



St. Joseph's Hamilton Joint Boards of Governors

January 2021

Open Agenda Package – Web Version

OUR
mission
vision
values



OUR MISSION //

Living the Legacy: Compassionate Care. Faith. Discovery.

OUR VISION //

On behalf of those we are privileged to serve, we will deliver an integrated, high quality care experience, pursue and share knowledge, and respect our rich diversity, always remaining faithful to our Roman Catholic values and traditions.

OUR VALUES //

Dignity. Respect. Service. Justice. Responsibility. Enquiry.

St. Joseph's
Home  Care

St. Joseph's
Healthcare  Hamilton

St. Joseph's
Villa  Dundas

Justice – for all in need

Definition

Justice is synonymous with such words as fairness, fair-mindedness, even-handedness, and impartiality. In order to be just, one has to be able to serve everyone who needs health care while being free of bias, prejudice, or preferring the benefit to one person over another for improper reasons.

Behaviours

- Consistency in promoting justice and preventing injustice
- Is fair in practice
- Demonstrate impartiality





Committee: **St. Joseph's Hamilton Joint Boards of Governors – OPEN SESSION** Date: November 26, 2020
 Called to order at: 1530 hours Adjourned: 1650 hours

St. Joseph's Healthcare Hamilton Voting Members:

Mr. A. Korstanje, Ms. L. McNeil, Mr. D. Tonin, Mr. T. D'Souza, Mrs. C. Olsiak, Mrs. B. Beaudoin, Dr. N. Agarwal.

St. Joseph's Villa Dundas Voting Members:

Mr. A. Korstanje, Ms. L. McNeil, Mr. D. Tonin, Ms. M. Martin, Mr. R. Dobson, Dr. L. Harrington, Ms. R. Vespa.

St. Joseph's Homecare Hamilton Voting Members:

Mr. A. Korstanje, Ms. L. McNeil, Mr. D. Tonin, Mr. Wm. Koornstra, Mr. L. Perri, Mr. P. Szota.

Location: VIA ZOOM

Present: Mr. A. Korstanje, Chair, Mr. R. Dobson, Mrs. L. McNeil, Dr. N. Agarwal, Mrs. B. Beaudoin, Dr. L. Harrington, Mr. L. Perri, Ms. M. Farrell, Mr. D. Tonin, Ms. M. Martin, Dr. D. Russell, Dr. T. Stewart, Ms. R. Vespa, Mr. P. Szota, Mr. Wm. Koornstra, Dr. P. O'Byrne, Dr. C. Williams, Mrs. C. Olsiak, Dr. M. Miller.

Regrets: Mr. T. D'Souza.

Resource Staff: Ms. F. Voogd, Mr. J. Woods, Ms. S. Trowbridge, Mr. J. Aldis, Ms. F. Vavaroutsos, Dr. J. Gauldie, Dr. J. Hunter, Ms. S. Filice-Armenio, Mr. D. Davidson.

Guests Open: Dr. Zain Chagla.

Guests In-Camera:

NEXT MEETING January 28, 2021

Subject	Discussion
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<p>PROTOCOL</p> <p>1.0 CALL TO ORDER</p> <p>1.1 OPENING PRAYER</p> <p>1.2 INTRODUCTION OF GUESTS</p> <p>2.0 CONSENT AGENDA PART "A"</p> <p>3.0 GENERATIVE DISCUSSION</p>	<p>The meeting was called to order at 1535 hours by A. Korstanje.</p> <p>M. Martin opened the meeting with a prayer. There was personal reflection with respect to the land acknowledgement and reflection with respect to the value of RESPONSIBILITY.</p> <p>All invited guests were introduced.</p> <p>Noted there were no requests to remove items and therefore the following motions were approved:</p> <p style="text-align: center;"><u>All JBG Voting Members</u></p> <p><i>ON MOTION DULY MADE AND SECONDED THE FOLLOWING RESOLUTIONS WERE PASSED:</i></p> <p>THAT THE AGENDA FOR THE OPEN SESSION OF THE ST. JOSEPH'S HAMILTON JOINT BOARDS OF GOVERNORS BE APPROVED AS CIRCULATED</p> <p>THAT NO CONFLICT OF INTEREST WAS NOTED</p> <p>THAT THE MINUTES OF THE OPEN SESSION OF THE MEETING OF THE ST. JOSEPH'S HAMILTON JOINT BOARDS OF GOVERNORS HELD OCTOBER 29, 2020 BE APPROVED</p> <ul style="list-style-type: none"> • There was no generative discussion this month due to the abbreviated agenda.
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4.0 BUSINESS**4.1 QUALITY COMMITTEE**

- The patient story was deferred this month. An update on the Covid-19 pandemic for all three organizations was provided.
- A webex presentation on the Semi-Annual Critical Incident and Risk Report Analysis Q4 2019-Q1 2020 for SJHH was provided.

