

Hamilton Board Committee

*Thursday, February 23, 2012
15:30 pm*

*Dofasco Boardroom – Juravinski
Innovation Tower*

Open Session



St. Joseph's
Healthcare  Hamilton

St. Joseph's
Home  Care

HAMILTON BOARD COMMITTEE (HBC)

February 23, 2012 – Juravinski Innovation Tower –1530 hours

OPEN SESSION

| | Page(s) | Time |
|---|---------|-----------|
| 1. PROTOCOL | | |
| 1.1 Call to Order – Mr. B. Gould 1.2 Opening Prayer - Mr. J. LoPresti 1.3 Introduction of Guests 1.4 Declaration of Conflict of Interest | | 3:30-3:35 |
| 2. APPROVAL OF AGENDA – Mr. B. Gould | | |
| 3. ADDITIONS TO THE AGENDA – Mr. B. Gould | | 3:35-3:40 |
| 4. APPROVAL OF THE HAMILTON BOARD COMMITTEE MINUTES OF JANUARY 26, 2012 (OPEN) | 1-3 | |
| <u>Motions for Approval:</u> <p style="text-align: center;"><u>Hamilton Board Committee</u></p> | | |
| 4.1 That the minutes of the January 26, 2012 Hamilton Board Committee be approved | | |
| 5. REPORTS | | |
| 5.1 Chair's Report – Mr. B. Gould | | 3:40-3:45 |
| 5.2 President's Report – Dr. D. Higgins/Mr. S. Gadsby/Mrs. K. Ciavarella | 4-8 | 3:45-3:50 |
| 5.3 President of the Medical Staff – Dr. T. Packer | | 3:50-3:55 |
| 5.4 St. Joseph's Healthcare Foundation and St. Joseph's Villa Foundation – Ms. S. Filice-Armenio/Ms. M. Ellis | 9-10 | 3:55-4:00 |
| 6. OTHER BUSINESS | | 4:00-4:05 |
| 7. INFORMATION ITEMS | | |
| 8. MOTION TO MOVE INTO THE CLOSED SESSION | | |

Note: Trustees who wish to have items moved from the Consent Agenda to the Closed/Open Agenda should contact the President's Office prior to the Board Meeting. Trustees also have an opportunity to make this request when the agenda is presented at the Board Meeting.

Committee: Hamilton Board Committee – OPEN SESSION Date: January 26, 2012

Called to order at: 1500 hours Adjourned: 1530 hours

Location: Dofasco Boardroom – 2nd Floor Juravinski Innovation Tower

Present: Mr. B. Gould, Chair, Mr. C. Santoni, Mr. T. Thoma, Mr. J. LoPresti, Mr. R. Rocci, Mrs. M. Dow, Mrs. M. Taylor, Mr. S. Monzavi, Dr. M. Guise, Ms. W. Doyle, Dr. T. Packer, Mr. T. Valeri, Dr. J. Kelton, Mrs. I. Schachler.

Regrets: Dr. P. Tice, Dr. H. Fuller.

Resource Staff: Dr. D. Higgins, Mr. S. Gadsby, Ms. F. Ros, Ms. S. Filice-Armenio, Ms. J. Fry, Ms. V. Dodds, Mrs. K. Ciavarella, Ms. M. Ellis.

Guests: Dr. M. Crowther, Mr. D. Bakker, Ms. G. Currie, Mr. R. Cercone, Mr. J. Woods, Mr. B. Herechuk, Mrs. K. Langstaff.

NEXT MEETING February 23, 2012

| Subject | Discussion |
|--|--|
| 1. PROTOCOL | |
| 1.1 CALL TO ORDER | The meeting was called to order at 1500 hours by B. Gould. |
| 1.2 OPENING PRAYER | R. Rocci opened the meeting with a prayer. |
| 1.3 GUESTS | All guests in attendance were introduced. |
| 1.4 DECLARATION OF CONFLICT OF INTEREST | There was no declaration of conflict of interest. |
| 2. APPROVAL OF AGENDA | It was MOVED by S. Monzavi, SECONDED by R. Rocci, VOTED AND CARRIED: THAT THE HAMILTON BOARD COMMITTEE AGENDA BE APPROVED AS CIRCULATED |
| 3. ADDITIONS TO THE AGENDA | There were no additions to the open agenda. |
| 4. APPROVAL OF THE MINUTES | It was MOVED by M. Dow, SECONDED by J. LoPresti, VOTED AND CARRIED THAT THE MINUTES OF THE HAMILTON BOARD COMMITTEE (OPEN) OF DECEMBER 21, 2011 BE APPROVED |
| 5. REPORTS | |
| 5.1 Chair's Report | B. Gould reported the following: <ul style="list-style-type: none"> At this extended meeting, there will be specific generative discussion on the topics of strategic planning and research at SJHH. Dr. T. Packer, President, Medical Staff Association was welcomed to her first meeting of the HBC. |


