



St. Joseph's Hamilton Joint Boards of Governors

November 2023

Open Agenda Package – Web Version

OUR
mission
vision
values



OUR MISSION //

Living the Legacy: Compassionate Care. Faith. Discovery.

OUR VISION //

On behalf of those we are privileged to serve, we will deliver an integrated, high quality care experience, pursue and share knowledge, and respect our rich diversity, always remaining faithful to our Roman Catholic values and traditions.

OUR VALUES //

Dignity. Respect. Service. Justice. Responsibility. Enquiry.

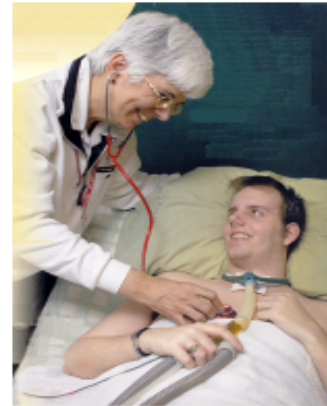
Responsibility – stewardship

Definition

Being a supportive and positive example for other team members. Being committed to meeting a high work standard. Continual learning and responsible use of time, human, financial and other resources directed to the common good.

Behaviours

- Is a leader
- Demonstrate resource consciousness
- Demonstrates a commitment to continual learning
- Fosters teamwork by supporting team decisions and building trust



St. Joseph's Hamilton Joint Boards of Governors – Open Agenda
Thursday, November 30, 2023
1530 hours

Virtual

Elected Members Barbara Beaudoin (Chair), Naresh Agarwal, Rod Dobson, Lynn McNeil, Catherine Olsiak, Laura Harrington, Leo Perri, William Koornstra, Rose Vespa, Peter Szota, Martin Powell, Toks Olaoluwa, Mark Abradjian, Christopher Yendt, Anthony Macaluso, Patrice Valeriano, Kim Watkins, Barry Duffey.

Ex-Officio Members Rahima Nenshi, Cheryl Williams, Sarah Jarmain, Paul O'Byrne, John Aldis, Elizabeth Buller, Mike Heenan.

Senior Management Team Resource John Woods, Carrie Beltzner.
Stephanie Trowbridge, Fadia Voogd, Sera Filice-Armenio, Don Davidson, Mieke Ewen, Anita Rombough.

VALUES: D = dignity, R1 = respect, S = service, J = justice, R2 = responsibility, E = enquiry

<i>Time</i>	<i>Item</i>	<i>Topic</i>	<i>Values</i>	<i>Lead</i>	<i>Page</i>
1530	1.0	Call to Order		B. Beaudoin	
	1.1	Opening Prayer, Reflection on Land Acknowledgement and Reflection on RESPONSIBILITY	R2		
	1.2	Introduction of Guests	R2		
1535	2.0	Consent Agenda Part "A" (Motions Listed) <i>(Note: Any JBG Member can ask for removal of any item from Consent Agenda for discussion)</i>			
	2.1	Approval of Agenda <u>JBG Voting Members</u> THAT THE AGENDA FOR THE OPEN SESSION OF THE ST. JOSEPH'S HAMILTON JOINT BOARDS OF GOVERNORS BE APPROVED AS CIRCULATED	R2	All	
	2.2	Declaration of Conflict of Interest <u>JBG Voting Members</u> THAT THERE IS NO CONFLICT OF INTEREST NOTED			
	2.3	Approval of Minutes of the JBG Meeting <u>JBG Voting Members</u> THAT THE MINUTES OF THE OPEN SESSION OF THE MEETING OF THE ST. JOSEPH'S HAMILTON JOINT BOARDS OF GOVERNORS HELD SEPTEMBER 28, 2023 BE APPROVED			

