



St. Joseph's Hamilton Joint Boards of Governors

April 2020

Open Agenda Package – Web Version

Mission: Living the Legacy – Compassionate Care.
Faith. Discovery.

Vision: On behalf of those we are privileged to serve, we will: deliver an integrated high quality care experience, pursue and share knowledge, respect our rich diversity, always remaining faithful to our Roman Catholic values and traditions.

Values: We commit ourselves to demonstrate in all that we undertake, the vision and values that inspired our Founders, the Sisters of St. Joseph. These are: **Dignity, Respect, Service, Justice, Responsibility and Enquiry.**

JBG Values

Enquiry – Seeking knowledge



Definition

A dedicated approach to seeking knowledge empirically through a blended approach of tested practices and a focus on experimentation.

Behaviours

- Practices based on evidence and theory
- Ethical research practices
- A desire for new knowledge

St. Joseph's Hamilton Joint Boards of Governors – Open Agenda

Thursday, April 30, 2020

1530 hours

Via Zoom

Elected Members	Mr. Adriaan Korstanje (Chair), Mr. Lee Clayton, Dr. Naresh Agarwal, Mr. David Tonin, Mr. Sonny Monzavi, Ms. Lynn McNeil, Mr. Rod Dobson, Mrs. Barb Beaudoin, Mrs. Catherine Olsiak, Dr. Carolyn Byrne, Dr. Laura Harrington, Mr. Leo Perri, Ms. Mary Martin.
Ex-Officio Members	Dr. Matt Miller, Ms. Winnie Doyle, Dr. David Russell, Dr. Paul O'Byrne, Ms. Melissa Farrell.
Senior Management Team	Dr. Tom Stewart, Mr. Brian Guest, Mr. John Woods, Dr. Carolyn Gosse, Dr. Jack Gaudie.
Resource	Mrs. Stephanie Trowbridge, Mrs. Fadia Voogd, Ms. Sera Filice-Armenio, Mr. Don Davidson.

VALUES: D = dignity, R1 = respect, S = service, J = justice, R2 = responsibility, E = enquiry

Time	Item	Topic	Values	Lead	Page
1530	1.0	Call to Order		A.Korstanje	
	1.1	Opening Prayer and Personal Reflection	R2		
	1.2	Introduction of Guests	R2		
1535	2.0	Consent Agenda Part "A" (Motions Listed) <i>(Note: Any JBG Member can ask for removal of any item from Consent Agenda for discussion)</i>			
		THAT THE FOLLOWING RECOMMENDATIONS BE APPROVED:	R2	All	
	2.1	Approval of Agenda <u>JBG Voting Members</u> THAT THE AGENDA FOR THE OPEN SESSION OF THE ST. JOSEPH'S HAMILTON JOINT BOARDS OF GOVERNORS BE APPROVED AS CIRCULATED			
	2.2	Declaration of Conflict of Interest <u>JBG Voting Members</u> THAT THERE IS NO CONFLICT OF INTEREST NOTED			
	2.3	Approval of Minutes of the JBG Meeting <u>JBG Voting Members</u> THAT THE MINUTES OF THE OPEN SESSION OF THE MEETING OF THE ST. JOSEPH'S HAMILTON JOINT BOARDS OF GOVERNORS HELD MARCH 26, 2020 BE APPROVED			

