



## **St. Joseph's Hamilton Joint Boards of Governors**

*March 2020*

*Open Agenda Package – Web Version*

**Mission:** Living the Legacy – Compassionate Care.  
Faith. Discovery.

**Vision:** On behalf of those we are privileged to serve, we will: deliver an integrated high quality care experience, pursue and share knowledge, respect our rich diversity, always remaining faithful to our Roman Catholic values and traditions.

**Values:** We commit ourselves to demonstrate in all that we undertake, the vision and values that inspired our Founders, the Sisters of St. Joseph. These are: **Dignity, Respect, Service, Justice, Responsibility and Enquiry.**

# JBG Values

**Dignity** – The worth of the person is affirmed & unconditional



## Definition

Places high emphasis on the worth and value of the individual and is not dependent or conditional on anything. Dignity is demonstrated by focusing on the needs of the person, their comfort, and respecting their choices.

## Behaviours

- Concerned with the feelings of their patient or family
- Recognizing the sacredness of human life
- Cultivating the notion of control, confidence and decision making to the patient or family member
- Eliminating events that might embarrass or bring shame to the patient or family member

**St. Joseph's Hamilton Joint Boards of Governors – Open Agenda**

**Thursday, March 26, 2020**

**1530 hours**

***Dofasco Boardroom – 2<sup>nd</sup> Floor – Juravinski Innovation Tower – T2215***

<b>Elected Members</b>	Mr. Adriaan Korstanje (Chair), Mr. Lee Clayton, Dr. Naresh Agarwal, Mr. David Tonin, Mr. Sonny Monzavi, Ms. Lynn McNeil, Mr. Rod Dobson, Mrs. Barb Beaudoin, Mrs. Catherine Olsiak, Dr. Carolyn Byrne, Dr. Laura Harrington, Mr. Leo Perri, Ms. Mary Martin.
<b>Ex-Officio Members</b>	Dr. Matt Miller, Ms. Winnie Doyle, Dr. David Russell, Dr. Paul O'Byrne, Ms. Melissa Farrell.
<b>Senior Management Team</b>	Dr. Tom Stewart, Mr. Brian Guest, Mr. John Woods, Dr. Carolyn Gosse, Dr. Jack Gauldie.
<b>Resource</b>	Mrs. Stephanie Trowbridge, Mrs. Fadia Voogd, Ms. Sera Filice-Armenio, Mr. Don Davidson.

**VALUES: D = dignity, R1 = respect, S = service, J = justice, R2 = responsibility, E = enquiry**

<i>Time</i>	<i>Item</i>	<i>Topic</i>	<i>Values</i>	<i>Lead</i>	<i>Page</i>
<b>1530</b>	<b>1.0</b>	<b>Call to Order</b>		A.Korstanje	
	1.1	Opening Prayer and <b>Personal Reflection on DIGNITY</b>	R2		
	1.2	Introduction of Guests	R2		
<b>1535</b>	<b>2.0</b>	<b>Consent Agenda Part "A" (Motions Listed)</b> <b><i>(Note: Any JBG Member can ask for removal of any item from Consent Agenda for discussion)</i></b>			
		<b><i>THAT THE FOLLOWING RECOMMENDATIONS BE APPROVED:</i></b>	R2	All	
	2.1	<b>Approval of Agenda</b> <u>JBG Voting Members</u> <b><i>THAT THE AGENDA FOR THE OPEN SESSION OF THE ST. JOSEPH'S HAMILTON JOINT BOARDS OF GOVERNORS BE APPROVED AS CIRCULATED</i></b>			
	2.2	<b>Declaration of Conflict of Interest</b> <u>JBG Voting Members</u> <b><i>THAT THERE IS NO CONFLICT OF INTEREST NOTED</i></b>			
	2.3	<b>Approval of Minutes of the JBG Meeting</b> <u>JBG Voting Members</u> <b><i>THAT THE MINUTES OF THE OPEN SESSION OF THE MEETING OF THE ST. JOSEPH'S HAMILTON JOINT BOARDS OF GOVERNORS HELD FEBRUARY 27, 2020 BE APPROVED</i></b>			

