic	Motion	Values	Lead	Page
			<b>BE APPROVED</b>			
<b>4:00pm</b>	<b>3.0</b>	<b>Quality &amp; Patient Safety</b>				
	3.1	<i>Quality Committee Minutes, Motions and Report</i>	<u>All JBG Voting Members</u> <b>THAT THE MINUTES OF THE QUALITY COMMITTEE MEETING OF NOVEMBER 14, 2017 BE ACCEPTED FOR INFORMATION</b>	S	D. Tonin	
<b>4:15pm</b>	<b>4.0</b>	<b>Medical Advisory Committee Presentation</b>				
		There is no MAC Presentation this month				
<b>4:40pm</b>	<b>5.0</b>	<b>Reports</b>				
	5.1	<i>Report of Chair</i>		R2	S. Monzavi	
	5.2	<i>Report of the President and CEO, St. Joseph's Health System</i>		R2	K. Smith	
	5.3	<i>Report of Presidents</i>		R2/S	D. Higgins C. Gosse B. Guest	
	5.4	<i>Report of the Chief Nursing Executive</i>		R2/S	W. Doyle	
	5.5	<i>Report of the Vice President Research</i>  <i>E-Materials: Webex presentation – Translational Research Program</i>		R2	J. Gauldie  P. Margetts	
	5.6	<i>Report of the Chief of Staff</i>		R2	T. Stewart	
	5.7	<i>Report of President, Medical Staff Association</i>		R2	A. Kapoor	
	5.8	<i>Report of the President SJVD Foundation</i> <i>SJHH Foundation</i>		R2	M. Ellis S. Filice-Armenio	

Time	Item	Topic	Motion	Values	Lead	Page
4:50pm	6.0	<b>Information / Education Items</b>				
	6.1	Walkabout Schedule and Council Meeting Schedule		R2 / E	S. Monzavi	
	6.2	HNHB LHIN Board Meeting Briefing Notes				
4:50pm	6.0	<b>Adjournment</b>				
	6.1	<i>Motion to adjourn</i>	<u>All JBG Voting Members:</u> <b>THAT THE OPEN SESSION OF THE ST. JOSEPH'S HAMILTON JOINT BOARDS OF GOVERNORS MEETING BE ADJOURNED</b>		S. Monzavi	
4:50pm	7.0	<b>Break followed by Closed Session</b>				





Committee: **St. Joseph's Hamilton Joint Boards of Governors – OPEN SESSION** Date: September 28, 2017  
 Called to order at: 1530 hours Adjourned: 1655 hours

**St. Joseph's Healthcare Hamilton Voting Members:**

**Mr. S. Monzavi, Mr. A. Korstanje, Ms. L. McNeil, Mr. P. Tice, Mrs. C. Olsiak, Dr. C. Byrne, Dr. N. Agarwal.**

**St. Joseph's Villa Dundas Voting Members:**

**Mr. S. Monzavi, Mr. A. Korstanje, Ms. L. McNeil, Mr. R. Rocci, Mrs. M. Taylor, Mr. T. Thoma, Mr. R. Dobson.**

**St. Joseph's Homecare Hamilton Voting Members:**

**Mr. S. Monzavi, Mr. A. Korstanje, Ms. L. McNeil, Dr. M. Guise, Mr. L. Clayton, Mr. D. Tonin, Mrs. B. Beaudoin.**

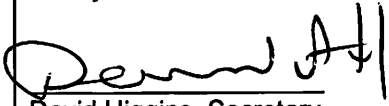
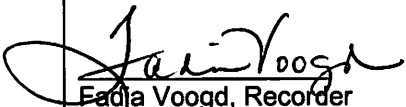
Location: Dofasco Boardroom – Juravinski Innovation Tower  
 Present: Mr. S. Monzavi, Chair, Mr. A. Korstanje, Mr. R. Dobson, Mr. T. Thoma, Mrs. B. Beaudoin, Dr. C. Byrne, Dr. T. Stewart, Mr. L. Clayton, Mr. R. Rocci, Dr. M. Guise, Mr. D. Tonin, Mrs. M. Taylor, Mrs. L. McNeil, Mrs. C. Olsiak.  
 Regrets: Ms. W. Doyle, Dr. K. Smith, Dr. P. O'Byrne, Mr. P. Tice, Dr. N. Agarwal, Dr. A. Kapoor.  
 Resource Staff: Dr. D. Higgins, Mrs. F. Voogd, Mr. D. Bernardo, Dr. C. Gosse, Ms. S. Makawita.  
 Guests: Dr. J. Hunter, Dr. R. McDonagh, Dr. J. Hirota, Ms. M. Zhu, Ms. L. Volman.  
 NEXT MEETING: November 23, 2017