		<u>JBG Voting Members</u> THAT THE MINUTES OF THE SPECIAL MEETING OF THE ST. JOSEPH'S HAMILTON JOINT BOARDS OF GOVERNORS OF APRIL 17, 2020 BE APPROVED			
1540	3.0	Generative Discussion			
		No Generative Discussion This Month	E		
1610	4.0	Business (Motions Listed)			
	4.1	Quality Committee There was no Quality Committee Meeting This Month	R2	B. Beaudoin	
	4.2	Other			
1630	5.0	Reports			
		THE FOLLOWING REPORTS ARE PROVIDED FOR INFORMATION:			
	5.1	Governance Committee Summary Report	R2	L. McNeil	blotter
	5.2	Treasurer's Report from Resource and Audit Committee	R2	D. Tonin	
	5.3	Chair's Remarks	R2	A. Korstanje	
	5.4	Report of Presidents		M. Farrell/ C. Gosse/J. Woods	
	5.5	Report of the EVP and Chief Nursing Executive	R2	W. Doyle	
	5.6	Report of Chief of Staff	R2	D. Russell	
	5.7	Report of SJHS President and CEO	R2	T. Stewart	
	5.8	Report of the President, Medical Staff Association	R2	M. Miller	
1650	6.0	Consent Agenda Part "B" (Motions Listed) <i>(Note: Any JBG Member can ask for removal of any item from Consent Agenda for discussion)</i>			
	6.1	Governance, Mission and Values Committee <u>JBG Voting Members</u> THAT THE MINUTES OF THE GOVERNANCE, MISSION AND VALUES COMMITTEE MEETING OF APRIL 7, 2020 BE ACCEPTED FOR INFORMATION	R2	L. McNeil	
	6.2	Resource and Audit Committee	R2	D. Tonin	
1700	7.0	Information Items			
	7.1	Reports from Foundations	R2	S. Filice- Armenio/ D. Davidson	
	7.2	Quality Council Executive Visit Schedule			

	8.0	Adjournment		A. Korstanje	

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50 Charlton Avenue East
Hamilton, ON, L8N 4A6
905-522-1155

St. Joseph's Villa Dundas
56 Governor's Road
Dundas, ON, L9H 5G7
905-627-3541

St. Joseph's Home Care
1550 Upper James St, Suite 201
Hamilton, ON, L9B 2L6
905-522-6887

Committee: **St. Joseph's Hamilton Joint Boards of Governors – OPEN SESSION** Date: March 26, 2020
 Called to order at: 1530 Adjourned: 1620 hours

St. Joseph's Healthcare Hamilton Voting Members:

Mr. A. Korstanje, Ms. L. McNeil, Mr. D. Tonin, Mr. S. Monzavi, Mrs. C. Olsiak, Dr. C. Byrne, Dr. N. Agarwal.

St. Joseph's Villa Dundas Voting Members:

Mr. A. Korstanje, Ms. L. McNeil, Mr. D. Tonin, Ms. M. Martin, Mr. R. Dobson, Dr. L. Harrington, Mrs. B. Beaudoin.

St. Joseph's Homecare Hamilton Voting Members:

Mr. A. Korstanje, Ms. L. McNeil, Mr. D. Tonin, Mrs. B. Beaudoin, Mr. L. Perri, Mr. L. Clayton.

Location: Dofasco Boardroom – Juravinski Innovation Tower

Present: Mr. A. Korstanje, Chair, Mr. R. Dobson, Mrs. L. McNeil, Mrs. C. Olsiak, Dr. N. Agarwal, Mrs. B. Beaudoin, Dr. L. Harrington, Mr. L. Perri, Mr. L. Clayton, Dr. M. Miller, Ms. M. Farrell, Mr. D. Tonin, Ms. M. Martin, Dr. D. Russell, Ms. L. Volman, Ms. W. Doyle, Dr. T. Stewart, Dr. C. Byrne, Mr. S. Monzavi.

Regrets: Dr. P. O'Byrne.

Resource Staff: Ms. F. Voogd, Dr. C. Gosse, Mr. J. Woods, Ms. S. Hollis, Ms. S. Trowbridge, Dr. J. Hunter,

Guests Open:

Guests In-Camera:

NEXT MEETING April 30, 2020

Subject	Discussion
<p>PROTOCOL</p> <p>1.0 CALL TO ORDER</p> <p>1.1 OPENING PRAYER</p> <p>1.2 INTRODUCTION OF GUESTS</p> <p>1.2.1. JBG AGENDAS</p> <p>2.0 CONSENT AGENDA PART "A"</p>	<p>The meeting was called to order at 1530 hours by A. Korstanje.</p> <p>L. Harrington opened the meeting with a prayer. There was personal reflection with respect to the value of DIGNITY.</p> <p>All invited guests were introduced. It was noted that no evaluations will be completed for this meeting.</p> <p style="text-align: center;"><u>All JBG Voting Members</u></p> <p><i>ON MOTION DULY MADE AND SECONDED THE FOLLOWING RESOLUTIONS WERE PASSED:</i></p> <p>THAT COMMENCING MARCH 2020 UNTIL FURTHER NOTICE THE JBG AGENDAS BE STREAMLINED FOR ESSENTIAL AGENDA ITEMS ONLY BE APPROVED</p> <p>Noted there were no requests to remove items and therefore the following motions were approved:</p> <p style="text-align: center;"><u>All JBG Voting Members</u></p> <p><i>ON MOTION DULY MADE AND SECONDED THE FOLLOWING RESOLUTIONS WERE PASSED:</i></p> <p>THAT THE AGENDA FOR THE OPEN SESSION OF THE ST. JOSEPH'S HAMILTON JOINT BOARDS OF GOVERNORS BE APPROVED AS CIRCULATED</p> <p>THAT NO CONFLICT OF INTEREST WAS NOTED</p> <p>THAT THE MINUTES OF THE OPEN SESSION OF THE MEETING OF THE ST. JOSEPH'S HAMILTON JOINT BOARDS OF GOVERNORS HELD JANUARY 30, 2020 BE APPROVED</p>

Subject	Discussion
<p>3.0 GENERATIVE DISCUSSION</p> <p>4.0 BUSINESS</p> <p>4.1 QUALITY COMMITTEE</p> <p>4.2 OTHER</p> <p>5.0 REPORTS</p>	<ul style="list-style-type: none"> • There was no generative discussion this month. <ul style="list-style-type: none"> • There was no further discussion. • In response to a question, it was noted that rigorous hand hygiene protocols are being undertaken at SJHH and standards are being met. <p style="text-align: center;"><u>All JBG Voting Members</u></p> <p><i>ON MOTION DULY MADE AND SECONDED THE FOLLOWING RESOLUTIONS WERE PASSED:</i></p> <p>THAT THE MINUTES OF THE QUALITY COMMITTEE MEETING OF MARCH 17, 2020 BE ACCEPTED FOR INFORMATION</p> <p style="text-align: center;"><u>All JBG Voting Members</u></p> <p><i>ON MOTION DULY MADE AND SECONDED THE FOLLOWING RESOLUTIONS WERE PASSED:</i></p> <p>THAT THE 2020-2021 QUALITY IMPROVEMENT PLAN SUBMISSION FOR SJHH, SJVD AND SJHC BE APPROVED</p> <p>THE FOLLOWING REPORTS WERE RECEIVED FOR INFORMATION:</p> <p>GOVERNANCE COMMITTEE SUMMARY REPORT</p> <ul style="list-style-type: none"> • No further update. <p>TREASURER'S REPORT FROM THE RESOURCE AND AUDIT COMMITTEE</p> <ul style="list-style-type: none"> • Overview of the Treasurer's Report which was provided on the blotter was highlighted. <p>CHAIR'S REMARKS</p> <ul style="list-style-type: none"> • There were no remarks. <p>REPORT OF PRESIDENTS</p> <p>SJHC</p> <ul style="list-style-type: none"> • SJHC is working through the COVID challenges at this time. It was noted that the community has reached out in very supportive ways to assist clients at this difficult time. Extensive discussions are ongoing with SJHH with respect to decanting and very concrete initiatives are being realized. The situation with respect to PSWs was discussed. • In response to a question, it was noted that there is an Admission Team which reviews patients who come to the ED at SJHH. If they meet criteria which require support in the community, a multidisciplinary team approach is undertaken in conjunction with SJHC to assist these patients.

Subject**Discussion****SJVD**

- There has been an immense amount of public support during this very challenging time. It has been very heartening to see the community come together.