| Subject | Discussion |
|--|--|
| <p>5.2 President's Report</p> | <p><u>D. Higgins – President – St. Joseph's Healthcare</u></p> <ul style="list-style-type: none"> The generator switch over to the new A and B generators is now complete at the Charlton Campus. As a result of installing these new generators we are able to backup both generators with 100% redundancy. This makes SJHH a leader in Ontario as one of the few hospitals who have 100% generator power redundancy. K. Langstaff gave an overview and summary of the generator switch project. In response to a question, it was noted that the Villa has a backup generator. <p><u>K. Ciavarella – President and CEO – St. Joseph's Home Care</u></p> <p>There was no further update in addition to the written report.</p> <p><u>S. Gadsby – President. St. Joseph's Villa Dundas</u></p> <p>There was no further update in addition to the written report.</p> |
| <p>5.3 President of the Medical Staff</p> | <p>There was no report.</p> |
| <p>5.4 St. Joseph's Healthcare Foundation and St. Joseph's Villa Foundation</p> | <p><u>St. Joseph's Healthcare Foundation</u></p> <p>There was no further update in addition to the written report.</p> <p><u>St. Joseph's Villa Foundation</u></p> <ul style="list-style-type: none"> SJV Dundas has been selected to receive \$145,000 from the AVIVA Community Fund for the SIM gym. All HBC members were thanked for their tremendous support of this initiative and sponsors Pearson Dunn were instrumental in the request achieving a positive outcome. A truly tremendous community effort has resulted in an exceptional result. The 11th Annual St. Joseph's Villa Dundas Gala Event, "Grand Ole Gala" will be held on April 20th at Liuna Station. |
| <p>6. OTHER BUSINESS</p> | <ul style="list-style-type: none"> The Board continues to participate on the Senior Management Team walkabouts. This month, a walkabout was conducted on the Charlton Campus – Health Records Department. Document and computer handling systems for health records were reviewed. Review is also underway as to the feasibility and costs associated with e-records. It was noted that many of the hospital department systems do utilize electronic records, i.e. Diagnostic Imaging and Laboratory Medicine. It was noted that the area is equipped with security access codes and the Fire Marshall conducts a review of the physical space on a regular basis. In response to a question, the department is equipped with fire and sprinkler alarms |
| <p>7. INFORMATION ITEMS</p> | <p>There were no information items.</p> |
| <p>8. MOTION TO MOVE INTO THE CLOSED SESSION</p> | <p>There was no further business and the meeting adjourned at 1530 hours.</p> <p>It was MOVED by J. LoPresti, SECONDED by C. Santoni, VOTED AND CARRIED</p> <p>THAT THE HBC MOVE INTO THE CLOSED SESSION OF THE JANUARY 26, 2012 HBC</p> |

Subject

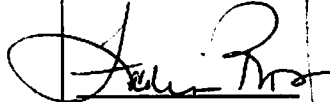
Discussion



Ben Gould, Chair



David Higgins, Secretary



Fadia Ros, Recorder

OPEN REPORT TO THE HAMILTON BOARD COMMITTEE – FEBRUARY 2012

SECTION 1: HBC REPORTING

1.0 Environmental Scan

1.1 SJVD: 2010 Annual Report of the Geriatric and Long-Term Care Review Committee

In 2010, the Office of the Chief Coroner Geriatric and Long-Term Care Review Committee reviewed a total of 11 coroners' cases that were referred to them involving elderly residents of acute care and long term care homes. Upon reviewing the cases, the committee generated a total of 22 recommendations aimed at preventing future similar deaths. These recommendations focused on issues and concerns related to:

- Medical and Nursing Management
- Communication and Documentation
- Use of Drugs in the Elderly
- Admissions, Discharge and Transfer Procedures
- The Acute Care and Long Term Care Industry in Ontario, including the Ministry of Health and Long-Term Care

The recommendations focus on preventing future similar deaths by building awareness and recognition of issues affecting the geriatric and long-term care communities within Ontario.

