



## **St. Joseph's Hamilton Joint Boards of Governors**

*October 2020*

*Open Agenda Package – Web Version*

OUR  
mission  
vision  
values



**OUR MISSION //**

Living the Legacy: Compassionate Care. Faith. Discovery.

**OUR VISION //**

On behalf of those we are privileged to serve, we will deliver an integrated, high quality care experience, pursue and share knowledge, and respect our rich diversity, always remaining faithful to our Roman Catholic values and traditions.

**OUR VALUES //**

Dignity. Respect. Service. Justice. Responsibility. Enquiry.

# Dignity – The worth of the person is affirmed & unconditional

## Definition

Places high emphasis on the worth and value of the individual and is not dependent or conditional on anything. Dignity is demonstrated by focusing on the needs of the person, their comfort, and respecting their choices.

## Behaviours

- Concerned with the feelings of their patient or family
- Recognizing the sacredness of human life
- Cultivating the notion of control, confidence and decision making to the patient or family member
- Eliminating events that might embarrass or bring shame to the patient or family member



Committee: St. Joseph's Hamilton Joint Boards of Governors – OPEN SESSION Date: September 24, 2020  
Called to order at: 1530 hours Adjourned: 1715 hours

**St. Joseph's Healthcare Hamilton Voting Members:**

Mr. A. Korstanje, Ms. L. McNeil, Mr. D. Tonin, Mr. T. D'Souza, Mrs. C. Olsiak, Mrs. B. Beaudoin, Dr. N. Agarwal.

**St. Joseph's Villa Dundas Voting Members:**

Mr. A. Korstanje, Ms. L. McNeil, Mr. D. Tonin, Ms. M. Martin, Mr. R. Dobson, Dr. L. Harrington, Ms. R. Vespa.

**St. Joseph's Homecare Hamilton Voting Members:**

Mr. A. Korstanje, Ms. L. McNeil, Mr. D. Tonin, Mr. Wm. Koornstra, Mr. L. Perri, Mr. P. Szota.

Location: ZOOM

Present: Mr. A. Korstanje, Chair, Mr. R. Dobson, Mrs. L. McNeil, Dr. N. Agarwal, Mrs. B. Beaudoin, Dr. L. Harrington, Mr. L. Perri, Ms. M. Farrell, Mr. D. Tonin, Ms. M. Martin, Dr. D. Russell, Dr. T. Stewart, Ms. R. Vespa, Mr. P. Szota, Mr. Wm. Koornstra, Dr. P. O'Byrne, Ms. D. Johnson, Mrs. C. Olsiak, Dr. M. Miller.

Regrets: Mr. T. D'Souza.

Resource Staff: Ms. F. Voogd, Dr. C. Gosse, Dr. J. Gaudie, Mr. J. Woods, Ms. S. Trowbridge, Dr. J. Hunter, Ms. F. Vavaroutsos, Mr. D. Davidson, Mr. S. Filice-Armenio.

Guests Open: Dr. D. Cook, Ms. F. Clarke.

Guests In-Camera:

NEXT MEETING October 29, 2020

Subject	Discussion
<b>PROTOCOL</b>	
<b>1.0 CALL TO ORDER</b>	The meeting was called to order at 1530 hours by A. Korstanje. A. Korstanje noted there will be a land acknowledgement during the opening of each JBG meeting starting this month. The principle is that JBG organizations are focused on building healthy and reciprocal relationships with indigenous communities.
<b>1.1 OPENING</b>	C. Olsiak opened the meeting with a prayer. There was personal reflection with respect to the land acknowledgement and reflection with respect to the value of SERVICE
<b>1.2 INTRODUCTION OF GUESTS</b>  <i>Welcome</i>	All invited guests were introduced.  <ul style="list-style-type: none"> <li>A. Korstanje welcomed the new members of the JBG: Wm. Koornstra, R. Vespa, P. Szota and T. D'Souza (regrets).</li> </ul>
<b>2.0 CONSENT AGENDA PART "A"</b>	Noted there were no requests to remove items and therefore the following motions were approved:  <p style="text-align: center;"><u>All JBG Voting Members</u></p> <p><i>ON MOTION DULY MADE AND SECONDED THE FOLLOWING RESOLUTIONS WERE PASSED:</i></p> <p><b>THAT THE AGENDA FOR THE OPEN SESSION OF THE ST. JOSEPH'S HAMILTON JOINT BOARDS OF GOVERNORS BE APPROVED AS CIRCULATED</b></p> <p><b>THAT NO CONFLICT OF INTEREST WAS NOTED</b></p> <p><b>THAT THE MINUTES OF THE OPEN SESSION OF THE MEETING OF THE ST. JOSEPH'S HAMILTON JOINT BOARDS OF GOVERNORS HELD JUNE 25, 2020 BE APPROVED</b></p>
<b>3.0 GENERATIVE DISCUSSION</b>	<b>THREE WISHES PROJECT</b> <ul style="list-style-type: none"> <li>Dr. D. Cook and F. Clarke presented on the Three Wishes Project.</li> </ul>

**Subject**

**Discussion**

**4.0 BUSINESS**

**4.1 QUALITY COMMITTEE**

- It was noted that this project has garnered international attention and is congruent with the Mission of our founders, the Sisters of St. Joseph. Wishes come in many forms – special objects from home, a special pet visit, reconnecting with family members, etc. This project has been ongoing for seven years and over time has become a valued clinical program embedded in the ICU. It is a most rewarding program for those who provide these wishes to patients who are at end-of-life.
- It was noted that the overall goal of the project is to improve the quality of the dying experience for patients and their loved ones. Innovation dimensions and scale up and sustainability of a personalized end of life care intervention was highlighted.
- In response to a question with respect to cross-cultural dimensions, it was noted that clinicians have been learning what is important to different cultures, eg. symbols, rituals, etc. It was also noted that translators are brought in if needed as well.
- In response to a question with respect to future opportunities for expansion of the three wishes project, it was noted that there is a huge opportunity to build an end of life program/centre of excellence for end of life care throughout SJHS.

- A patient story related to a patient who was transferred to SJHH and admitted overnight in preparation for a kidney transplant was highlighted. Learnings from the story determined that the hospital should explore more adequate therapeutic support for patients during the overnight hours such as social work and spiritual care.
- The Quality Committee is working towards adopting a high reliability organizational culture promoting zero harm.
- A Covid-19 update was provided from all the JBG organizations.
- An update on the Q1 report for the Caring Strategic Direction for all three JBG organizations was provided. A Quality Improvement Plan (QIP) and Quality Data Metrics was overviewed.
- An update on the PES workplan was highlighted.
- The TORs for the Quality Committee were reviewed.

All JBG Voting Members

***ON MOTION DULY MADE AND SECONDED THE FOLLOWING RESOLUTIONS WERE PASSED:***

**THAT THE MINUTES OF THE QUALITY COMMITTEE MEETING OF SEPTEMBER 15, 2020 BE ACCEPTED FOR INFORMATION**

All JBG Voting Members

***ON MOTION DULY MADE AND SECONDED THE FOLLOWING RESOLUTIONS WERE PASSED:***

**THAT THE QUALITY COMMITTEE TERMS OF REFERENCE FOR 2020-2021 BE APPROVED**

**4.2 OTHER**

- It was noted that the Terms of Reference for the HR Subcommittee were pulled from the consent agenda for further discussion. The Terms of Reference for the HR Subcommittee of the Resource and Audit Committee will be sent back to the Governance Committee for further review and revision.

