



St. Joseph's Hamilton Joint Boards of Governors

May 2021

Open Agenda Package – Web Version

OUR
mission
vision
values



OUR MISSION //

Living the Legacy: Compassionate Care. Faith. Discovery.

OUR VISION //

On behalf of those we are privileged to serve, we will deliver an integrated, high quality care experience, pursue and share knowledge, and respect our rich diversity, always remaining faithful to our Roman Catholic values and traditions.

OUR VALUES //

Dignity. Respect. Service. Justice. Responsibility. Enquiry.

Justice – for all in need

Definition

Justice is synonymous with such words as fairness, fair-mindedness, even-handedness, and impartiality. In order to be just, one has to be able to serve everyone who needs health care while being free of bias, prejudice, or preferring the benefit to one person over another for improper reasons.

Behaviours

- Consistency in promoting justice and preventing injustice
- Is fair in practice
- Demonstrate impartiality



St. Joseph's Hamilton Joint Boards of Governors – Open Agenda

Thursday, May 27, 2021

1530 hours

Via Zoom

Elected Members

Mr. Adriaan Korstanje (Chair), Dr. Naresh Agarwal, Mr. David Tonin, Ms. Lynn McNeil, Mr. Rod Dobson, Mrs. Barb Beaudoin, Mrs. Catherine Olsiak, Dr. Laura Harrington, Mr. Leo Perri, Mr. William Koornstra, Mr. Tim D'Souza, Ms. Rose Vespa, Mr. Peter Szota.

Ex-Officio Members

Dr. Zain Chagla, Dr. Cheryl Williams, Dr. David Russell, Dr. Paul O'Byrne, Ms. Melissa Farrell, Ms. Winnie Doyle.

Senior Management Team Resource

Mr. Brian Guest, Mr. John Woods, Dr. Carolyn Gosse.
Mrs. Stephanie Trowbridge, Mrs. Fadia Voogd, Ms. Sera Filice-Armenio, Mr. Don Davidson.

VALUES: D = dignity, R1 = respect, S = service, J = justice, R2 = responsibility, E = enquiry

<i>Time</i>	<i>Item</i>	<i>Topic</i>	<i>Values</i>	<i>Lead</i>	<i>Page</i>
1530	1.0	Call to Order		A.Korstanje	
	1.1	Opening Prayer, Reflection on Land Acknowledgement and Reflection on JUSTICE	R2		
	1.2	Introduction of Guests	R2		
1535	2.0	Consent Agenda Part "A" (Motions Listed) <i>(Note: Any JBG Member can ask for removal of any item from Consent Agenda for discussion)</i>			
		THAT THE FOLLOWING RECOMMENDATIONS BE APPROVED:	R2	All	
	2.1	Approval of Agenda <u>JBG Voting Members</u> THAT THE AGENDA FOR THE OPEN SESSION OF THE ST. JOSEPH'S HAMILTON JOINT BOARDS OF GOVERNORS BE APPROVED AS CIRCULATED			
	2.2	Declaration of Conflict of Interest <u>JBG Voting Members</u> THAT THERE IS NO CONFLICT OF INTEREST NOTED			
	2.3	Approval of Minutes of the JBG Meeting <u>JBG Voting Members</u> THAT THE MINUTES OF THE OPEN SESSION OF THE MEETING OF THE ST. JOSEPH'S HAMILTON JOINT BOARDS OF GOVERNORS HELD APRIL 29, 2021 BE APPROVED			