Subject	Discussion
<b>1. PROTOCOL</b>	
<b>1.0 CALL TO ORDER</b>	The meeting was called to order at 1530 hours by S. Monzavi.
<b>1.1 OPENING PRAYER</b>	R. Dobson opened the meeting with a prayer. There was reflection with respect to the value of JUSTICE.
<b>1.2 INTRODUCTION OF NEW JBG MEMBERS</b>	S. Monzavi welcomed new board members L. Clayton to the JBG.
<b>1.3 INTRODUCTION OF VP PEOPLE AND ORGANIZATIONAL EFFECTIVENESS</b>	S. Monzavi welcomed and introduced J. Hunter the new VP, People and Organizational Effectiveness. S. Monzavi also welcomed S. Makawita to the JBG as part of the resource team.
<b>1.4 INTRODUCTION OF GUESTS</b>	All invited guests were introduced.
<b>1.5 DECLARATION OF CONFLICT OF INTEREST</b>	There was no conflict of interest declared.
<b>1.6 APPROVAL OF AGENDA</b>	<p style="text-align: center;"><u>All JBG Voting Members</u></p> <p><i>ON MOTION DULY MADE AND SECONDED THE FOLLOWING RESOLUTION WAS PASSED:</i></p> <p><b>THAT THE ST. JOSEPH'S HAMILTON JOINT BOARDS OF GOVERNORS AGENDA BE APPROVED AS CIRCULATED</b></p>

Subject	Discussion
<p><b>2. CONSENT AGENDA</b></p> <p><b>2.1 APPROVAL OF ST. JOSEPH'S HAMILTON JOINT BOARDS OF GOVERNORS OPEN MINUTES</b></p> <p><b>2.2 GOVERNANCE, MISSION AND VALUES COMMITTEE MINUTES AND MOTIONS</b></p> <p><b>2.3 RESOURCE AND AUDIT COMMITTEE MINUTES AND MOTIONS</b></p> <p><b>3. QUALITY AND PATIENT SAFETY</b></p> <p><b>3.1 QUALITY COMMITTEE MINUTES, MOTIONS AND REPORT</b></p>	<p style="text-align: center;"><u>All JBG Voting Members</u></p> <p><i>ON MOTION DULY MADE AND SECONDED THE FOLLOWING RESOLUTION WAS PASSED:</i></p> <p><b>THAT THE MINUTES OF THE OPEN SESSION OF THE JUNE 29, 2017 ST. JOSEPH'S HAMILTON JOINT BOARDS OF GOVERNORS COMMITTEE BE APPROVED</b></p> <ul style="list-style-type: none"> <li>• There was no further discussion.</li> </ul> <p style="text-align: center;"><u>All JBG Voting Members</u></p> <p><i>ON MOTION DULY MADE AND SECONDED THE FOLLOWING RESOLUTION WAS PASSED:</i></p> <p><b>THAT THE MINUTES OF THE GOVERNANCE, MISSION AND VALUES COMMITTEE OF SEPTEMBER 5, 2017 BE ACCEPTED FOR INFORMATION</b></p> <ul style="list-style-type: none"> <li>• It was noted that the multiyear plan has been rolled out more broadly across the organization. The Hospital Annual Planning Submission (HAPS) will be brought forward to the January JBG for approval.</li> <li>• An update on the Request For Offer (RFO) with respect to funding the Dovetale Project was provided.</li> <li>• The Hospital Care Connector Project was highlighted.</li> </ul> <p style="text-align: center;"><u>All JBG Voting Members</u></p> <p><i>ON MOTION DULY MADE AND SECONDED THE FOLLOWING RESOLUTION WAS PASSED:</i></p> <p><b>THAT THE MINUTES OF THE RESOURCE AND AUDIT COMMITTEE OF SEPTEMBER 20, 2017 BE ACCEPTED FOR INFORMATION</b></p> <p style="text-align: center;"><u>All JBG Voting Members</u></p> <p><i>ON MOTION DULY MADE AND SECONDED THE FOLLOWING RESOLUTION WAS PASSED:</i></p> <p style="text-align: center;"><u>All JBG Voting Members</u></p> <p><b>THAT THE 2017-2018 RESOURCE AND AUDIT COMMITTEE TERMS OF REFERENCE AND WORK PLAN BE APPROVED</b></p> <ul style="list-style-type: none"> <li>• A patient story was provided by C. Gosse with respect to the Integrated Comprehensive Care (ICC) Program. This story demonstrated the progress of work completed since the start of the ICC project in 2012.</li> <li>• A webex on the quality report for the ICC Program, as well as a webex for Mapping Our Future Q1 Update was presented.</li> <li>• The monthly critical incident report for SJHH, SJHC and SJVD was reviewed.</li> <li>• The 2017/2018 workplan and terms of reference were reviewed and endorsed.</li> <li>• Discussion occurred with respect to fall rates and further follow up will occur at a future meeting.</li> </ul>