<b>1540</b>	<b>3.0</b>	<b>Generative Discussion</b>			
		There will be no Generative Discussion this month.	E		
<b>1610</b>	<b>4.0</b>	<b>Business (Motions Listed)</b>			
	4.1	<b>Quality Committee</b> <u>JBG Voting Members</u> <b>THAT THE MINUTES OF THE QUALITY COMMITTEE MEETING OF MARCH 17, 2020 BE ACCEPTED FOR INFORMATION</b>	R2	B. Beaudoin	
	4.2	Other			
<b>1630</b>	<b>5.0</b>	<b>Reports</b>			
		<b>THE FOLLOWING REPORTS ARE PROVIDED FOR INFORMATION:</b>			
	5.1	Governance Committee Summary Report	R2	L. McNeil	
	5.2	Treasurer's Report from Resource and Audit Committee	R2	D. Tonin	
	5.3	Chair's Remarks	R2	A. Korstanje	
	5.4	Report of Presidents		M. Farrell/ C. Gosse/J. Woods	
	5.5	Report of the EVP and Chief Nursing Executive	R2	W. Doyle	-
	5.6	Report of Chief of Staff	R2	D. Russell	-
	5.7	Report of SJHS President and CEO	R2	B. Guest	
	5.8	Report of the President, Medical Staff Association	R2	M. Miller	
<b>1650</b>	<b>6.0</b>	<b>Consent Agenda Part "B" (Motions Listed)</b> <i>(Note: Any JBG Member can ask for removal of any item from Consent Agenda for discussion)</i>			
	6.1	<b>Governance, Mission and Values Committee</b> <u>JBG Voting Members</u> <b>THAT THE MINUTES OF THE GOVERNANCE, MISSION AND VALUES COMMITTEE MEETING OF MARCH 3, 2020 BE ACCEPTED FOR INFORMATION</b>	R2	L. McNeil	
	6.2	<b>Resource and Audit Committee</b>	R2	D. Tonin	
<b>1700</b>	<b>7.0</b>	<b>Information Items</b>			

	7.1	Reports from Foundations	R2	S. Filice-Armenio/ D. Davidson	
	7.2	Quality Council Executive Visit Schedule – <i>visits on hold for March and April</i>			
	<b>8.0</b>	<b>Adjournment</b>		A. Korstanje	

**St. Joseph's Healthcare Hamilton**  
50 Charlton Avenue East  
Hamilton, ON, L8N 4A6  
905-522-1155

**St. Joseph's Villa Dundas**  
56 Governor's Road  
Dundas, ON, L9H 5G7  
905-627-3541

**St. Joseph's Home Care**  
1550 Upper James St, Suite 201  
Hamilton, ON, L9B 2L6  
905-522-6887

Committee: St. Joseph's Hamilton Joint Boards of Governors – OPEN SESSION Date: February 27, 2020  
Called to order at: 1530 hours Adjourned: 1710 hours

**St. Joseph's Healthcare Hamilton Voting Members:**

Mr. A. Korstanje, Ms. L. McNeil, Mr. D. Tonin, Mr. S. Monzavi, Mrs. C. Olsiak, Dr. C. Byrne, Dr. N. Agarwal.

**St. Joseph's Villa Dundas Voting Members:**

Mr. A. Korstanje, Ms. L. McNeil, Mr. D. Tonin, Ms. M. Martin, Mr. R. Dobson, Dr. L. Harrington, Mrs. B. Beaudoin.

**St. Joseph's Homecare Hamilton Voting Members:**

Mr. A. Korstanje, Ms. L. McNeil, Mr. D. Tonin, Mrs. B. Beaudoin, Mr. L. Perri, Mr. L. Clayton.

Location: Dofasco Boardroom – Juravinski Innovation Tower

Present: Mr. A. Korstanje, Chair, Mr. S. Monzavi, Mr. R. Dobson (via phone), Mrs. L. McNeil, Mrs. C. Olsiak, Dr. N. Agarwal, Mrs. B. Beaudoin, Dr. L. Harrington, Mr. L. Perri, Mr. L. Clayton, Ms. M. Farrell, Mr. D. Tonin, Ms. M. Martin, Dr. D. Russell, Ms. L. Volman.

Regrets: Ms. W. Doyle, Dr. T. Stewart, Dr. P. O'Byrne, Dr. C. Byrne, Dr. M. Miller.