1540	3.0	Generative Discussion			
		Ontario Structured Psychotherapy (OSP) Program	E	P. Bieling/ R. McCabe	
1610	4.0	Business (Motions Listed)			
	4.1	Quality Committee <u>JBG Voting Members</u> THAT THE MINUTES OF THE QUALITY COMMITTEE MEETING OF NOVEMBER 14, 2023 BE ACCEPTED FOR INFORMATION	R2	R. Vespa	
	4.2	Other			
1630	5.0	Reports			
		THE FOLLOWING REPORTS ARE PROVIDED FOR INFORMATION:			
	5.1	Governance Committee Summary Report	R2	P. Szota	
	5.2	Treasurer’s Report from Resource and Audit Committee	R2	L. Perri	
	5.3	HR Committee Summary Report	R2	M. Powell	
	5.4	Chair’s Remarks	R2	B. Beaudoin	
	5.5	Report of Presidents	R2	J. Woods/C. Beltzner/J. Aldis	
	5.6	Report of the EVP and Chief Nursing Executive	R2	C. Williams	
	5.7	Report of Chief of Staff	R2	S. Jarmain	
	5.8	Report of SJHS President and CEO	R2	E. Buller	
	5.9	Report of the President, Medical Staff Association	R2	R. Nenshi	
	5.10	Report of the Dean, Faculty of Health Sciences	R2	P. O’Byrne	
1650	6.0	Consent Agenda Part “B” (Motions Listed) <i>(Note: Any JBG Member can ask for removal of any item from Consent Agenda for discussion)</i>			
	6.1	Governance, Mission and Values Committee <u>JBG Voting Members</u> THAT THE MINUTES OF THE GOVERNANCE, MISSION AND VALUES COMMITTEE MEETING OF NOVEMBER 7, 2023 BE ACCEPTED FOR INFORMATION	R2	P. Szota	

		<p><u>JBG Voting Members</u> THAT THE JBG ACCEPT FOR INFORMATION THE WORKPLANS FOR ALL JBG STANDING COMMITTEES OF THE BOARD BE APPROVED</p> <p><u>JBG Voting Members</u> THAT THE JBG APPROVE FOR SIGNATURE THE MOU ADDENDUM BETWEEN SJVD AND SJVD FOUNDATION AS IT PERTAINS TO MARGARET'S PLACE HOSPICE BE APPROVED</p>			
	6.2	<p>Resource and Audit Committee <u>JBG Voting Members</u> THAT THE MINUTES OF THE RESOURCE AND AUDIT COMMITTEE MEETING OF NOVEMBER 22, 2023 BE ACCEPTED FOR INFORMATION</p> <p><u>SJHH Voting Members</u> THAT THE WITHDRAWAL OF \$155,000 FROM THE FUTURE FUNDS INVESTMENT PORTFOLIO FOR THE PURPOSE OF FUNDING INTEREST EXPENSE ON LONG TERM DEBT ON THE JURAVINSKI TOWER FOR THE FISCAL YEAR ENDING MARCH 31, 2024 BE APPROVED</p>	R2	L. Perri	
	6.3	<p>Human Resource Committee <u>JBG Voting Members</u> THAT THE MINUTES OF THE HUMAN RESOURCE COMMITTEE MEETING OF OCTOBER 24, 2023 BE ACCEPTED FOR INFORMATION</p> <p><u>JBG Voting Members</u> THAT THE UPDATED HUMAN RESOURCES COMMITTEE 2023-2024 TERMS OF REFERENCE BE APPROVED</p>	R2	M. Powell	
1700	7.0	Information Items			
	7.1	Reports from Foundations	R2	S. Filice-Armenio/ D. Davidson	
	7.2	Quality Council Executive Visit Schedule			
	8.0	Adjournment		B. Beaudoin	

Committee: St. Joseph's Hamilton Joint Boards of Governors – OPEN SESSION Date: September 28, 2023
Called to order at: 1530 hours Adjourned: 1700 hours

St. Joseph's Healthcare Hamilton Voting Members:

B. Beaudoin, P. Szota, L. Perri, L. Harrington, R. Dobson, C. Olsiak, T. Olaoluwa, W. Koornstra, R. Vespa, B. Duffey

St. Joseph's Villa Dundas Voting Members:

B. Beaudoin, P. Szota, L. Perri, L. McNeil, M. Abradjian, C. Yendt, A. Macaluso

St. Joseph's Homecare Hamilton Voting Members:

B. Beaudoin, P. Szota, L. Perri, M. Powell, N. Agarwal, P. Valeriano, K. Watkins

Location: Dofasco Boardroom

Present: B. Beaudoin, Chair, M. Abradjian, L. McNeil, L. Perri, J. Aldis, C. Yendt, S. Jarmain, R. Vespa, C. Williams, C. Olsiak, M. Powell, E. Buller, R. Dobson, N. Agarwal, L. Harrington, B. Duffey, P. Valeriano, A. Macaluso, K. Watkins, E. Bulle, Wm. Koornstra.

Regrets: R. Nenshi, P. Szota, P. O'Byrne, T. Olaoluwa, Wm. Koornstra.

Resource Staff: F. Voogd, D. Davidson, S. Filice-Armenio, C. Beltzner, F. Vavaroutsos, M. Ewen, A. Rombough.

