



St. Joseph's Hamilton Joint Boards of Governors

November 2018

Open Agenda Package – Web Version

OUR
mission
vision
values



OUR MISSION //

Living the Legacy: Compassionate Care. Faith. Discovery.

OUR VISION //

On behalf of those we are privileged to serve, we will deliver an integrated, high quality care experience, pursue and share knowledge, and respect our rich diversity, always remaining faithful to our Roman Catholic values and traditions.

OUR VALUES //

Dignity. Respect. Service. Justice. Responsibility. Enquiry.

Mission: Living the Legacy – Compassionate Care.
Faith. Discovery.

Vision: On behalf of those we are privileged to serve, we will: deliver an integrated high quality care experience, pursue and share knowledge, respect our rich diversity, always remaining faithful to our Roman Catholic values and traditions.

Values: We commit ourselves to demonstrate in all that we undertake, the vision and values that inspired our Founders, the Sisters of St. Joseph. These are: **Dignity, Respect, Service, Justice, Responsibility and Enquiry.**

JBG Values

Enquiry – Seeking knowledge



Definition

A dedicated approach to seeking knowledge empirically through a blended approach of tested practices and a focus on experimentation.

Behaviours

- Practices based on evidence and theory
- Ethical research practices
- A desire for new knowledge

St. Joseph's Hamilton Joint Boards of Governors – Open Agenda
Thursday, November 29, 2018
3:30 – 6:00 p.m.

Dofasco Boardroom – 2nd Floor – Juravinski Innovation Tower – T2215

- Elected Members** Mr. Sonny Monzavi (Chair), Mr. Lee Clayton, Dr. Naresh Agarwal, Mr. Peter Tice, Ms. Moira Taylor, Mr. Tony Thoma, Mr. David Tonin, Mr. Adriaan Korstanje, Ms. Lynn McNeil, Mr. Rod Dobson, Mrs. Barb Beaudoin, Mrs. Catherine Olsiak, Dr. Carolyn Byrne, Dr. Laura Harrington, Mr. Leo Perri.
- Ex-Officio Members** Dr. Greg Rutledge, Ms. Winnie Doyle, Dr. David Russell, Dr. Paul O'Byrne, Ms. Larisa Volman.
- Senior Management Team** Mr. Brian Guest, Ms. Mieke Ewen, Dr. Carolyn Gosse, Dr. Jack Gaudie, Dr. Tom Stewart.
- Resource** Ms. Jessica Fry, Mrs. Fadia Voogd, Ms. Sera Filice-Armenio, Ms. Maureen Ellis.

VALUES: D = dignity, R1 = respect, S = service, J = justice, R2 = responsibility, E = enquiry

Time	Item	Topic	Motion	Values	Lead	Page
3:35pm	1.0	Call to Order				
	1.1	<i>Opening Prayer and Reflection on ENQUIRY</i>		R2	M. Taylor All	
	1.2	<i>Introduction of Guests</i>				
	1.3	<i>Declaration of Conflict of Interest</i>				
	1.4	<i>Approval of Agenda</i>	<u>All JBG Voting Members:</u> THAT THE OPEN AGENDA OF THE NOVEMBER 29, 2018 ST. JOSEPH'S HAMILTON JOINT BOARDS OF GOVERNORS COMMITTEE MEETING BE APPROVED	R2	S. Monzavi	
3:55pm	2.0	Consent Agenda				
	2.1	<i>Approval of St. Joseph's Hamilton Joint Boards of Governors Open Minutes</i>	<u>All JBG Voting Members:</u> THAT THE OPEN MINUTES OF THE OCTOBER 25, 2018 ST. JOSEPH'S HAMILTON JOINT BOARDS OF GOVERNORS MEETING BE APPROVED	R2	S. Monzavi	