For further information the entire report is available at:

http://www.mcscs.jus.gov.on.ca/english/DeathInvestigations/office_coroner/PublicationsandReports/OCC_pubs.html

1.2 SJHC: Ontario government's Action Plan for Health Care (Minister Mathews speech)

Community and Home Care highlights

- Under the umbrella of a new Senior Care Strategy, the Minister of Health and Long Term Care outlines proposals to provide 3 million new hours of personal support to seniors in their homes, expand doctor house calls, and better coordination of how resources are allocated
- Greater public investments in home care and community support services
- Reforming the funding model to move away from a provider centered system and to a patient centered system
- Shift resources into home care, and extended family care helping to reduce the number of unnecessary emergency room visits
- Timely proactive intervention to avoid larger expenses of acute care later, including the expansion of Telemedicine Ontario
- Health Quality Ontario (HQO) to assist in the process of bringing evidence based health care into practice
- Shifting procedures out of hospitals to non-profit community-based clinics
- Adapting to changes in technology and the shifting Ontario demographic

1.3 SJHC: Accreditation Canada Conference Poster Gallery

SJHC is excited to have had its abstract submission accepted by Accreditation Canada and our poster was on display at the February 2012 Quality Conference – *Recognizing Excellence in Health Care*. SJHC's submission was titled "Operationalizing Strategy: Quality where you need it most – at home!" The poster shares our strategic framework, key success factors and outcomes, especially those that pertain to client safety. The very successful Falls Prevention strategy was featured in the poster, which is an acknowledgment of SJHC's commitment to client safety and the excellent progress we have with falls prevention and improving client's safety at home.

1.4 SJHC: Grand Opening Reception

On Thursday, March 22nd at 1 p.m., SJHC will host a Grand Opening Reception for clients, staff, Board members, and media to officially open its new location at 1550 Upper James Street, Suite 201. Bishop Crosby will be in attendance to bless the new office. We would like to extend a cordial invitation to the Hamilton Board Committee. Please R.S.V.P to Tanya Tomasino at ttomasino@stjhc.ca or (905) 522-6887 ext. 2225 by March 5th. Formal invitations have been sent.

1.5 SJHC: Consumer Choice Award Insert in The Spectator, February 18th

The February 18th issue of The Spectator included an advertising insert from Consumer Choice Award. The insert was 8 pages and included photos of the October 2011 awards gala and a double page listing of the award winners and an advertisement. As part of the continued leverage SJHC expects from being the Consumer Choice Award recipients for Best Home Health Care Services in Hamilton, SJHC participated in the insert with a half-page ad.

1.6 SJHC: Update from September HBC Board meeting - CCAC obtaining \$8.9 million to fund 340 nursing positions in Ontario

In a document circulated on September 6, 2011 Nurses in CCACs: Providing Care and Creating Connections across Sectors by the Ministry of Health and Long Term Care (MOHLTC), three newly funded services were to be offered by the Community Care Access Centres (CCACs) through staff nurses and nurse practitioners. These programs included:

- Mental Health and Addictions Nurses in District School Boards Program
- Rapid Response Nursing Program
- Nurse Practitioner Integrated Palliative Home Care Program

Both the Ontario Community Support Association (OCSA) and the Ontario Home Care Association (OHCA) prepared letters and met with Ministry ADMs to raise concern regarding this announcement on several principles on behalf of the Home Care service providers. The process was not consultative and the announcement is not in alignment to procurement directives within the home care sector. It represents a change in practice since the role of CCAC to date has been to provide case management, but not to serve clients directly. The 340 FTE's for these programs will most likely come from the community, further straining the human resources needed to provide community care nursing.

Recent communication from OSCA with the Minister's office indicates that CCAC will only receive direct funding to hire nurses for the Mental Health program, the other new programs will need to be managed using service provider resources. More details will be made available in the coming months regarding the development and implementation logistics of these newly funded programs.

1.7 SJHC: We Care / ProHome Acquisition – Press Release Excerpt

Toronto, January 31, 2012 — We Care Health Services Inc. announced the closing of its acquisition of ProHome Health Services, a community-based private health services provider to Ontario Community Care Access Centres, long term care facilities, hospitals and to individual Clients. ProHome and its team of approximately 800 health care providers will continue to operate as an independent division of We Care, under the ProHome name and brand. The acquisition will have no impact on staffing, operations or on the respective health care services offered by ProHome and We Care.

ProHome Health Services is a contracted provider of nursing, personal support and homemaking services for Ontario clients. It also provides nursing and personal support worker staffing relief for hospitals, retirement communities, and long term care facilities.

"This is a very exciting time for both organizations and we strongly believe that the opportunities created by our combined home care experience and team of front line healthcare experts will bring added value and an enhanced portfolio of services to our respective client bases," said Mike Pohanka, President, ProHome Health Services. "We fundamentally believe that two minds are more innovative than one and, given demographic trends and the national debate around Canada's healthcare system, innovation is precisely what we need right now."