Resource Staff: Ms. F. Voogd, Dr. C. Gosse, Mr. J. Woods, Ms. S. Hollis, Ms. S. Trowbridge, Dr. J. Hunter, Ms. F. Vavaroutsos, Dr. A. Gangji, Ms. T. Coxon, Ms. S. Filice-Armenio, Mr. D. Davidsonh.

Guests Open: Ms. A.M. MacDonald, Dr. M. Anvari, Ms. A. Kenderic, Dr. M. Smieja, Ms. A. Bialachowski.

Guests In-Camera:

NEXT MEETING March 26, 2020



Subject	Discussion
<b>PROTOCOL</b>	
<b>1.0 CALL TO ORDER</b>	The meeting was called to order at 1530 hours by A. Korstanje.
<b>1.1 OPENING PRAYER</b>	C. Olsiak opened the meeting with a prayer. There was reflection with respect to the value of RESPECT. A. Kenderic gave an example of living the value of RESPECT.
<b>1.2 INTRODUCTION OF GUESTS</b>	All invited guests were introduced.
<b>2.0 CONSENT AGENDA PART "A"</b>	<p>Noted there were no requests to remove items and therefore the following motions were approved:</p> <p style="text-align: center;"><u>All JBG Voting Members</u></p> <p><i>ON MOTION DULY MADE AND SECONDED THE FOLLOWING RESOLUTIONS WERE PASSED:</i></p> <p><b>THAT THE AGENDA FOR THE OPEN SESSION OF THE ST. JOSEPH'S HAMILTON JOINT BOARDS OF GOVERNORS BE APPROVED AS CIRCULATED</b></p> <p><b>THAT NO CONFLICT OF INTEREST WAS NOTED</b></p> <p><b>THAT THE MINUTES OF THE OPEN SESSION OF THE MEETING OF THE ST. JOSEPH'S HAMILTON JOINT BOARDS OF GOVERNORS HELD JANUARY 30, 2020 BE APPROVED</b></p>
<b>3.0 GENERATIVE DISCUSSION</b>	<ul style="list-style-type: none"> <li>• Dr. M. Anvari gave an overview and update on the Bariatric Program. The history of the Bariatric Program was overviewed and it was noted that SJHH is the Provincial Lead for Bariatrics. Various innovations by the Ontario Bariatric Network led by SJHH were outlined, and program growth was highlighted. It was noted that over 100K referrals have been managed since 2010 and over 24,000 surgeries have been completed. Optimal outcomes have been realized for this patient population.</li> <li>• Funding for bariatric surgeries at SJHH was overviewed.</li> </ul>

Subject	Discussion
<p><b>4.0 BUSINESS</b></p> <p><b>4.1 QUALITY COMMITTEE</b></p>	<ul style="list-style-type: none"> <li>• The bariatric registry supports approximately one hundred research projects per year.</li> <li>• In response to a question, it was noted that there is no minimal age as this is an adult program.</li> </ul> <ul style="list-style-type: none"> <li>• The patient story this month centered around a patient who applied to be a kidney donor for his niece. The patient approached the nurse manager of the Transplant Program and discussed the opportunity to better coordinate the transplant process and it was noted that together, along with collaboration with other programs across the organization, they created a new care pathway for donors and implemented the One Day Donor Clinic. The pre-operative component is now compressed into one day and this has caused increased patient satisfaction. It was noted that there would be other opportunities to improve clinical pathways in other programs and this will also be explored.</li> <li>• Webexes on the Quality Report for the Kidney Urinary Program, the Quality Domain: Timely: Emergency and QIP Plans/Quality and Safety Metrics Q3 were presented.</li> <li>• Discussion occurred with respect to patient satisfaction surveys. It was noted that an external firm now handles the surveys sent to patients. There was a query whether there has been a change in responses due to this change and this will be followed up.</li> <li>• Further reports on SJVD compliance orders will be provided next month.</li> <li>• An update on the PES workplan was also provided. Discussion with respect to PES on call ensued. Noted that Dr. M. Lewis is working through various on call principles at this time.</li> </ul> <p style="text-align: center;"><u>All JBG Voting Members</u></p> <p><i>ON MOTION DULY MADE AND SECONDED THE FOLLOWING RESOLUTIONS WERE PASSED:</i></p> <p><b>THAT THE MINUTES OF THE QUALITY COMMITTEE MEETING OF FEBRUARY 18, 2020 BE ACCEPTED FOR INFORMATION</b></p>
<p><b>4.2 OTHER</b></p> <p><b>5.0 REPORTS</b></p>	<p style="text-align: center;">-</p> <p><b>THE FOLLOWING REPORTS WERE RECEIVED FOR INFORMATION:</b></p> <p><b>GOVERNANCE SUMMARY REPORT</b></p> <ul style="list-style-type: none"> <li>• The Governance Summary was highlighted. The May 2020 JBG Generative Discussion will focus on Ethics and current ethical issues and will be presented by S. Abdool. This generative topic discussion will be extended to a thirty minute discussion in order to ensure fulsome discussion. Noted that feedback on the new agenda format is always welcome. An update on OHTs was provided. Interviews for board membership and board sub-committee membership will occur on April 3<sup>rd</sup> and it was noted that many excellent CVs were received.</li> </ul> <p><b>TREASURER'S REPORT FROM THE RESOURCE AND AUDIT COMMITTEE</b></p> <ul style="list-style-type: none"> <li>• The revised Treasurer's Report was highlighted. KPMG presented their audit plan for SJHH and SJHC and it was noted that excellent discussion occurred and great feedback was received. During the meeting without management, extensive discussion occurred with respect to development or procurement of an internal audit function. This discussion will be brought forward for further review at an upcoming Governance Committee meeting.</li> </ul>