All JBG Voting Members

ON MOTION DULY MADE AND SECONDED THE FOLLOWING RESOLUTIONS WERE PASSED:

THAT THE MINUTES OF THE QUALITY COMMITTEE MEETING OF NOVEMBER 17, 2020 BE ACCEPTED FOR INFORMATION

4.2 OTHER**5.0 REPORTS**

THE FOLLOWING REPORTS WERE RECEIVED FOR INFORMATION:

GOVERNANCE COMMITTEE SUMMARY REPORT

- The summary report was highlighted and updates on SJHS, HHT/OHT, JBG Committee Workplans, Quarterly Strategic Plan Report, Board Briefing notes and Annual JBG Skills Matrix Survey were provided. An article published in the Globe and Mail was shared with the GMV for information - "Not for Profit Boards Also Need Diversity. If Not Now Then When?". A Nominating Committee update was also highlighted.

TREASURER'S REPORT FROM THE RESOURCE AND AUDIT COMMITTEE

- Overview of the Treasurer's Report was highlighted. Highlights include audit plan and the letter of engagement for SJVD, 2019/20 insurance claims review for all three organizations, Q1 Quality Committee for SJVD and SJHC, CAPS for SJVD and SJHC, Covid-19 update/risks and mitigating strategies, and annual insurance review and renewal update were provided. An update on the hospice loan agreement was provided and it was noted that robust discussion occurred at the Resource and Audit Committee with respect to this loan.

CHAIR'S REMARKS

- Noted that effective this JBG meeting an abbreviated agenda format will be utilized until further notice.
- Discussion occurred with respect to the board providing a message of appreciation to the JBG organizations. Development of this message in the format of a newsletter is currently underway and the target release date would be early in the new year.
- On behalf of the JBG, Dr. J. Gaudie was thanked for his commitment to furthering the research agenda during his time as VP Research. Congratulations on your retirement Jack!

REPORT OF PRESIDENTS**SJHC**

- There was no update at this time.

SJVD

- An update on the Reactivation Centre was provided.
- An update on inspection activity related to compliance orders was provided.
- A fulsome update on the Covid-19 situation related to the recent outbreak was provided.

Subject	Discussion
	<ul style="list-style-type: none"> • A special thank you was extended to Dr. H. Boyd, the Medical Director at SJVD, and teams at both the hospital and SJVD for their incredible support during this difficult time. Staff have come together and have developed many creative solutions related to staffing, engagement of residents, etc. Preparations are currently underway to recognize both residents and staff during the upcoming Christmas Season. • It was noted that during a recent Family Council Meeting, the Committee made note of how thankful they were for all of the tremendous efforts of the SJVD staff during this challenging time. In response to a question, it was noted that information updates are sent to families on a daily basis. <p>SJHH</p> <ul style="list-style-type: none"> • Dr. Z. Chagla, an Infectious Disease at SJHH provided a Covid-19 update and a presentation on Covid-19 projections which highlighted case counts, community transmission rates, processing of tests, hospitalization rates including ICU capacity, access to care, as well as a review of the latest Hamilton data. In response to a question, it was noted that 30% of the cases are related to community transmission at this time. • An update on the outbreak on CTU Central was provided. It was noted that an enormous amount of contact tracing was carried out by the hospital. Noted that data related to healthcare worker transmission is tracked by the Province. The Ministry of Labour was called when this outbreak occurred, which is a normal part of the process when an outbreak occurs and no orders were received. • SJHH is partnered with forty two congregate settings at this time, with nine homes currently in outbreak and five homes that SJHH is actively supporting. A process is in place to reach out, check and monitor the situation at these various settings. It was noted that homes can request additional support from a management and operational perspective. <p>REPORT OF THE EVP AND CHIEF NURSING EXECUTIVE</p> <ul style="list-style-type: none"> • A briefing note was provided on the nursing workforce and Covid-19 preparedness. Recruitment efforts and other strategies which have been implemented in order to maintain a high level of quality of care and to further pandemic response preparedness were highlighted. <p>REPORT OF CHIEF OF STAFF</p> <ul style="list-style-type: none"> • The findings of the Physician Engagement Survey were highlighted and it was noted that there has been overall improvement from the 2018 scores. Scores within the various disciplines were discussed. <p>REPORT OF SJHS PRESIDENT AND CEO</p> <ul style="list-style-type: none"> • Thanks were extended to the JBG for their understanding in modifying the agenda format to allow the teams to focus on Covid-19 pandemic issues. • A SJHS update for all organizations was provided. • A fulsome update on Covid-19 pandemic related issues from the perspective of SJHS was provided. • All SJHS partners are working together to realize many opportunities in the health sector. • Thanks were extended to Dr. J. Gaudie, who is retiring at the end of December. His tremendous contributions and impact during his term as Vice President Research were recognized. <p>DEAN, FACULTY OF HEALTH SCIENCES</p> <ul style="list-style-type: none"> • Ongoing collaboration between the University and SJHH is very strong at this time. • Challenges related to the University in the current educational environment were outlined. It is not ideal, but given the challenges, virtual learning is going well. • An update on various new academic appointments was provided.