1540	3.0	Generative Discussion			
		No Generative Discussion This Month	E		
1610	4.0	Business (Motions Listed)			
	4.1	Quality Committee <u>JBG Voting Members</u> THAT THE MINUTES OF THE QUALITY COMMITTEE MEETING OF MAY 18, 2021 BE ACCEPTED FOR INFORMATION	R2	B. Beaudoin	
		<u>JBG Voting Members</u> THAT THE QUALITY COMMITTEE TERMS OF REFERENCE BE REVISED TO REFLECT A MAXIMUM OF SIX VOTING JBG MEMBERS AND TO ENSURE THAT ONE THIRD OF THE MEMBERS ARE SJHH VOTING MEMBERS OF THE BOARD BE APPROVED (PER RECOMMENDATION FROM THE GOVERNANCE, MISSION AND VALUES COMMITTEE)			
	4.2	Other			
1630	5.0	Reports			
		THE FOLLOWING REPORTS ARE PROVIDED FOR INFORMATION:			
	5.1	Governance Committee Summary Report	R2	L. McNeil	
	5.2	Treasurer's Report from Resource and Audit Committee	R2	D. Tonin	
	5.3	Chair's Remarks	R2	A. Korstanje	
	5.4	Report of Presidents		M. Farrell/ C. Gosse/J. Woods	
		5.4.1 Covid-19 Update – Z. Chagla			
		5.4.2 Recovery Plan – M. Farrell			
	5.5	Report of the EVP and Chief Nursing Executive	R2	C. Williams	
	5.6	Report of Chief of Staff	R2	D. Russell	
	5.7	Report of SJHS President and CEO	R2	W. Doyle	
	5.8	Report of the President, Medical Staff Association	R2	Z. Chagla	
1650	6.0	Consent Agenda Part "B" (Motions Listed) <i>(Note: Any JBG Member can ask for removal of any item from Consent Agenda for discussion)</i>			
	6.1	Governance, Mission and Values Committee <u>JBG Voting Members</u> THAT THE MINUTES OF THE GOVERNANCE, MISSION AND VALUES COMMITTEE MEETING OF MAY 4, 2021 BE ACCEPTED FOR INFORMATION	R2	L. McNeil	

		<p><u>JBG Voting Members</u> THAT THE QUALITY COMMITTEE TERMS OF REFERENCE BE REVISED TO REFLECT A MAXIMUM OF SIX VOTING MEMBERS AND TO ENSURE THAT ONE THIRD OF THE MEMBERS ARE SJHH VOTING MEMBERS OF THE BOARD BE APPROVED</p> <p><u>JBG Voting Members</u> THAT THE GOVERNANCE, MISSION AND VALUES TERMS OF REFERENCE BE REVISED TO REFLECT A MAXIMUM OF FOUR VOTING COMMUNITY MEMBERS BE APPROVED</p> <p><u>JBG Voting Members</u> THAT SECTION 3.2 OF THE SJHH BYLAWS BE REVISED TO REFLECT THE BOARD OF TRUSTEES OF THE HOSPITAL SHALL CONSIST OF FIFTEEN (15) TRUSTEES WITH TEN (10) TRUSTEES ELECTED BY THE MEMBERS FOR A THREE YEAR TERM OF OFFICE BE APPROVED</p> <p><u>JBG Voting Members</u> THAT THE RESIGNATION OF T. D'SOUZA FROM THE JBG (effective June 25, 2021) BE ACCEPTED</p> <p><u>JBG Voting Members</u> THAT THE JBG AND JBG COMMITTEE MEMBERSHIP FOR 2021-2022 BE APPROVED (this will be sent as a blotter)</p>			
	6.2	Resource and Audit Committee	R2	D. Tonin	
	6.3	<p>Ad Hoc JBG Strategic Planning Committee</p> <p><u>JBG Voting Members</u> THAT THE MINUTES OF THE AD HOC JBG STRATEGIC PLANNING COMMITTEE MEETING OF MAY 18, 2021 BE ACCEPTED FOR INFORMATION</p>	R2	R. Dobson	
1700	7.0	Information Items			
	7.1	Reports from Foundations	R2	S. Filice-Armenio/ D. Davidson	

	7.2	Quality Council Executive Visit Schedule			
	8.0	Adjournment		A. Korstanje	

St. Joseph's Healthcare Hamilton
50 Charlton Avenue East
Hamilton, ON, L8N 4A6
905-522-1155

St. Joseph's Villa Dundas
56 Governor's Road
Dundas, ON, L9H 5G7
905-627-3541

St. Joseph's Home Care
1550 Upper James St, Suite 201
Hamilton, ON, L9B 2L6
905-522-6887

Committee: St. Joseph's Hamilton Joint Boards of Governors – OPEN SESSION Date: April 29, 2021
Called to order at: 1530 hours Adjourned: 1642 hours

St. Joseph's Healthcare Hamilton Voting Members:

Mr. A. Korstanje, Ms. L. McNeil, Mr. D. Tonin, Mr. T. D'Souza, Mrs. C. Olsiak, Mrs. B. Beaudoin, Dr. N. Agarwal.