Subject	Discussion
	<p><b>CHAIR'S REMARKS</b></p> <ul style="list-style-type: none"> <li>• J. Woods was welcomed to his first meeting as President, SJVD Dundas.</li> <li>• A. Korstanje will also sit on the HIS Working Group, whose mandate is to explore the idea of HHS joining the SJHH EPIC instance.</li> <li>• A. Korstanje participated in a teleconference with our System partners in Guelph to discuss Ontario Health Team governance and the role of the boards.</li> <li>• Encouraged board members to participate and support the upcoming Around the Bay road race, which will occur on March 29th.</li> <li>• The SJVD Foundation Gala will be held on April 24<sup>th</sup>.</li> <li>• S. Monzavi attended a Quality Care Council visit and an update was provided on this excellent visit, which included a presentation on the new Quality Council Framework.</li> </ul> <p><b>REPORT OF PRESIDENTS</b></p> <p><b>SJHC</b></p> <ul style="list-style-type: none"> <li>• An update on ICC expansion was provided.</li> <li>• Discussion occurred with respect to the announcement made this week from the Ministry of Health which announced Ontario's plan to modernize home and community care services to enable the introduction of integrated and innovation models of care (Connecting People to Home and Community Care Act). If the legislation is passed, it will allow OHT's to deliver more innovative models of home and community care by directly integrating these services. Local Health Integration Networks (LHINs) will be refocused into interim and transitional organizations called Home and Community Care Support Services, to reflect their singular mandate of delivering home and community care, as well as long term care home placement.</li> </ul> <p><b>SJVD</b></p> <ul style="list-style-type: none"> <li>• Congratulations were extended to the HNHB SJVD Behavioural Support Ontario (BSO) on their selection as an RNAO Best Practice Spotlight Organization.</li> </ul> <p><b>SJHH</b></p> <ul style="list-style-type: none"> <li>• A. Bialachowski and M. Smieja attended and provided an extensive update on the ongoing global Coronavirus situation. Preparedness for SJHH was outlined and it was noted that pandemic planning has begun, even though it has not yet been officially declared. Noted that discussion will occur with respect to community clinics, as testing needs to occur outside of the hospital setting. In response to a question, it was noted that Public Health and the OMA would be the bodies responsible for informing family physicians. It was noted that the Public Health Hamilton Health Sector Emergency Management Committee has been activated.</li> <li>• Dr. A. Gangji was introduced to the JBG. Dr. Gangji has begun his duties as VP, Education here at SJHH.</li> <li>• In response to a question, it was noted that the data related to Vanessa's Law has not yet been formalized but it is expected to come up to the Quality Steering Committee and then through the Quality Committee.</li> </ul> <p><b>REPORT OF THE EVP AND CHIEF NURSING EXECUTIVE</b></p> <ul style="list-style-type: none"> <li>• The 2019 Nursing Professional Practice Report was shared with the JBG. The report highlights key contributions of nursing professional practice to multiple nursing, interprofessional work that has contributed to these achievements.</li> <li>• The Nursing Symposium was held on February 12, 2020. Noted that the objective of the Symposium is to engage nurses and interprofessional colleagues from across the organization into a fulsome dialogue about identifying opportunities to enable nurses to practice to their full scope.</li> <li>• Preparations are underway for upcoming Nursing Week activities, which are</li> </ul>