2.0 Mission, Vision and Values Update

2.1 SJVD: Medical Director Update

The Villa has hired Dr. Hugh Boyd as our new Medical Director. He will commence his responsibilities as Medical Director beginning March 2012. Dr. Boyd has a family practice in Waterdown. A graduate of the University of Toronto medical school and family residency program, Dr. Boyd selected to pursue a career serving the elderly population. He is currently an attending physician at Alexander Place long term care home in Waterdown. He is a family physician in the Burlington Walk-in Clinic. He completed a Fellowship with Care of the Elderly at McMaster University in Hamilton.

2.2 SJVD: Case Mix Index (CMI) Results for 2010/11

The Villa has received the results for our CMI which is 1.0538 beginning April 1, 2012. The decrease is marginal and will have minimal impact on the budget from 1.0640.

In Ontario, both Long Term Care and complex continuing care facilities collect administrative and clinical data during a resident's period of care and report that information to the Continuing Care Reporting System (CCRS).

The Resource Utilization Group (RUG-III) grouping methodology categorizes assessments into groups that have similar clinical characteristics and levels of resource use. Based on level of acuity, the RUG-III methodology supports evidence-based system and facility level planning, quality improvement and case mix-adjusted resource allocation.

CCRS data reported for Ontario LTC facilities are grouped using the 34-group version of RUG-III. The Villa's Restorative Care program has been a great benefit to the Residents to sustain the CMI level. Currently there is one Restorative Care coach and soon to be another one, which will be of further assistance.

2.3 SJHC: Best Foot Forward program (BFF)

The BFF program started in July 2010 as a Hamilton Niagara Haldimand Brant Local Health Integrated Network (HNHB LIHN) - funded initiative aiming to reduce or prevent lower limb amputation by providing foot and nail care services to clients diagnosed with diabetes and chronic kidney disease at existing dialysis sites.

SJHC in October 2011 brought to the BFF committee the issue of client compliance with the clients coming to the clinics. When the clients were asked for feedback on satisfaction on the service the main indicator was the clinics held did not allow enough flexibility for them to access the service. SJHC and SJHH have worked together to revamp the program to better meet the clients' needs. On February 16th and 22nd the new format will be tested at the SJHH Charlton site. If the changes show favourable outcomes, the King Street site will also change to the new model.

2.4 SJHH: International Outreach Program

The Nurse Manager from the Women's and Infants' Care Program is currently preparing for a International Outreach Program Team trip in February 2012. The trip will have a strong focus on Nursing goals and objectives. Team focus is on module teaching, specifically the Association of Women's Health, Obstetric and Neonatal Nurses (AWHONN) modules. International conference is currently being planned and will be hosted in Hamilton by the Women's and Infants' Care Program Nurse Managers.

2.5 SJHH: United Way Campaign Results

The St. Joe's Team of staff, physicians and volunteers raised more than \$30,000 to support the 2011 United Way of Burlington and Greater Hamilton Campaign. This support will contribute to many programs and agencies that make a difference our community.

3.0 Planning and Development

Nothing to report

SECTION 2 – OPERATIONAL INFORMATION

1.0 SJHC

1.1 HNHB LHIN ALS/SH Stakeholder Working Group

SJHC's Director of CSS has been involved with this group since June 2011.

Purpose of group: This group consists of Assisted Living Services / Supportive Housing (ALS/SH) providers throughout the LHIN, representatives from the CCAC and representatives from the LHIN. The intent is that LHIN funded ALS/SH agencies will work with their community partners at local planning tables to re-align ALS/SH services to target and address the needs of 'high risk seniors' – as defined in Assisted Living Services for High Risk Seniors Policy, January 2011. The HNHB LHIN implementation of this policy will make a key exception to the eligibility criteria, which is that seniors currently waiting for placement to a LTC home will be eligible for assisted living services for high risk seniors.

Update: We have been advised by LHIN staff that on January 31st, 2012 the MOHLTC will be providing them with an update on the Ministry's updated Assisted Living Policy for High Risk Seniors. Members of the stakeholders group will meet with LHIN staff in February to find out details of this announcement.

1.2 SJHC's Future Plan for Assisted Living

SJHC is positioning itself to apply for any funding that becomes available for Assisted Living. In particular we would focus on adding the 24/7 component to our existing Neighbourhood Model program for the most at risk seniors, which would enable us to support them at home for longer.

2.0 SJHH

2.1 West 5th Campus Redevelopment Project

Project is on schedule. Specific January updates include pre-cast panel installation well underway on the western portion of the building and beginning stages of window installation.