Subject	Discussion
	<ul style="list-style-type: none"> An announcement with respect to a new endowed Chair will be announced shortly.
<p>6.0 CONSENT AGENDA PART "B"</p>	<p>REPORT OF THE PRESIDENT, MEDICAL STAFF ASSOCIATION</p> <ul style="list-style-type: none"> MSA SJHH is continuing its discussion and collaboration with the MSA HHS. The Annual General Meeting will still be held in January. The Incoming President of the Medical Staff Association will be Dr. Zain Chagla. He will assume this position in January after the AGM has occurred. Dr. Miller was thanked for his contributions during his term as President, MSA.
<p>6.1 GOVERNANCE, MISSION AND VALUES COMMITTEE</p>	<p>Noted there were no requests to remove items and therefore the following motions were approved:</p> <p style="text-align: center;"><u>All JBG Voting Members</u></p> <p><i>ON MOTION DULY MADE AND SECONDED THE FOLLOWING RESOLUTIONS WERE PASSED:</i></p> <p>THAT THE MINUTES OF THE GOVERNANCE, MISSION AND VALUES COMMITTEE MEETING OF NOVEMBER 3, 2020 BE ACCEPTED FOR INFORMATION</p> <p style="text-align: center;"><u>All JBG Voting Members</u></p> <p><i>ON MOTION DULY MADE AND SECONDED THE FOLLOWING RESOLUTIONS WERE PASSED:</i></p> <p>THAT THE JBG AND JBG COMMITTEE WILL MEET BI-MONTHLY FOR THE NEXT FOUR MONTHS (NOVEMBER 2020, JANUARY 2021 AND MARCH 2021) AND THAT FURTHER MODIFICATION OF THIS SCHEDULE TAKE PLACE AT THE END OF FEBRUARY 2021 BE APPROVED (ALL WORK PLANS WILL BE ADJUSTED ACCORDINGLY WITH RECOGNITION THAT INITIATIVES THAT ARE NOT TIME SENSITIVE MAY BE DEFERRED UNTIL LATER IN THE YEAR)</p>
<p>6.2 RESOURCE AND AUDIT COMMITTEE</p>	
<p>7.0 INFORMATION ITEMS</p>	
<p>7.1 REPORTS FROM FOUNDATIONS</p>	<p>SJHH Foundation</p> <ul style="list-style-type: none"> Various gifts from donors were highlighted. The media stories related to the launch of the new DaVinci Robot were highlighted. The Holiday Appeal will continue fundraising efforts in support of the hospital's fight against Covid-19. The 2019-2020 Edition of the Donor Impact Report Snapshots from St. Joes was released in early November. The Hope, Health and Holiday Wishes: A 50/50 Lottery in support of the Foundation has been launched.

Subject

Discussion

**7.2 WALKABOUT AND
COUNCIL MEETING
SCHEDULES**

8.0 ADJOURNMENT

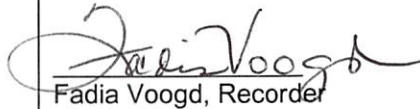
SJVD Foundation

- A major gift of \$100K has been announced for Margaret's Place. An update on hospice funding was provided. Various gifts have been realized with a few other major gifts to be announced shortly.
- The Gift of Care direct mail drop has been launched. Excellent response has been realized to date.
- The Dundas Rotary Clubs have launched a 50/50 Lottery to benefit the Margaret's Place Hospice.
- The SJVD Gala "Heroes" will be held in the Spring. This will be a celebration for staff, residents and celebrating the community. It will be a contained event – where sponsors will be able to sponsor residents and/or entire home areas in a "Gala Day" format held at the SJVD. Special meals for residents and catered meals for staff will be provided. An amazing response has been received with respect to this format. A VIP cocktail reception will also be held. Further details will be shared as they become available.
- The schedule was circulated with the agenda.
- There was no further business and the meeting adjourned.

Adriaan Korstanje, Chair



Melissa Farrell, Secretary



Fadia Voogd, Recorder