

Policy Title: Board Recruitment, Succession and Nomination	Policy Number: 013-JBG	Pages 2
Date: September 29 th 2022	Supersedes: September 27 th 2018	
Cross Reference: SJHH, SJHC, SJVD Administrative By-Laws (available on the Board portal); SJHS Policy 2-SYS-MO (available from the Office of the President & CEO SJHS)	Issuing Authority: St. Joseph's Hamilton Joint Boards of Governors (JBG)	
Policy Sponsor: SJHH Office of the President	Policy Author: Senior Manager Office of the President	

1.0 Purpose

To ensure that a broad range of skills, expertise and community interests are represented on the JBG and JBG Committees.

2.0 Policy Statement

The Nominating sub-Committee through the Governance Committee shall ensure that vacancies on the JBG and JBG Committees are filled with qualified representative of the community, in accordance with the Bylaws for each JBG member organization.

3.0 Procedure

- 3.1** In November of each year the Governance Committee will establish a Nominating sub-Committee to:
 - 3.1.1** Initiate a process to determine the intention of current JBG and JBG Committee members to continue to serve on the JBG and/or JBG Committees for the following year.
 - 3.1.2** Determine the requirements of the JBG and JBG Committees for the coming year to replace retiring/resigning members.
 - 3.1.3** Recommend names of the candidates for the JBG and JBG committees to be forwarded to the Governance Committee, the JBG, and the SJHS for approval.
- 3.2** New candidates for the JBG or JBG Committees will be interviewed by the Nominating Committee in order to provide the candidates with a better appreciation of the expectations and responsibilities as well as to give the Nominating Committee a better sense of the candidate's strengths and interests.
- 3.3** The appointment of these candidates will be announced at the June annual meeting.
- 3.4** When a mid-term vacancy occurs among the Trustees, a Trustee may be recommended by the Nominating sub-Committee through the Governance Committee to the JBG, in accordance with the By-law for each JBG member organization to fill the vacancy for the unexpired portion of the term.

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4.0 Policy History: February 25th 2016; September 27th 2018; September 29th 2022

5.0 Next Scheduled Review Date: September 2025

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