Guests Open: N. Amin

Guests In-Camera: T. Coxon

NEXT MEETING November 30, 2023

Subject	Discussion
PROTOCOL	
1.0 CALL TO ORDER	The meeting was called to order at 1530 hours by B. Beaudoin.
1.1 OPENING PRAYER	C. Yendt opened the meeting with a prayer. Reflection with respect to the land acknowledgement was provided. Reflection occurred with respect to the value of RESPECT.
1.2 INTRODUCTION OF GUESTS	All invited guests were introduced. New board members were welcomed to their first meeting.
2.0 CONSENT AGENDA PART "A"	<p>The following motions were approved:</p> <p style="text-align: center;"><u>All JBG Voting Members</u></p> <p><i>ON MOTION DULY MADE AND SECONDED THE FOLLOWING RESOLUTIONS WERE PASSED:</i></p> <p>THAT THE AGENDA FOR THE OPEN SESSION OF THE ST. JOSEPH'S HAMILTON JOINT BOARDS OF GOVERNORS BE APPROVED AS CIRCULATED</p> <p>THAT NO CONFLICT OF INTEREST WAS NOTED</p> <p>THAT THE MINUTES OF THE OPEN SESSION OF THE MEETING OF THE ST. JOSEPH'S HAMILTON JOINT BOARDS OF GOVERNORS HELD JUNE 29, 2023 BE APPROVED</p>
3.0 GENERATIVE DISCUSSION – MEET AND GREET	<ul style="list-style-type: none"> • New trustees to the JBG were welcomed. • All board members and staff introduced themselves and spoke about their career and personal backgrounds. • Looking forward to a very productive board year!

Subject	Discussion
<p>4.0 BUSINESS</p> <p>4.1 QUALITY COMMITTEE</p>	<ul style="list-style-type: none"> • A summary of the Quality Committee was provided. • Accreditation updates were provided. • Terms of reference were overviewed. • A compliance report update for SJVD was provided. • Team based models of care planning for SJHH were highlighted. <p style="text-align: center;"><u>All JBG Voting Members</u></p> <p><i>ON MOTION DULY MADE AND SECONDED THE FOLLOWING RESOLUTIONS WERE PASSED:</i></p> <p>THAT THE MINUTES OF THE QUALITY COMMITTEE MEETING OF SEPTEMBER 12, 2023 BE ACCEPTED FOR INFORMATION</p> <p style="text-align: center;"><u>All JBG Voting Members</u></p> <p><i>ON MOTION DULY MADE AND SECONDED THE FOLLOWING RESOLUTIONS WERE PASSED:</i></p> <p>THAT THE 2023-2024 QUALITY COMMITTEE TERMS OF REFERENCE (TOR) BE APPROVED</p>
<p>5.0 REPORTS</p>	<p>THE FOLLOWING REPORTS WERE RECEIVED FOR INFORMATION:</p> <p>GOVERNANCE COMMITTEE SUMMARY REPORT</p> <ul style="list-style-type: none"> • Generative topic suggestions for 2023-2024 were highlighted. • Updates on the SJHS, Ontario Not for Profit Corporations Act, Annual JBG Orientation, Annual OHA Board Self-Assessment and JBG Mission Survey Results and accreditation updates were provided. • Currently working on the ONCA transition and an update was provided. This will come into effect in October 2024. <p>TREASURER'S REPORT FROM THE RESOURCE AND AUDIT COMMITTEE</p> <ul style="list-style-type: none"> • Updates were provided on the terms of reference and workplan. • Detailed financial reports were overviewed for SJHH, SJHC, SJVD and Margaret's Place Hospice. • First Quarter results were highlighted. Encouraging correspondence has been received from MOH re: funding for Bill 124 impacts, but health care facilities are awaiting funding letters for further clarity and administrative details. • An update on the Investment Monitoring Committee was provided. • A cyber security update was pre-circulated. A regional advisory group is being coordinated and SJHH will have representation on this committee. <p>HR COMMITTEE SUMMARY REPORT</p> <ul style="list-style-type: none"> • There was no report this month. • First meeting of the Committee will be held in October. <p>CHAIR'S REMARKS</p> <ul style="list-style-type: none"> • Dr. Lehana Thabane has been awarded a very prestigious award - an Honourary Doctorate from Stellenbosch University in South Africa. • C. Yendt beginning ICD studies at Rotman. Congratulations were extended on this achievement. • A presentation will be presented by BLG on the Not for Profit Corporations Act, 2010 (Ontario) "ONCA". This will be presented on October 10th 530 to 630. This