Subject	Discussion
	<p>always held mid-May. The Nursing Week Dinner will be held on May 13<sup>th</sup>.</p> <ul style="list-style-type: none"> <li>In response to a question, it was noted that SJHH is aware of the announcement from the Ontario Government which is making changes to permit colleges to offer BScN degree programs (independently without a university partner) on a standalone basis, but at this point it is unclear whether it will result in increased requests for nursing student placements.</li> </ul> <p><b>REPORT OF CHIEF OF STAFF</b></p> <ul style="list-style-type: none"> <li>Update provided on CPSO Continuity of Care Policy which now requires physicians, community group practices and hospital-based physicians to meet certain patient care standards. A Tripartite Working Group between SJHH, HHS and Dr. T. Packer, Joint Chief, Family Medicine for the City has been struck.</li> <li>An update on the physician health and wellness and physician recruitment was provided. D. Russell is working with M. Miller to develop a physician health and wellness plan and consultation has also occurred with the Canadian Medical Association.</li> <li>Physician recruitment appointments processed in January 2020 were highlighted</li> </ul> <p><b>REPORT OF SJHS PRESIDENT AND CEO</b></p> <ul style="list-style-type: none"> <li>There was no further update other than the written report provided.</li> </ul> <p><b>REPORT OF THE PRESIDENT, MEDICAL STAFF ASSOCIATION</b></p> <ul style="list-style-type: none"> <li>There was no report.</li> </ul>
<p><b>6.0 CONSENT AGENDA PART "B"</b></p>	<p>Noted there were no requests to remove items and therefore the following motions were approved:</p>
<p><b>6.1 GOVERNANCE, MISSION AND VALUES COMMITTEE</b></p>	<p style="text-align: center;"><u>All JBG Voting Members</u></p> <p><i>ON MOTION DULY MADE AND SECONDED THE FOLLOWING RESOLUTIONS WERE PASSED:</i></p> <p><b>THAT THE MINUTES OF THE GOVERNANCE, MISSION AND VALUES COMMITTEE MEETING OF FEBRUARY 4, 2020 BE ACCEPTED FOR INFORMATION</b></p>
<p><b>6.2 RESOURCE AND AUDIT COMMITTEE</b></p>	<p>-</p>
<p><b>7.0 INFORMATION ITEMS</b></p>	
<p><b>7.1 REPORTS FROM FOUNDATIONS</b></p>	<ul style="list-style-type: none"> <li>The written report from the SJHH Foundation was received. The Foundation highlighted recent articles related to PES Services and physical expansion plans which appeared in the local newspaper.</li> <li>A verbal update from SJVD Foundation was provided. Several major donor gifts were highlighted and an update on hospice gifts was also provided. The SJVD Gala has now been sold out. Various upcoming SJVD Foundation Events were highlighted.</li> </ul>
<p><b>7.2 WALKABOUT AND COUNCIL MEETING SCHEDULES</b></p>	<ul style="list-style-type: none"> <li>Executive Walkabout Schedule and Council Meeting Schedule was provided.</li> </ul>
<p><b>8.0 ADJOURNMENT</b></p>	<ul style="list-style-type: none"> <li>There was no further business and the meeting adjourned.</li> </ul>

Subject	Discussion
	<p data-bbox="511 244 803 276">_____ Adriaan Korstanje, Chair</p> <p data-bbox="511 308 844 393"></p> <p data-bbox="511 400 812 431">_____ Melissa Farrell, Secretary</p> <p data-bbox="511 463 763 553"></p> <p data-bbox="511 557 787 589">_____ Fadia Voogd, Recorder</p>