**5.0 REPORTS****THE FOLLOWING REPORTS WERE RECEIVED FOR INFORMATION:****GOVERNANCE COMMITTEE SUMMARY REPORT**

- The summary report was highlighted which included updates on the quarterly strategic plan update generative discussions, HHT/OHT, and the OHA Annual Board Self-Evaluation. The guide for the use of indigenous land acknowledgement was overviewed.
- Staff were thanked for their efforts in the continued development of the scorecards over the summer, particularly as focus has been concentrated on the Covid-19 efforts.
- The re-institution of a board retreat will be discussed.
- An update was provided on the recently renewed SJHS/NHS Collaboration Agreement.
- An update was provided with respect to the Hamilton Health Team (HHT).

**TREASURER'S REPORT FROM THE RESOURCE AND AUDIT COMMITTEE**

- Overview of the Treasurer's Report was provided.
- Highlight topics included financial quarterly reports for SJHH, SJHC and SJVD, Covid-19 Impact Update/risks and Mitigating Strategies for all three organizations, annual insurance review and renewal, and various HR and funding related updates.
- Excellent news has been received with respect to the Reactivation Centre.

**CHAIR'S REMARKS**

- It was noted that the HIS Subcommittee met several times over the summer. An update was provided.
- An Alternate Health Facility update was provided.
- A JBG orientation was held this summer for new members of the board.

**REPORT OF PRESIDENTS****SJHC**

- An update on the Seniors Community Grant Program will be provided later this Fall.

**SJVD**

- D. Davidson and his team at the Foundation were thanked for their tremendous fundraising efforts.
- C. Gosse and J. Woods have met with A. Costa and D. Wormald over the summer with respect to a herd immunity research study.
- In response to a question with respect to the current pandemic, it was noted that SJVD has ensured that it is well prepared to face a second wave.

**SJHH**

- The Virtual Gala held on the September 19<sup>th</sup> was a tremendous success and thanks were extended to S. Filice-Armenio and her team at the Foundation.

**REPORT OF THE EVP AND CHIEF NURSING EXECUTIVE**

- An update on nursing contributions during the Covid-19 pandemic was provided. Key initiatives included assessment centre opening, swabbing station, Covid Unit at Charlton and W5, screening, medical directives, daily calls to patient families and an overview on the general impact on nursing.

**REPORT OF CHIEF OF STAFF**

- Updates on Covid-19 operational readiness, Regional Covid-19 Model of Care and Deloitte Report on Resident Shortages were provided.
- An update on the implementation of the external review recommendations of PES and physician recruitment were provided. Renovations in PES have been delayed at this time, however it was noted that the PES area managed well over the summer, and that mitigating strategies have effectively managed the flow of patients coming through PES.
- An update on the regional Covid-19 situation was provided.

**REPORT OF SJHS PRESIDENT AND CEO**

- All new JBG members were welcomed.
- Covid-19 numbers are on the rise and this is a concern for all health care providers. Budget and backlog issues for hospitals related to Covid-19 was highlighted.
- An update on the Nunavut project was provided.
- Congratulations were extended to S. Filice Armenio and her team for an outstanding Virtual Gala held on September 19<sup>th</sup> as well as the recent acquisition of a new Robot.
- Congratulations were extended to D. Davidson and his team for the tremendous fundraising efforts during the pandemic.
- Work is ongoing with respect to lab expansion.
- An enormous opportunity has presented itself for SJHH/McMaster and the Greater Toronto Airport Authority (GTAA) with respect to a research project related to reducing quarantining time for travelers.
- T. Stewart will be chairing the Provincial LTC Recovery and Planning Table.
- Various SJHS organizational updates were provided.

**REPORT OF THE DEAN, FACULTY OF HEALTH SCIENCES**

- It was noted that it is a very challenging situation for students who are on their educational mission and that the Fall and Winter terms at McMaster will be virtual except for those students who are enrolled in Health Science Programs.
- It was reported that Covid-19 has brought some opportunities mainly around research efforts, particularly in the area of infectious disease.
- New leadership positions at McMaster University were highlighted.
- The world rankings for medical schools were announced recently. Good news is that McMaster University was ranked 68<sup>th</sup> in the world, out of approximately 5,000 universities. The Faculty of Health Science was ranked 11<sup>th</sup> globally, which is a remarkable jump. It was noted that the quality of the educational programs and research and effective relationships with McMaster's hospital partners form a large part of this success.