St. Joseph's Villa Dundas Voting Members:

Mr. A. Korstanje, Ms. L. McNeil, Mr. D. Tonin, Mrs. B. Beaudoin, Mr. R. Dobson, Dr. L. Harrington, Ms. R. Vespa.

St. Joseph's Homecare Hamilton Voting Members:

Mr. A. Korstanje, Ms. L. McNeil, Mr. D. Tonin, Mr. Wm. Koornstra, Mr. L. Perri, Mr. P. Szota.

Location: Via Zoom

Present: Mr. A. Korstanje, Chair, Mr. R. Dobson, Mrs. L. McNeil, Mrs. B. Beaudoin, Dr. L. Harrington, Mr. L. Perri, Ms. M. Farrell, Mr. D. Tonin, Dr. D. Russell, Ms. R. Vespa, Mr. P. Szota, Mr. Wm. Koornstra, Mr. T. D'Souza, Dr. P. O'Byrne, Dr. C. Williams, Mrs. C. Olsiak, Dr. Z. Chagla, Ms. W. Doyle.

Regrets: Mr. D. Davidson, Dr. N. Agarwal.

Resource Staff: Ms. F. Voogd, Dr. C. Gosse, Mr. J. Woods, Ms. S. Trowbridge, Mr. J. Aldis, Dr. L. Thabane, Dr. J. Hunter, Ms. S. Filice-Armenio, Mr. B. Guest.

Guests Open:

Guests In-Camera: Dr. J. Robertson.

NEXT MEETING May 27, 2021

Subject	Discussion
PROTOCOL	
1.0 CALL TO ORDER	The meeting was called to order at 1530 hours by A. Korstanje.
1.1 OPENING PRAYER	R. Vespa opened the meeting with a prayer. There was personal reflection with respect to the land acknowledgement and reflection with respect to the value of ENQUIRY.
1.2 INTRODUCTION OF GUESTS	All invited guests were introduced.
2.0 CONSENT AGENDA PART "A"	<p>Noted there were no requests to remove items and therefore the following motions were approved:</p> <p style="text-align: center;"><u>All JBG Voting Members</u></p> <p><i>ON MOTION DULY MADE AND SECONDED THE FOLLOWING RESOLUTIONS WERE PASSED:</i></p> <p>THAT THE AGENDA FOR THE OPEN SESSION OF THE ST. JOSEPH'S HAMILTON JOINT BOARDS OF GOVERNORS BE APPROVED AS CIRCULATED</p> <p>THAT NO CONFLICT OF INTEREST WAS NOTED</p> <p>THAT THE MINUTES OF THE OPEN SESSION OF THE MEETING OF THE ST. JOSEPH'S HAMILTON JOINT BOARDS OF GOVERNORS HELD MARCH 25, 2021 BE APPROVED</p>
2.1 DEAN, FACULTY OF HEALTH SCIENCES	<ul style="list-style-type: none"> The Dean thanked all hospital colleagues for their tremendous dedication in this time of crisis and a particular thank you to all for their efforts with respect to learners. An update on research funding and Faculty activities was also provided. Noted that discussions are underway with respect to students returning to in person learning in the Fall and contingency plans are also being developed. Discussion also occurred with respect to match results, which occurred as a virtual match this year.

REPORT OF PRESIDENTS

- Z. Chagla provided an update on the modelling with respect to the regional and provincial situation related to Covid-19. Noted that the weekly moving averages have come down slightly. Incident tracking capacity and Covid projections from the Ontario Science Table were highlighted. Discussion occurred with respect to vaccine supply, data reporting errors, and contact tracing.

SJHC

- An update on Covid Care at Home referral activity was provided. SJHC is working with the Public Relations team at SJHH to highlight some patient stories with respect to this model. Discussion occurred with respect to the single employer rule in place for LTC.

SJVD

- There are no outbreaks at the SJVD at this time. It was noted that the construction project with respect to the reactivation centre is moving forward. Two areas of focus are continued encouragement of staff vaccination and staffing issues related to the summer months. The final report of the Auditor General on Pandemic Readiness and Response in LTC is due to be released tomorrow. Further information will be forwarded to the JBG once the final report is reviewed.

