



St. Joseph's Hamilton Joint Boards of Governors

June 2021

Open Agenda Package – Web Version

OUR
mission
vision
values



OUR MISSION //

Living the Legacy: Compassionate Care. Faith. Discovery.

OUR VISION //

On behalf of those we are privileged to serve, we will deliver an integrated, high quality care experience, pursue and share knowledge, and respect our rich diversity, always remaining faithful to our Roman Catholic values and traditions.

OUR VALUES //

Dignity. Respect. Service. Justice. Responsibility. Enquiry.

Respect – Mind, Body & Spirit of the whole person

Definition

Places high emphasis on the well being and quality of life by responding to the needs of the whole person: body, mind and spirit. Appreciates the viewpoint and circumstances of others and recognizing the value of the individual.

Behaviours

- Provides positive interpersonal relations
- Is focused on the quality of life
- Is concerned with diversity



St. Joseph's Hamilton Joint Boards of Governors – Open Agenda

Thursday, June 24, 2021

1530 hours

Via Zoom

- Elected Members** Mr. Adriaan Korstanje (Chair), Dr. Naresh Agarwal, Mr. David Tonin, Ms. Lynn McNeil, Mr. Rod Dobson, Mrs. Barb Beaudoin, Mrs. Catherine Olsiak, Dr. Laura Harrington, Mr. Leo Perri, Mr. William Koornstra, Mr. Tim D'Souza, Ms. Rose Vespa, Mr. Peter Szota.
- Ex-Officio Members** Dr. Zain Chagla, Dr. Cheryl Williams, Dr. David Russell, Dr. Paul O'Byrne, Ms. Melissa Farrell, Ms. Winnie Doyle.
- Senior Management Team Resource** Mr. Brian Guest, Mr. John Woods, Dr. Carolyn Gosse.
Mrs. Stephanie Trowbridge, Mrs. Fadia Voogd, Ms. Sera Filice-Armenio, Mr. Don Davidson.

VALUES: D = dignity, R1 = respect, S = service, J = justice, R2 = responsibility, E = enquiry

<i>Time</i>	<i>Item</i>	<i>Topic</i>	<i>Values</i>	<i>Lead</i>	<i>Page</i>
1530	1.0	Call to Order		A.Korstanje	
	1.1	Opening Prayer, Reflection on Land Acknowledgement and Reflection on RESPECT	R2		
	1.2	Introduction of Guests	R2		
1535	2.0	Consent Agenda Part "A" (Motions Listed) <i>(Note: Any JBG Member can ask for removal of any item from Consent Agenda for discussion)</i>			
		THAT THE FOLLOWING RECOMMENDATIONS BE APPROVED:	R2	All	
	2.1	Approval of Agenda <u>JBG Voting Members</u> THAT THE AGENDA FOR THE OPEN SESSION OF THE ST. JOSEPH'S HAMILTON JOINT BOARDS OF GOVERNORS BE APPROVED AS CIRCULATED			
	2.2	Declaration of Conflict of Interest <u>JBG Voting Members</u> THAT THERE IS NO CONFLICT OF INTEREST NOTED			
	2.3	Approval of Minutes of the JBG Meeting <u>JBG Voting Members</u> THAT THE MINUTES OF THE OPEN SESSION OF THE MEETING OF THE ST. JOSEPH'S HAMILTON JOINT BOARDS OF GOVERNORS HELD MAY 27, 2021 BE APPROVED			