Time	Item	Topic	Motion	Values	Lead	Page
	2.2	<i>Governance Mission and Values Committee Minutes and Motions</i>	<p><u>All JBG Voting Members</u> THAT THE MINUTES OF THE GOVERNANCE, MISSION AND VALUES COMMITTEE MEETING OF NOVEMBER 6, 2018 BE ACCEPTED FOR INFORMATION</p> <p><u>All JBG Voting Members</u> THAT THE OHA BOARD EVALUATION COMPLETED IN JUNE 2018 BE UTILIZED IN LIEU OF THE GOVERNANCE FUNCTIONING TOOL FOR ACCREDITATION BE APPROVED</p> <p><u>All JBG Voting Members</u> THAT THE 022-JBG BOARD PEER REVIEW POLICY AND PROCESS BE APPROVED</p>	R2	A.Korstanje	
	2.2.1	<i>Strategic Plan Update</i>				
	2.3	<i>Resource and Audit Committee Minutes and Motions</i>	<p><u>All JBG Voting Members</u> THAT THE MINUTES OF THE RESOURCE AND AUDIT COMMITTEE MEETING OF NOVEMBER 21, 2018 BE ACCEPTED FOR INFORMATION</p> <p><u>SJVD Voting Members</u> THAT THE 2019-2020 COMMUNITY ACCOUNTABILITY PLANNING SUBMISSION (CAPS) BE APPROVED</p> <p><u>SJHC Voting Members</u> THAT THE 2019-2020 COMMUNITY ACCOUNTABILITY PLANNING SUBMISSION (CAPS) BE APPROVED</p>		L. McNeil	

Time	Item	Topic	Motion	Values	Lead	Page
			<u>SJVD Voting Members</u> THAT THE 2019-2022 LONG TERM CARE HOME ACCOUNTABILITY SUBMISSION (LAPS) BE APPROVED			
4:00pm	3.0	Quality & Patient Safety				
	3.1	<i>Quality Committee Minutes, Motions and Report</i>	<u>All JBG Voting Members</u> THAT THE MINUTES OF THE QUALITY COMMITTEE MEETING OF NOVEMBER 13, 2018 BE ACCEPTED FOR INFORMATION	S	D. Tonin	
4:15pm	4.0	Medical Advisory Committee Presentation				
		There was no presentation of the MAC this month.				
4:40pm	5.0	Reports				
	5.1	<i>Report of Chair</i>		R2	S. Monzavi	
	5.2	<i>Report of the President and CEO, St. Joseph's Health System</i>		R2	T. Stewart	
	5.3	<i>Report of Presidents</i>		R2/S	W. Doyle C. Gosse	
	5.3.1	<i>Report of SJVD – C. Gosse</i>				
	5.3.2	<i>Report of SJHC – C. Gosse</i>				
	5.3.3	<i>Report of SJHH – W. Doyle</i>				
	5.4	<i>Report of the Chief Nursing Executive</i>		R2/S	L. Volman	
	5.5	<i>Report of the Vice President Research</i>		R2	J. Gauldie	
	5.6	<i>Report of the Chief of Staff</i>		R2	D. Russell	
	5.7	<i>Report of President, Medical Staff Association</i>		R2	G. Rutledge	

Time	Item	Topic	Motion	Values	Lead	Page
	5.8	Report of the President SJVD Foundation SJHH Foundation		R2	M. Ellis S. Filice- Armenio	
4:50pm	6.0	Information / Education Items				
	6.1	Walkabout Schedule and Council Meeting Schedule		R2 / E	S. Monzavi	
	6.2	LHIN Board Meeting Briefing Note				
4:50pm	6.0	Adjournment				
	6.1	Motion to adjourn	All JBG Voting Members: THAT THE OPEN SESSION OF THE ST. JOSEPH'S HAMILTON JOINT BOARDS OF GOVERNORS MEETING BE ADJOURNED		S. Monzavi	
4:50pm	7.0	Break followed by Closed Session				



Committee: **St. Joseph's Hamilton Joint Boards of Governors – OPEN SESSION** Date: October 25, 2018
 Called to order at: 1530 hours Adjourned: 1640 hours

St. Joseph's Healthcare Hamilton Voting Members:

Mr. S. Monzavi, Mr. A. Korstanje, Ms. L. McNeil, Mr. P. Tice, Mrs. C. Olsiak, Dr. C. Byrne, Dr. N. Agarwal.

St. Joseph's Villa Dundas Voting Members:

Mr. S. Monzavi, Mr. A. Korstanje, Ms. L. McNeil, Mrs. M. Taylor, Mr. T. Thoma, Mr. R. Dobson, Dr. L. Harrington.

St. Joseph's Homecare Hamilton Voting Members:

Mr. S. Monzavi, Mr. A. Korstanje, Ms. L. McNeil, Mr. L. Clayton, Mr. D. Tonin, Mrs. B. Beaudoin, Mr. L. Perri.