2.2 Charlton Campus - ICU Project

The entrance to the Intensive Care Unit (ICU) will be closed from Monday February 13th at 0700 to Friday February 17 (end of day). This closure is taking place for construction work necessary for the completion of the new ICU redevelopment. Phase 1 patient move is planned for March 8 and move meetings with all stakeholders have begun. Open House for SJHH staff is planned for March 2 and ICU staff and families later that same evening to inform of the project and answer questions.

2.3 Accreditation Canada - new accreditation decision levels

On January 1, 2012 Accreditation Canada implemented new accreditation decision levels. Client organizations now receive one of four decisions following their on-site survey: Accredited with Exemplary Standing, Accredited with Commendation, Accredited or Not Accredited. These decisions are calculated based on the organization's compliance with the standards, high-priority criteria, Required Organizational Practices tests for compliance, and survey instrument sample size thresholds. These new accreditation decision levels are retroactive to surveys that took place in 2011; we have been informed that based on the recalculation SJHH is Accredited with Exemplary Standing.

St. Joseph's

Healthcare  Hamilton

FOUNDATION

**President's Report to the Hamilton Board Committee
St. Joseph's Healthcare Foundation
February 23, 2012**

Timeless Care, Tomorrow's Discoveries Campaign:

The Campaign Cabinet met on February 9 and we were pleased to welcome the Chair of St. Joseph's Hamilton Board Committee, Ben Gould, to the Campaign Cabinet. He joins an impressive group of community leaders and volunteers who are committed to raising \$75 million for the priorities of the Timeless Care, Tomorrow's Discoveries Campaign. The Cabinet is pleased with the progress of the Campaign and continues to identify, cultivate and solicit prospective donors to help us reach and hopefully exceed our goal.

Donor Relations:

Following a very busy fall and winter, we are once again ramping up to announce some major gifts to the campaign. So, stay tuned! We are also finalizing the design and plans for two campaign donor walls, one to recognize lead donors to St. Joseph's new surgical centre, and one to recognize all donors to the Timeless Care, Tomorrow's Discoveries Campaign. We look forward to recognizing many of our donors on these attractive new donor recognition vehicles.

Communications:

The next edition of Foundation Matters, our Foundation newsletter, will be at the printers soon. We're pleased to share that the newsletter has a new look and feel. It's a slightly larger size, has larger photos, and a fresh campaign look. Keep an eye out for it in your mailboxes soon!

We are presently working on phase two of the Campaign Communications plan which will focus on keeping the campaign priorities top of mind, while helping to encourage the community to donate today to help St. Joe's reach its \$75 million goal. The plan will kick into high gear following the conclusion of the Around the Bay Race on March 25, 2012.

Events:

On Thursday, February 2nd, Peter and Nina Cicchi, together with Lu and Deborah Cacioppo hosted "An Evening to Benefit Gabe's Fund" at the Hamilton Golf and Country Club. Tickets were sold for \$1,000 each and more than 60 friends, family and associates of the Cicchi and Cacioppo families attended this dinner in tribute to their late brother, Gabe. The Cacioppo and Cicchi families announced they expected the evening to raise \$40,000 to support Mental Health and Addiction Services at St. Joe's. We are truly grateful to Peter, Nina, Lu and Deb for making this tremendous evening such a success.

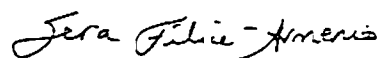
The Around the Bay Road Race is underway in full force, with all the categories of the Race - 5K, 30K and relays now sold out but our Charity Spots are still available. Our 14 corporate teams are working to reach their pledge goals of \$10,000 each. Two teams, TD and ArcelorMittal Dofasco, have registered more than 100 runners each! Online pledges and sponsorships have currently reached \$50,000.

The McArthur Research Dinner will take place on Wednesday, March 21st at the Hamilton Golf & Country Club. Invitations have been mailed. The dinner will honour Dr. Donald A. Redelmeier and St. Joe's research winners, Ms. Imtisal Al-Bondokji, Mr. William Simpson, and Mr. Chenglin Ye.

The 2012 Gala Committee is actively planning the 15th Annual Holiday Gala to take place at LIUNA Station on Saturday November 17th. Our first Corporate Table has been reserved by Aramark and sponsorship packages are being prepared to send to our supporters.

Sponsorship packages have also been sent for our two golf tournaments: the Golf Classic in memory of Shirley Elford on May 28th and the Lina DeSantis Memorial Golf Tournament on September 6th. We are aiming to raise more than \$100,000 from each golf tournament.

Respectfully submitted,



Sera Filice-Armenio
President & CEO