1540	3.0	Generative Discussion			
		No generative discussion this month	E		
1610	4.0	Business (Motions Listed)			
	4.1	Quality Committee <u>JBG Voting Members</u> THAT THE MINUTES OF THE QUALITY COMMITTEE MEETING OF JUNE 15, 2021 BE ACCEPTED FOR INFORMATION	R2	B. Beaudoin	
	4.2	Other			
1630	5.0	Reports			
		THE FOLLOWING REPORTS ARE PROVIDED FOR INFORMATION:			
	5.1	Governance Committee Summary Report	R2	L. McNeil	
	5.2	Treasurer's Report from Resource and Audit Committee	R2	D. Tonin	
	5.3	Ad Hoc JBG Strategic Planning Committee	R2	R.Dobson/M. Farrell	
	5.4	Chair's Remarks	R2	A. Korstanje	
	5.5	Report of Presidents		M.Farrell/ C. Gosse/J. Woods	
	5.4.1	Covid-19 Update – Dr. Z. Chagla			
	5.4.2	Equity, Diversity and Inclusion (EDI) – Dr. J. Hunter			
	5.6	Report of the EVP and Chief Nursing Executive	R2	C. Williams	
	5.7	Report of Chief of Staff	R2	D. Russell	
	5.8	Report of SJHS President and CEO	R2	W. Doyle	
	5.9	Report of the President, Medical Staff Association	R2	Z. Chagla	
1650	6.0	Consent Agenda Part "B" (Motions Listed) <i>(Note: Any JBG Member can ask for removal of any item from Consent Agenda for discussion)</i>			
	6.1	Governance, Mission and Values Committee <u>JBG Voting Members</u> THAT THE MINUTES OF THE GOVERNANCE, MISSION AND VALUES COMMITTEE MEETING OF JUNE 1, 2021 BE ACCEPTED FOR INFORMATION <u>JBG Voting Members</u> THAT THE HEALTH INFORMATION SYSTEM WORKING GROUP BE SUSPENDED UNTIL SUCH TIME IT BE REQUIRED TO SUPPORT PARTNERSHIP OPPORTUNITIES BE APPROVED	R2	L. McNeil	

		<p><u>SJHH Voting Members</u> THAT THE CREDENTIALLING ADVISORY COMMITTEE POLICY 025-JBG SECTION 4.0 BE AMENDED WITH THE REMOVAL OF ITEMS ONE (1) AND THREE (3) FROM THE COMMITTEES ROLES AND RESPONSIBILITIES BE APPROVED</p> <p><u>JBG Voting Members</u> THAT MR. ADRIAAN KORSTANJE (SJHH VOTING MEMBER) BE APPOINTED TO THE CREDENTIALLING ADVISORY COMMITTEE FOR THE 2021-2022 BOARD YEAR BE APPROVED</p>			
	6.2	Resource and Audit Committee	R2	D. Tonin	
	6.3	<p>Ad Hoc JBG Strategic Planning Committee <u>JBG Voting Members</u> THAT THE MINUTES OF THE AD HOC JBG STRATEGIC PLANNING COMMITTEE MEETING OF JUNE 15 , 2021 BE ACCEPTED FOR INFORMATION</p>	R2	R. Dobson	
1700	7.0	Information Items			
	7.1	Reports from Foundations	R2	S. Filice-Armenio/ D. Davidson	
	7.2	Quality Council Executive Visit Schedule			
	8.0	Adjournment		A. Korstanje	



Committee: **St. Joseph's Hamilton Joint Boards of Governors – OPEN SESSION** Date: May 27, 2021
 Called to order at: 1530 hours Adjourned: 1655 hours

St. Joseph's Healthcare Hamilton Voting Members:

Mr. A. Korstanje, Ms. L. McNeil, Mr. D. Tonin, Mr. T. D'Souza, Mrs. C. Olsiak, Mrs. B. Beaudoin, Dr. N. Agarwal.

St. Joseph's Villa Dundas Voting Members:

Mr. A. Korstanje, Ms. L. McNeil, Mr. D. Tonin, Mrs. B. Beaudoin, Mr. R. Dobson, Dr. L. Harrington, Ms. R. Vespa.

St. Joseph's Homecare Hamilton Voting Members:

Mr. A. Korstanje, Ms. L. McNeil, Mr. D. Tonin, Mr. Wm. Koornstra, Mr. L. Perri, Mr. P. Szota.