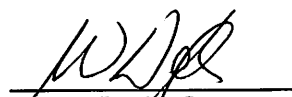
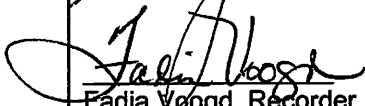
Location: Dofasco Boardroom – Juravinski Innovation Tower
 Present: Mr. A. Korstanje, Chair, Mr. R. Dobson, Mr. T. Thoma, Mr. D. Tonin, Mrs. M. Taylor, Mrs. L. McNeil, Mrs. C. Olsiak, Dr. N. Agarwal, Dr. T. Stewart, Ms. W. Doyle, Mr. P. Tice, Dr. C. Byrne, Mr. L. Clayton, Ms. L. Volman, Mrs. B. Beaudoin., Dr. G. Rutledge, Dr. L. Harrington, Mr. L. Perri.
 Regrets: Mr. S. Monzavi, Dr. P. O'Byrne.
 Resource Staff: Mrs. F. Voogd, Dr. C. Gosse, Ms. M. Ewen, Ms. S. Hollis, Mr. R. Badzioch, Dr. P. Bieling, Ms. K. Langstaff, Ms. T. Coxon.
 Guests: Ms. K. Albanese, Mr. J. Woods.
 NEXT MEETING: November 29, 2018

Subject	Discussion
PROTOCOL	
1.0 CALL TO ORDER	The meeting was called to order at 1530 hours by A. Korstanje.
1.1 OPENING PRAYER	C.Olsiak opened the meeting with a prayer. There was reflection with respect to the value of RESPONSIBILITY.
1.2 INTRODUCTION OF GUESTS	All invited guests were introduced.
1.3 DECLARATION OF CONFLICT OF INTEREST	<ul style="list-style-type: none"> There was no conflict of interest declared. <p style="text-align: center;"><u>All JBG Voting Members</u></p>
1.4 APPROVAL OF AGENDA	<p><i>ON MOTION DULY MADE AND SECONDED THE FOLLOWING RESOLUTION WAS PASSED:</i></p> <p>THAT THE ST. JOSEPH'S HAMILTON JOINT BOARDS OF GOVERNORS AGENDA BE APPROVED AS CIRCULATED</p>
2. CONSENT AGENDA	<u>All JBG Voting Members</u>
2.1 APPROVAL OF ST. JOSEPH'S HAMILTON JOINT BOARDS OF GOVERNORS OPEN MINUTES	<p><i>ON MOTION DULY MADE AND SECONDED THE FOLLOWING RESOLUTION WAS PASSED:</i></p> <p>THAT THE MINUTES OF THE OPEN SESSION OF THE SEPTEMBER 27, 2018 ST. JOSEPH'S HAMILTON JOINT BOARDS OF GOVERNORS COMMITTEE BE APPROVED</p>

Subject	Discussion
<p>2.2 GOVERNANCE, MISSION AND VALUES COMMITTEE MINUTES AND MOTIONS</p>	<ul style="list-style-type: none"> • There was no further update. <p style="text-align: center;"><u>All JBG Voting Members</u></p> <p><i>ON MOTION DULY MADE AND SECONDED THE FOLLOWING RESOLUTION WAS PASSED:</i></p> <p>THAT THE MINUTES OF THE GOVERNANCE, MISSION AND VALUES COMMITTEE OF OCTOBER 2, 2018 BE ACCEPTED FOR INFORMATION</p> <p style="text-align: center;"><u>All JBG Voting Members</u></p> <p><i>ON MOTION DULY MADE AND SECONDED THE FOLLOWING RESOLUTION WAS PASSED</i></p> <p>THAT TERMS OF REFERENCE FOR ALL STANDING COMMITTEES OF THE BOARD BE FORWARDED TO THE JBG FOR APPROVAL</p> <p style="text-align: center;"><u>All JBG Voting Members</u></p> <p><i>ON MOTION DULY MADE AND SECONDED THE FOLLOWING RESOLUTION WAS PASSED</i></p> <p>THAT C. COUTURE CONTINUE TO SERVE THE REMAINDER OF HER TERM ON THE RESOURCE AND AUDIT COMMITTEE BE APPROVED</p> <p style="text-align: center;"><u>All JBG Voting Members</u></p> <p><i>ON MOTION DULY MADE AND SECONDED THE FOLLOWING RESOLUTION WAS PASSED</i></p> <p>THAT THE YODA (YOU-DECIDE-DELIBERATE-ACT) FRAMEWORK CONTINUE TO BE IMPLEMENTED AS THE ORGANIZATIONAL ETHICAL FRAMEWORK BE APPROVED</p>
<p>2.2.1 Strategic Planning Update</p>	<ul style="list-style-type: none"> • J. Woods provided an update on the strategic planning process to date. • A recap of the Strategic Planning Retreat held on October 22nd was provided. The retreat considered many factors, and five strategic priorities were reviewed. "Concept Adopt" was endorsed. Detailed and launch planning is beginning. Executive planning will begin shortly. The Adhoc Working Group will continue its work. It was noted that the plan will be adapted in response to emerging strategies related to new government with new ideas, some partners plans emerging but not yet mature and partnership with Niagara Health will grow and offer new opportunities. • It was requested that any dates with respect to the upcoming Strategic Planning for the SJVD and SJHC be forwarded to JBG members as soon as possible in order that the meeting times may be secured in calendars. • J. Woods and team was thanked by the JBG for the tremendous work and progress to date.