Subject	Discussion
	<p>is an orientation session which will provide board members with an opportunity to learn about the changes necessary as we transition under the Ontario Not for Profit Corporation Act as well as to review our proposed approach.</p> <ul style="list-style-type: none"> • Orientation was held recently and was a great success. • The St. Joseph's Foundation Gala will be held on November 4th. B. Beaudoin invited board members to participate and has booked a table on behalf of the Board. <p>REPORT OF THE DEAN, FACULTY OF HEALTH SCIENCES</p> <ul style="list-style-type: none"> • There was no report. <p>REPORT OF PRESIDENTS</p> <p>SJVD</p> <ul style="list-style-type: none"> • Situational updates were provided on respiratory seasonal planning. Priorities and planning and team, culture and resilience updates and mission moments, milestones and growth were highlighted. • It was noted that masking is resuming in resident facing areas. • Ministry of Long-Term Care was on site this week following up on an order. • Ministry of Labour carried out a blitz inspection and it was noted that the visit went well. • There is a focus on education for teams on how staff treat each other as well as residents and families. <p>SJHC</p> <ul style="list-style-type: none"> • Situational updates were provided on the pandemic response and Community Support Services Programs. • Priorities and planning, team culture and resilience and mission moments, milestones and growth were also highlighted. • SJHC continues to experience challenges but the team is excited about the strategic work currently underway. • SJVD and Villa Foundation members carried out a site visit at First Place. • An update on the ICC program was provided noting increasing 'affordability' pressures for patients and families. A series of MH&A in-service events will occur for all ICC Program staff across HNHB region participating hospitals. • A question was asked about HCCSS restructuring announcement (consolidation to single Shared Service Organization). Consultations with stakeholders will begin in October. <p>An update on the OHW requested Home Care Modernization proposals was provided</p> <p>SJHH</p> <ul style="list-style-type: none"> • Situational updates including preparing for respiratory season, models of care innovation fund proposals, and improving mental health awareness were overviewed. Priorities and planning, team culture and resilience and mission moments, milestones and growth were also highlighted. • Preparations are underway for the Fall and Winter. Projections are being reviewed with hospital/regional partners at this time. Ontario Health has asked all hospitals to prepare surge plans up to 20%. Options are currently being explored, recognizing that Hamilton will be particularly challenged to handle this level of surge given limited capacity in the region to relieve ALC pressures. • Noted that there has been a return of mandatory masking this week for healthcare workers in areas where patient activity takes place. In addition, visitors are encouraged to mask in these areas. • Model of care innovation proposals have been submitted. Over 400 proposals have been submitted throughout the Province, with 193 from West Region alone. • The official opening of the Centre for Integrated and Advanced Medical Imaging (CIAMI) occurred last month—an extraordinary collaboration among Hamilton

hospitals, McMaster and Mohawk College to advance diagnostic imaging research and education, while also providing access to MRI services.

REPORT OF THE EXECUTIVE VP/CHIEF NURSING EXECUTIVE

- It was noted that healthcare organizations are experiencing an ongoing shortage of health care workers, difficulty recruiting regulated professionals and a shift in the depth of experience across our teams. It was noted that the professional practice team is focusing on using roles to full scope and best focus, reviewing orientation and onboarding processes in light of a less experienced workforce, ensuring resources are available to enable ongoing development, evaluate introduction of new roles and evaluating a new team based approach to care.
 - It was noted that the MOH is extending the nursing extern program and the international program to the end of the fiscal year.
 - There was some interest in board members attending Professional Advisory Committee meetings. It was noted that the PAC does not have the same legislative obligations as the MAC. PAC works in partnership with the MAC.
- ACTION: C. WILLIAMS/S. TROWBRIDGE TO FOLLOW UP RE: INVITES TO PROFESSIONAL ADVISORY COMMITTEE MEETINGS**

REPORT OF CHIEF OF STAFF

- Two sessions were hosted last week for all physician leaders which centered on accreditation readiness. The service leadership event was held this past Tuesday, which for the first time included all physician leaders.
- An update on Chief Search Committees – Critical Care and Diagnostic Imaging were provided.
- Pediatrics has undergone many challenges and all leadership, including the Chair of the Department and the co-deputy chiefs were recognized for their tremendous efforts with respect to coverage.
- A thought leadership forum was held last week including participants from New Zealand, UK and BC. This was designed to highlight successful international, national and local initiatives that support the journey towards integrated care and discuss opportunities for collaboration, integration, and innovation in order to accelerate health system improvement in Ontario

REPORT OF SJHS PRESIDENT AND CEO

- An update on the SJHH President Search was provided. It was noted that first and second round interviews were held over the past few weeks and a preferred candidate has been identified.
- An update on the SJHCG President Search was provided.
- An update on internal searches for the SJHS was provided.
- The SJHS Strategic Plan will be officially launched on October 26th.
- The Chairs Liaison Committee took place recently and an update was provided.
- An executive compensation review across the SJHS will be taking place.