SJHH

- An update on discussions related to vaccinations was provided. Statistics related to Covid inpatients and staff resources in self-isolation were overviewed. The ICU has been expanded to care for increased Covid inpatients, and this in turn has shifted to a team based model of care. Discussion occurred with respect to ramp down of non urgent surgeries and increase of outpatients in mental health. The issue of potential additional beds at the Satellite Health Facility was also discussed. It was noted that there have been close to 50 interregional transfers since January. It was noted that approximately 40K people have been vaccinated at West 5th at this point.
- Various town halls, including all staff, physician and unit specific, have been held this week. Very positive feedback has been received from these town halls, and gives all staff a chance to give "shout outs" to various teams and individuals. In response to a question related to the closure of the HHS Urgent Care Centre due to staff redeployment, it was noted that at this point no material impact has been realized at our ED, and it was noted that the situation continues to be monitored.

REPORT OF THE EVP AND CHIEF NURSING EXECUTIVE

- A report will be shared in the In Camera session.

REPORT OF CHIEF OF STAFF

- A report will be shared in the In Camera session.

REPORT OF SJHS PRESIDENT AND CEO

- The SJHS renewal is underway.
- Noted that the Ethics staff complement has been increased to further support SJHS activity across all the organizations.
- Discussion ensued with respect to the Auditor General's report on LTC and the advantages of the SJHS assisting each other was discussed, eg. SJHH assisting SJVD when required and as needed.

REPORT OF THE PRESIDENT, MEDICAL STAFF ASSOCIATION

- Medical Staff Association continues to support physicians and staff during these uncertain times.

Subject	Discussion
6.0 CONSENT AGENDA PART "B"	
6.1 GOVERNANCE, MISSION AND VALUES COMMITTEE	<p>Noted there were no requests to remove items and therefore the following motions were approved:</p> <p style="text-align: center;"><u>All JBG Voting Members</u></p> <p><i>ON MOTION DULY MADE AND SECONDED THE FOLLOWING RESOLUTIONS WERE PASSED:</i></p> <p>THAT THE MINUTES OF THE GOVERNANCE, MISSION AND VALUES COMMITTEE MEETING OF APRIL 6, 2021 BE ACCEPTED FOR INFORMATION</p>
6.2 RESOURCE AND AUDIT COMMITTEE	<p>-</p>
6.3 AD HOC JBG STRATEGIC PLANNING COMMITTEE	<ul style="list-style-type: none"> • A brief update on the Strategic Planning Refresh was provided as this was the inaugural meeting. It was noted that at this time a half day board retreat has been tentatively scheduled for August and invites have been sent to calendars at this time. <p style="text-align: center;"><u>All JBG Voting Members</u></p> <p><i>ON MOTION DULY MADE AND SECONDED THE FOLLOWING RESOLUTIONS WERE PASSED:</i></p> <p>THAT THE MINUTES OF THE AD HOC STRATEGIC PLANNING COMMITTEE MEETING OF APRIL 20, 2021 BE ACCEPTED FOR INFORMATION</p>
7.0 INFORMATION ITEMS	
7.1 REPORTS FROM FOUNDATIONS	<p>SJHH Foundation</p> <ul style="list-style-type: none"> • An update was provided and it was noted that the continued focus is on securing funds for priority projects. • Communications to our donor community will focus on mental health and will dovetail with Mental Health Week next week. • Various gifts have been realized and an update was provided on a gift which will be made to the Youth Wellness Centre. • Updates on various fundraising events were outlined. Upcoming events include the Shoppers Drug Mart Virtual Run for Women, St. Joseph's Gala and Mental Health Morning. <p>SJVD Foundation</p> <ul style="list-style-type: none"> • An update on the Spring Appeal 2021 was provided. • The Anne and Neil McArthur Memorial Golf Tournament will be held on Tuesday, October 5th at the Dundas Valley Golf and Curling Club.
7.2 WALKABOUT AND COUNCIL MEETING SCHEDULES	<ul style="list-style-type: none"> • The Walkabout and Council Meeting schedule was circulated.
8.0 ADJOURNMENT	<ul style="list-style-type: none"> • There was no further business and the meeting adjourned.

Subject

Discussion

Adriaan Korstanje, Chair



Melissa Farrell, Secretary



Fadia Voogd, Recorder