SJHH

- Extensive discussion ensued with respect to the COVID 19 situation. The following topics were covered in extensive detail:
- COVID summary – situation at SJHH
 - This was overviewed in great detail. It was noted that there has been huge growth in virtual visits. Noted that staff screening is going well with initial and secondary screenings of staff, which is being enhanced on a daily basis. An update on PPE was also provided. Trying to get to a point where the hospital is ready for patient arrivals. The Province is alleviating some of the regulatory barriers allowing patients to be moved out of ALC situations and into LTC beds. Modelling has occurred from Public Health. Discussion occurred with respect to funding gaps and it is unclear of how the MOH will respond to the gaps which will likely occur long term. Tracking of costs associated with COVID 19 and funding which will be lost is being carefully tracked by the SJHH finance team. Organizational goals
- Restricting access
- Protecting our workforce
- Capacity planning
- Human Resource management
 - From a health human resource capacity, it was noted that a redeployment office has been created and staff are being redeployed to other areas where possible.
- Planning for future demand

REPORT OF THE EVP AND CHIEF NURSING EXECUTIVE

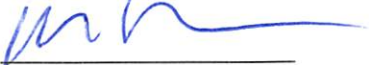
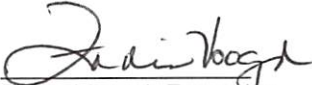
- W. Doyle noted there is high commitment from the staff in this situation which has also produced anxiety among health care workers. The management team have been working to change processes, developing pathways required, training staff for re-deployment. There has been tremendous leadership and many moments of pride and kindness have been experienced during this exceptional challenge. Discussion with respect to surge capacity and decanting was also discussed. Discussions are occurring with local hotels, community agencies, Mohawk College and McMaster University as to where the hospital would decant if needed. The work environment is very intense at this time as the hospital braces and prepares for the upcoming impacts.
- There was discussion with respect to ensuring patient safety and risks with respect to decanting. It was noted that there are risks, and staff are working to ensure as little disruption for patients as possible will occur. This will definitely result in an adjustment phase for patients.

REPORT OF CHIEF OF STAFF

- COVID 19 physician focus has been on creating increased capacity and the physician groups are preparing for the surge. Physicians are grouped into three tiers, and assessment is occurring with respect to where physicians could be placed as needed. HHS and SJHH are working together on this planning. It was noted that anesthetists are the highest risk for COVID 19 infection and these have been assigned the highest level of PPE. In response to a question, physicians who have retired as well as medical residents and surgical residents will be considered for staff duty.

REPORT OF SJHS PRESIDENT AND CEO

- B. Guest thanked the SJHH team who has shared their expertise and resources with other member organizations. The Infection Prevention and Control team

Subject	Discussion
<p>6.0 CONSENT AGENDA PART "B"</p> <p>6.1 GOVERNANCE, MISSION AND VALUES COMMITTEE</p> <p>6.2 RESOURCE AND AUDIT COMMITTEE</p> <p>7.0 INFORMATION ITEMS</p> <p>7.1 REPORTS FROM FOUNDATIONS</p> <p>7.2 WALKABOUT AND COUNCIL MEETING SCHEDULES</p> <p>8.0 ADJOURNMENT</p>	<p>and Infectious Disease Group has been stellar.</p> <p>REPORT OF THE PRESIDENT, MEDICAL STAFF ASSOCIATION</p> <ul style="list-style-type: none"> • Most MSA activities have been curtailed at this time due to the COVID 19 crisis. <p>Noted there were no requests to remove items and therefore the following motions were approved:</p> <p style="text-align: center;"><u>All JBG Voting Members</u></p> <p><i>ON MOTION DULY MADE AND SECONDED THE FOLLOWING RESOLUTIONS WERE PASSED:</i></p> <p>THAT THE MINUTES OF THE GOVERNANCE, MISSION AND VALUES COMMITTEE MEETING OF MARCH 3, 2020 BE ACCEPTED FOR INFORMATION</p> <p>-</p> <ul style="list-style-type: none"> • The written report from the SJHH Foundation was received for information. An update on the impact of the current COVID-19 situation was shared. The Foundation has created a COVID 19 emergency response fund and per hospital direction the Foundation is encouraging donations of supplies. • The written report from the SJVD Foundation was received for information. An update on the impact of the current COVID-19 situation was shared. The Foundation has expanded its role in communication to assist the SJVD at this time. A lot of kindness has been witnessed at this time of crisis. • Executive Walkabout Schedule and Council Meeting Schedule – noted that visits have been suspended for March and April. • There was no further business and the meeting adjourned. <p>_____ Adriaan Korstanje, Chair</p>  _____ Melissa Farrell, Secretary  _____ Fadia Voogd, Recorder