Subject	Discussion
<p><b>4. MEDICAL ADVISORY COMMITTEE PRESENTATION</b></p> <p><b>5. REPORTS</b></p> <p><b>5.1 REPORT OF CHAIR</b></p> <p><b>5.2 REPORT OF PRESIDENT AND CEO, ST. JOSEPH'S HEALTH SYSTEM</b></p> <p><b>5.3 REPORT OF PRESIDENTS</b></p> <p><b>5.4 REPORT OF THE CHIEF NURSING OFFICER</b></p>	<p style="text-align: center;"><u>All JBG Voting Members</u></p> <p><i>ON MOTION DULY MADE AND SECONDED THE FOLLOWING RESOLUTION WAS PASSED:</i></p> <p><b>THAT THE MINUTES OF THE QUALITY COMMITTEE OF SEPTEMBER 12, 2017 BE ACCEPTED FOR INFORMATION</b></p> <ul style="list-style-type: none"> <li>• R. McDonagh gave an informative presentation on redefining clinical and academic obstetrics and gynecology practice at SJHH. Efficiencies and advances, which include the establishment of EPAC and ED Offload Clinics were highlighted. Research, safe transitions of care, reduced length of stays and links to Mental Health/Women's Health Concerns Clinic were highlighted. Projects have been co-designed in partnership with patients and families. It was noted that this project includes care for the vulnerable and disadvantaged, which is the cornerstone of our Mission.</li> <li>• December 2<sup>nd</sup> at 2 am marks the Go Live date for Dovetale. Thanks were extended to the ICT Subcommittee, led by L. McNeil, for their dedication and hard work over the summer months. It was noted that all JBG and Committee meetings for the month of October are cancelled to allow staff to focus on the final stages of this project.</li> <li>• There are system pressures with respect to bed availability across Ontario. Government is working to address these challenges.</li> <li>• The Mission Legacy Awards will be presented on Tuesday October 3<sup>rd</sup> from 1-3 pm in the Miller Amphitheatre.</li> <li>• There was no report.</li> <li>• In response to a question, it was noted that there are gaps in care paths and these are under review through Behavioural Support Ontario. As a system, we are focusing on all these areas of care.</li> <li>• An update on the Bayshore partnership was provided.</li> <li>• It was noted that there are several initiatives underway to begin to address the important issues which were highlighted with respect to seniors in the recent Canadian Institute for Health Information (CIHI), Seniors in Transition: Exploring Pathways Across the Care Continuum".</li> <li>• Discussion occurred with respect to the Community Connector – Senior Isolation Project.</li> <li>• The report highlighted improving care for seniors with responsive behaviours, a pilot project started in May 2017. This pilot project will occur on two acute medicine inpatient units, where all members of the inter-professional team will come together to collaboratively assess and develop care plans for these complex patients. L. Volman provided context around the issues of responsive behaviours and noted that the goal is to develop individual plans for each patient.</li> </ul>