Location: Via Zoom

Present: Mr. A. Korstanje, Chair, Mr. R. Dobson, Mrs. L. McNeil, Dr. N. Agarwal, Mrs. B. Beaudoin, Dr. L. Harrington, Mr. L. Perri, Ms. M. Farrell, Mr. D. Tonin, Dr. D. Russell, Ms. R. Vespa, Mr. P. Szota, Mr. Wm. Koornstra, , Dr. C. Williams, Mrs. C. Olsiak, Dr. Z. Chagla, Ms. W. Doyle.

Regrets: Mr. T. D'Souza, Dr. P. O'Byrne.

Resource Staff: Ms. F. Voogd, Dr. C. Gosse, Mr. J. Woods, Ms. S. Trowbridge, Mr. J. Aldis, Ms. F. Vavaroutsos, Ms. S. Filice-Armenio.

Guests Open:

Guests In-Camera: Dr. J. Robertson, Dr. J. Hunter.

NEXT MEETING June 24, 2021

Subject	Discussion
<p>PROTOCOL</p> <p>1.0 CALL TO ORDER</p> <p>1.1 OPENING PRAYER</p> <p>1.2 INTRODUCTION OF GUESTS</p> <p>2.0 CONSENT AGENDA PART "A"</p> <p>3.0 GENERATIVE DISCUSSION</p>	<p>The meeting was called to order at 1530 hours by A. Korstanje.</p> <p>B. Beaudoin opened the meeting with a prayer. There was personal reflection with respect to the land acknowledgement and reflection with respect to the value of JUSTICE.</p> <p>All invited guests were introduced.</p> <p>Noted there were no requests to remove items and therefore the following motions were approved:</p> <p style="text-align: center;"><u>All JBG Voting Members</u></p> <p><i>ON MOTION DULY MADE AND SECONDED THE FOLLOWING RESOLUTIONS WERE PASSED:</i></p> <p>THAT THE AGENDA FOR THE OPEN SESSION OF THE ST. JOSEPH'S HAMILTON JOINT BOARDS OF GOVERNORS BE APPROVED AS CIRCULATED</p> <p>THAT NO CONFLICT OF INTEREST WAS NOTED</p> <p>THAT THE MINUTES OF THE OPEN SESSION OF THE MEETING OF THE ST. JOSEPH'S HAMILTON JOINT BOARDS OF GOVERNORS HELD APRIL 29, 2021 BE APPROVED</p> <ul style="list-style-type: none"> • There was no generative discussion this month.

Subject	Discussion
	<p>CHAIR'S REMARKS</p> <ul style="list-style-type: none"> • JBG elected board members were reminded that after the close of the regular In Camera session, the review of the President's performance evaluations will take place. • A letter with respect to the Around the Bay was shared with the JBG. It was noted that the Foundation Board has won the Cupcake Trophy! A presentation of the trophy will occur at a later date. • Thanked all JBG members who participated in the review of the Site President's goals and objectives and evaluation process. <p>REPORT OF PRESIDENTS</p> <ul style="list-style-type: none"> • Z. Chagla provided an update on the modelling related to the regional and provincial Covid-19 situation. The overall Covid-19 case summary both regional and provincial, virus spread and containment, public health system capacity, incident tracking capacity and vaccine distributed to date was highlighted. <p>SJHC</p> <ul style="list-style-type: none"> • An update was provided on the CovidCare@Home program; In alignment with a reduction in covid cases, and a decrease in referrals to the program, the wind down plan has been approved by Ontario Health West. All patients will be discharged by June 30th 2021. Program outcomes will be shared when program evaluation has been completed. Patients have been enrolled across three regions and over five hundred patients have been supported in the Covid 19 recovery. • In collaboration with Hamilton Public Health, SJHC has developed a process for vaccinating residents and staff at First Place against Covid 19. Vaccine will be delivered just-in-time for groups of residents/staff requiring vaccination, therefore on-going storage onsite will not be required <p>SJVD</p> <ul style="list-style-type: none"> • There was no report in the open session. <p>SJHH</p> <ul style="list-style-type: none"> • An update on a number of government announcements were provided. A significant amount of recruitment is underway at the Ministry and this will result in a period of adaptation. • SJHH has received notice from Ontario Health that OH is consolidating the regional roles from five to three regional offices. • An update on the Covid-19 status and redeployment at SJHH was provided. <p>REPORT OF THE EVP AND CHIEF NURSING EXECUTIVE</p> <ul style="list-style-type: none"> • A conceptual model which focuses on stabilizing, restoring and sustaining was highlighted and it was noted that this model is in alignment and has had input from the MOH, OH, SJHH Strategic Plan, SJHH partners including HHT, local epidemiological, ethical and research framework. An overview of developing an internal process for the Covid-19 recovery plan was also provided. • It was noted that it is very important to begin to move into more normalized systems and processes and examining on how functionality will be restored in these areas. An important area of focus will be in the areas of wellness, appropriate care settings and mental health and addiction - areas in which services have been very impacted. Noted that one hundred and six staff have been deployed to other areas/departments, and work is underway to shift these staff back to their home departments. Some surgical procedures will recommence next week on a reduced basis. There is concern around staff retention/recruitment and a great deal of planning is currently underway.