**REPORT OF THE PRESIDENT, MEDICAL STAFF ASSOCIATION**

- Medical Staff are collaborating with HHS at this time to develop strategies with respect to physician wellness issues.
- With respect to the Leadership Development Program, it was noted that the program has been received very well and works extremely well in a small group, in person setting. Therefore, this innovative program will continue in an in person setting once the situation with the pandemic settles.
- Physicians are prepared and ready operationally for the second wave.


Subject	Discussion
<b>6.0 CONSENT AGENDA PART "B"</b>	One item related to the HR Subcommittee was removed from the Consent Agenda for further discussion. This will be discussed under 4.2 It was noted that the following motions were approved:
<b>6.1 GOVERNANCE, MISSION AND VALUES COMMITTEE</b>	<ul style="list-style-type: none"> <li>• The Governance Summary was overviewed.</li> </ul> <p style="text-align: center;"><u>All JBG Voting Members</u></p>
	<p><i>ON MOTION DULY MADE AND SECONDED THE FOLLOWING RESOLUTIONS WERE PASSED:</i></p> <p><b>THAT THE MINUTES OF THE GOVERNANCE, MISSION AND VALUES COMMITTEE MEETING OF SEPTEMBER 2, 2020 BE ACCEPTED FOR INFORMATION</b></p>
<b>6.2 RESOURCE AND AUDIT COMMITTEE</b>	<p style="text-align: center;"><u>All JBG Voting Members</u></p> <p><i>ON MOTION DULY MADE AND SECONDED THE FOLLOWING RESOLUTIONS WERE PASSED:</i></p> <p><b>THAT THE 2020-2021 RESOURCE AND AUDIT COMMITTEE TERMS OF REFERENCE AND WORK PLAN BE APPROVED</b></p>
<b>7.0 INFORMATION ITEMS</b>	
<b>7.1 REPORTS FROM FOUNDATIONS</b>	<p><b>SJHH Foundation</b></p> <ul style="list-style-type: none"> <li>• The 1<sup>st</sup> Virtual Gala was held on September 19<sup>th</sup> and was a resounding success. Over 300 tickets were sold with 26 sponsors. A tribute video was debuted in appreciation of our healthcare heroes and was very well received.</li> <li>• The purchase of a DaVinci XI has been completed and it was noted the robot will be operational in a few weeks.</li> <li>• The Shoppers Run for Women has sold out.</li> <li>• The Mental Health Morning Breakfast has seen 650 people register for the event which is being held on October 7th.</li> <li>• Long term impact of virtual fundraising amid the Covid-19 was discussed. Noted that the economic environment will be the most important factor which would affect fundraising abilities.</li> </ul> <p><b>SJVD Foundation</b></p> <ul style="list-style-type: none"> <li>• Donors have been invited to do site tours and this has been extremely successful.</li> <li>• A very unique fundraising opportunity is currently being explored and further details will be shared shortly.</li> <li>• An update on the Adult Day Program was provided.</li> <li>• Please vote in The Spec's Readers Choice Awards!</li> <li>• An update on recent fundraising initiatives and gift donations were provided.</li> </ul>
<b>7.2 WALKABOUT AND COUNCIL MEETING SCHEDULES</b>	<ul style="list-style-type: none"> <li>• A schedule was circulated to the JBG. Noted that these meetings will occur via ZOOM. A few meetings were held over ZOOM during the summer and were very well received.</li> </ul>
<b>8.0 ADJOURNMENT</b>	<ul style="list-style-type: none"> <li>• There was no further business and the meeting adjourned.</li> </ul>



**Subject**

**Discussion**

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Adriaan Korstanje, Chair

  
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Melissa Farrell, Secretary

  
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Fadia Voogd, Recorder