Subject	Discussion
<p><b>5.5 VICE PRESIDENT RESEARCH</b></p>	<ul style="list-style-type: none"> <li>• D. Cartwright is retiring on September 29<sup>th</sup> as Executive Director of the Father Sean O'Sullivan Research Centre. Dr. Gail Martin has been appointed Executive Director of FSORC.</li> <li>• It was noted that SJHH, HHS and McMaster University have continued interest in developing a Centre for Chronic Lung Disease.</li> </ul> <p><b>ACTION: JBG HAS REQUESTED THAT FURTHER TOURS BE ORGANIZED OF VARIOUS RESEARCH AREAS</b></p>
<p><b>5.5.1 Basic Science Discovery Research – see e-materials</b></p>	<ul style="list-style-type: none"> <li>• J. Hirota was thanked for his extremely informative presentation on Basic Science Discovery Research in Lung Immunology: Fuel for Downstream Innovation. Extensive discussion ensued with respect to this innovative research and it was noted that this methodology can be applied to other diseases.</li> <li>• In response to a question, it was noted that there is a standard intellectual property agreement in the City. It was noted that all research projects must be approved through the Hamilton Integrated Research Ethics Board (HiREB).</li> </ul>
<p><b>5.6 REPORT OF THE CHIEF OF STAFF</b></p>	<ul style="list-style-type: none"> <li>• An update was provided on Search Committee for a NHS/SJHH Joint Mental Health and Addictions Chief and the Search Committee for a new Chair of the Hamilton Integrated Research Ethics Board.</li> <li>• A Search Committee has now been struck for a new Chief, Obstetrics and Gynecology.</li> <li>• An update on physician recruitment, family practice direct access, partnership work with the Niagara Health System and Haldimand War Memorial Hospital was provided.</li> <li>• OMA MOHLTC contract negotiations are currently underway.</li> <li>• The DI Program has received a 2017 PAIRO Residency Program Excellence Award.</li> </ul>
<p><b>5.7 REPORT OF THE PRESIDENT PROFESSIONAL STAFF ASSOCIATION</b></p>	<ul style="list-style-type: none"> <li>• There was no report.</li> </ul>
<p><b>5.8 REPORT OF PRESIDENT</b></p>	
<p><b>SJVD FOUNDATION</b></p>	<ul style="list-style-type: none"> <li>• On September 19<sup>th</sup> a residential hospice media event was held at SJVD with 100 guests in attendance who gathered to participate in a media event on the site where the new Hospice will be constructed at St. Joseph's Villa. The new hospice is slated to open its doors in 2019. A brochure and news article was circulated for information.</li> <li>• The Annual Neil McArthur Golf Tournament will be held on Tuesday, October 3<sup>rd</sup> at Dundas Valley Golf and Country Club. The event was sold out in July.</li> <li>• Road2Hope – JBG members are invited to Run, Walk or Cheer for Team Villa at this year's race. All JBG members were encouraged to participate in some way.</li> </ul>
<p><b>SJHH FOUNDATION</b></p>	<ul style="list-style-type: none"> <li>• August 17<sup>th</sup> saw the dedication of a statue called "When I was Sick". The statue was donated to SJHH by the Mercanti Family in memory of brother Morris Mercanti.</li> <li>• Significant major gift activity and new gifts were secured this past summer to support SJHH highest priority needs.</li> </ul>

Subject	Discussion
<p><b>6. INFORMATION EDUCATION ITEMS</b></p> <p><b>7. OTHER BUSINESS</b></p> <p><b>8. ADJOURNMENT</b></p>	<ul style="list-style-type: none"> <li>• SJHH Golf Tournament was held on September 7<sup>th</sup> and over \$100K was raised.</li> <li>• On October 5<sup>th</sup>, A Mental Health Morning Breakfast will feature Lieutenant General Romeo Dallaire as the keynote speaker. This breakfast is presented by ArcelorMittal Dofasco in support of the Mental Health and Addiction Program at SJHH.</li> <li>• On November 4<sup>th</sup>, the 20<sup>th</sup> Anniversary St. Joseph's Healthcare Foundation Gala "An Evening in Venice" will be held at Liuna Station.</li> <li>• There are various upcoming community events, including a Halloween Bash being presented by Ancaster Morning Rotary on October 28<sup>th</sup> in support of St. Joseph's Youth Wellness Centre.</li> </ul> <ul style="list-style-type: none"> <li>• Patient/Family Council Walkabout Schedules</li> <li>• There was no other business.</li> </ul> <p><b>THAT THE OPEN SESSION OF THE ST. JOSEPH'S HAMILTON JOINT BOARDS OF GOVERNORS BE ADJOURNED</b></p> <p>_____  Sonny Monzavi, Chair</p> <p>  _____  David Higgins, Secretary</p> <p>  _____  Fadja Voogd, Recorder</p>