Subject	Discussion
<p>6.0 CONSENT AGENDA PART "B"</p> <p>6.1 GOVERNANCE, MISSION AND VALUES COMMITTEE</p>	<ul style="list-style-type: none"> In response to a question related to staff vaccination rates, it was noted that a tally of staff vaccination rates/numbers is a challenge as staff are receiving their vaccine using the Public Health platform. While we continue to encourage staff to report Covid vaccination status to Employee Health, this is voluntary as the information is considered personal health information. Staff are very eager to receive their second dose and in general are very optimistic that a more normal situation is on the horizon. The commencement of second doses has contributed to the increase in staff morale. Vaccination rates at the West 5th mass vaccination clinic were also discussed. <p>REPORT OF CHIEF OF STAFF</p> <ul style="list-style-type: none"> Physician engagement scores for psychiatrists were overviewed and extensive discussion ensued. Meetings have been held between senior leadership and physicians and it was noted that meetings have been positive and productive and areas for improvement have been identified and are under discussion. <p>REPORT OF SJHS PRESIDENT AND CEO</p> <ul style="list-style-type: none"> It was noted that all SJHS member organizations are developing plans for stabilization of operations and it was noted that health human resources across all organizations is one of the dominating topic of discussion. It was noted that SMGH recently experienced a cybersecurity incident. Collaborative work continues across all SJHS member organizations in the areas of Elder Care, findings of the LTC Commission Report, the provincial reorganization of home care in the Province, as well as Equity, Diversity and Inclusion (EDI). The report on SJHS Renewal by D. Weiss has been submitted to the SJHS Governance Committee. Feedback was sought from key leaders and a very high response rate was achieved. Many thanks were extended to all who contributed to the report and in particular B. Guest. <p>REPORT OF THE PRESIDENT, MEDICAL STAFF ASSOCIATION</p> <ul style="list-style-type: none"> A Recovery Town Hall will be held for Medical Staff in the next month and this will offer physicians an opportunity to provide feedback. In response to a question, it was noted that at this time discussions of physician engagement are primarily kept within home departments. In response to a question, it was noted that wellness programs are accessible to physicians in the organization. The SJHH MSA are collaborating with colleagues at the HHS MSA to discuss wellness of physician groups. <p>Noted there were no requests to remove items and therefore the following motions were approved:</p> <p style="text-align: center;"><u>All JBG Voting Members</u></p> <p><i>ON MOTION DULY MADE AND SECONDED THE FOLLOWING RESOLUTIONS WERE PASSED:</i></p> <p>THAT THE MINUTES OF THE GOVERNANCE, MISSION AND VALUES COMMITTEE MEETING OF MAY 4, 2021 BE ACCEPTED FOR INFORMATION</p> <p style="text-align: center;"><u>All JBG Voting Members</u></p> <p><i>ON MOTION DULY MADE AND SECONDED THE FOLLOWING RESOLUTIONS WERE PASSED:</i></p>