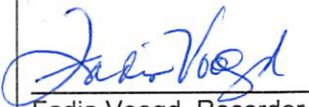
REPORT OF THE PRESIDENT, MEDICAL STAFF ASSOCIATION

- N. Amin gave the report of the Medical Staff Association.
- Introductory meeting was held in September. Noted that MSA has historically been providing staff awards to deserving staff members and it is currently brainstorming other ideas for this important recognition.
- The next meeting will be during Learning Pillar Week. Invitations have been extended to Drs. Higgins and Ingram to participate as guest speakers.

6.0 CONSENT AGENDA PART "B"

Noted there were no requests to remove items and therefore the following motions were approved:

Subject	Discussion
6.1 GOVERNANCE, MISSION AND VALUES COMMITTEE	<p style="text-align: center;"><u>All JBG Voting Members</u></p> <p><i>ON MOTION DULY MADE AND SECONDED THE FOLLOWING RESOLUTIONS WERE PASSED:</i></p> <p>THAT THE MINUTES OF THE GOVERNANCE, MISSION AND VALUES COMMITTEE MEETING OF SEPTEMBER 6, 2023 BE ACCEPTED FOR INFORMATION</p>
6.2 RESOURCE AND AUDIT COMMITTEE	<p style="text-align: center;"><u>All JBG Voting Members</u></p> <p><i>ON MOTION DULY MADE AND SECONDED THE FOLLOWING RESOLUTIONS WERE PASSED:</i></p> <p>THAT THE MINUTES OF THE RESOURCE AND AUDIT COMMITTEE MEETING OF SEPTEMBER 20, 2023 BE ACCEPTED FOR INFORMATION</p>
	<p style="text-align: center;"><u>All JBG Voting Members</u></p> <p><i>ON MOTION DULY MADE AND SECONDED THE FOLLOWING RESOLUTIONS WERE PASSED:</i></p> <p>THAT THE 2023-2024 RESOURCE AND AUDIT COMMITTEE TERMS OF REFERENCE (TOR) BE APPROVED</p>
6.3 HUMAN RESOURCE COMMITTEE	<p style="text-align: center;"><u>All JBG Voting Members</u></p> <p><i>ON MOTION DULY MADE AND SECONDED THE FOLLOWING RESOLUTIONS WERE PASSED:</i></p> <p>THAT THE 2023-2024 INVESTMENT MONITORING COMMITTEE TERMS OF REFERENCE (TOR) BE APPROVED</p> <ul style="list-style-type: none"> • There was no meeting of the HR Committee.
7.0 INFORMATION ITEMS	
7.1 REPORTS FROM FOUNDATIONS	<p>SJHH Foundation</p> <ul style="list-style-type: none"> • An update on major gifts was provided. • The Foundation's Marketing and Communications Team is currently working on this year's Donor Impact Report. • Various fundraising and event updates were provided. • A Mental Health Morning will be held on October 4th featuring Lynn Keane as the keynote speaker. • It was noted that Dr. Anthony Fauci will be the keynote speaker at a fundraising event hosted by LIUNA on the evening of November 22nd. The proceeds from the event will be split between the SJHH Foundation and HHS Foundation. <p>SJVD Foundation</p> <ul style="list-style-type: none"> • The Anne and Neil McArthur Memorial Golf Tournament is being held on October 3rd. Tournament is now sold out! • November 29th Holiday Handbag Event will be held. Partnered with Raymond Brooks in Dundas. A European themed holiday market will be held. Info packages will be sent out shortly. • Capital needs lists are currently being compiled. • The Fall Hospice Marketing Promotion – noted that the SJVD Foundation will be launching a marketing campaign in early October to run through late November.

Subject	Discussion
<p>7.2 WALKABOUT AND COUNCIL MEETING SCHEDULES</p> <p>7.3 STRATEGIC PLAN UPDATE – ONE PAGER</p> <p>8.0 ADJOURNMENT</p>	<ul style="list-style-type: none"> • The walkabout and council meeting schedule was provided. • Strategic Plan one pagers were circulated for the JBG's information. • There was no further business and the meeting adjourned. <p>_____ Barbara Beaudoin, Chair</p>  <p>_____ John Aldis, Secretary</p>  <p>_____ Fadia Voogd, Recorder</p>