Subject	Discussion
<p>6.2 RESOURCE AND AUDIT COMMITTEE</p> <p>6.3 AD HOC JBG STRATEGIC PLANNING COMMITTEE</p>	<p>THAT THE QUALITY COMMITTEE TERMS OF REFERENCE BE REVISED TO REFLECT A MAXIMUM OF SIX VOTING MEMBERS AND TO ENSURE THAT ONE THIRD OF THE MEMBERS ARE SJHH VOTING MEMBERS OF THE BOARD BE APPROVED</p> <p style="text-align: center;"><u>All JBG Voting Members</u></p> <p><i>ON MOTION DULY MADE AND SECONDED THE FOLLOWING RESOLUTIONS WERE PASSED:</i></p> <p>THAT THE GOVERNANCE, MISSION AND VALUES TERMS OF REFERENCE BE REVISED TO REFLECT A MAXIMUM OF FOUR VOTING COMMUNITY MEMBERS BE APPROVED</p> <p style="text-align: center;"><u>All JBG Voting Members</u></p> <p><i>ON MOTION DULY MADE AND SECONDED THE FOLLOWING RESOLUTIONS WERE PASSED:</i></p> <p>THAT SECTION 3.2 OF THE SJHH BYLAWS BE REVISED TO REFLECT THE BOARD OF TRUSTEES OF THE HOSPITAL SHALL CONSIST OF FIFTEEN (15) TRUSTEES WITH TEN (10) TRUSTEES ELECTED BY THE MEMBERS FOR A THREE YEAR TERM OF OFFICE BE APPROVED</p> <p style="text-align: center;"><u>All JBG Voting Members</u></p> <p><i>ON MOTION DULY MADE AND SECONDED THE FOLLOWING RESOLUTIONS WERE PASSED:</i></p> <p>THAT THE RESIGNATION OF T. D'SOUZA FROM THE JBG (effective June 25, 2021) BE ACCEPTED</p> <p style="text-align: center;"><u>All JBG Voting Members</u></p> <p><i>ON MOTION DULY MADE AND SECONDED THE FOLLOWING RESOLUTIONS WERE PASSED:</i></p> <p>THAT THE JBG AND JBG COMMITTEE MEMBERSHIP FOR 2021-2022 BE APPROVED</p> <p style="text-align: center;">-</p> <ul style="list-style-type: none"> • A board retreat has been planned for August. It was noted that a request for a summary of work to date will be provided for the June meeting. <p style="text-align: center;"><u>All JBG Voting Members</u></p> <p><i>ON MOTION DULY MADE AND SECONDED THE FOLLOWING RESOLUTIONS WERE PASSED:</i></p> <p>THAT THE MINUTES OF THE AD HOC JBG STRATEGIC PLANNING COMMITTEE MEETING OF MAY 18, 2021 BE ACCEPTED FOR INFORMATION</p>

Subject	Discussion
<p>7.0 INFORMATION ITEMS</p> <p>7.1 REPORTS FROM FOUNDATIONS</p> <p>7.2 WALKABOUT AND COUNCIL MEETING SCHEDULES</p> <p>8.0 ADJOURNMENT</p>	<p>SJHH Foundation</p> <ul style="list-style-type: none"> • A brief update on Foundation activity was provided. • The theme of this year's virtual Gala is Cocktails & Mocktails – A Mid-September Mixer. Save the date cards will be sent out shortly. <p>SJVD Foundation</p> <ul style="list-style-type: none"> • There was no update. • The Walkabout and Council Meeting schedule was circulated. <ul style="list-style-type: none"> • There was no further business and the meeting adjourned. <p>_____ Adriaan Korstanje, Chair</p>  <p>_____ Melissa Farrell, Secretary</p>  <p>_____ Fadia Voogd, Recorder</p>