Subject	Discussion
<p>2.3 RESOURCE AND AUDIT COMMITTEE MINUTES AND MOTIONS</p>	<ul style="list-style-type: none"> • It was noted that a letter confirming support for funding has been received from the SJVD Foundation with respect to the SJVD Hospice Project. • An update on the HAPS strategy was provided. Final board approval will occur at the end of January 2019. • An update on the Dovetale Phase 2 Implementation was provided. Firestone Ambulatory Clinics are now live with Dialysis go live planned for December and remaining ambulatory clinics coming live through 2019. • An update on potential funding changes for mental health was provided. • Discussion ensued with respect to ER utilization and admission rates. <p style="text-align: center;"><u>All JBG Voting Members</u></p> <p><i>ON MOTION DULY MADE AND SECONDED THE FOLLOWING RESOLUTION WAS PASSED:</i></p> <p>THAT THE MINUTES OF THE RESOURCE AND AUDIT COMMITTEE OF OCTOBER 24, 2018 BE ACCEPTED FOR INFORMATION</p> <p style="text-align: center;"><u>All JBG Voting Members</u></p> <p><i>ON MOTION DULY MADE AND SECONDED THE FOLLOWING RESOLUTION WAS PASSED:</i></p> <p>THAT THE REVISED INVESTMENT POLICY STATEMENT BE APPROVED</p>
<p>2.3.1 Engagement Survey Results</p> <p>3. QUALITY AND PATIENT SAFETY</p> <p>3.1 QUALITY COMMITTEE MINUTES, MOTIONS AND REPORT</p>	<ul style="list-style-type: none"> • K. Albanese provided an overview of the engagement survey results. • Opportunities will be explored with respect to patient and family centered care. • Discussion ensued with respect to the "human connection" between care providers and patients, especially in the era of electronic media. It was noted that this issue will be further explored at the Professional Advisory Council and that staff and physician education with respect to this topic will be ongoing. • In response to a question, it was noted that the results of the engagement survey are shared with staff, physicians and volunteers. <ul style="list-style-type: none"> • A patient story was relayed with respect to the Forensic Psychiatry Program. • Webex presentations on the Mitigating Risk in the Forensic Program, Auditor General Report for Diagnostic Imaging, and Safety Priority and Reducing Infection for Infection Prevention and Control were provided. • In response to a question, it was noted that three hospitals provincially were selected for audit from the Auditor General's Office. It was noted that the Office of the AG conducts audit of select ministries and government agencies on a yearly basis. <p style="text-align: center;"><u>All JBG Voting Members</u></p> <p><i>ON MOTION DULY MADE AND SECONDED THE FOLLOWING RESOLUTION WAS PASSED:</i></p> <p>THAT THE MINUTES OF THE QUALITY COMMITTEE OF OCTOBER 9, 2018 BE ACCEPTED FOR INFORMATION</p>

Subject	Discussion
4. MEDICAL ADVISORY COMMITTEE PRESENTATION	<ul style="list-style-type: none"> • There was no MAC presentation this month.
5. REPORTS	
5.1 REPORT OF CHAIR	<ul style="list-style-type: none"> • There was no report this month.
5.2 REPORT OF THE PRESIDENT AND CEO SJHS	<ul style="list-style-type: none"> • All JBG are invited to the half day session with Dr. Rueben Devlin, Special Advisory and Chair of the Premier's Council on Improving Health and Ending Hallway Medicine. The event will be held on November 23rd at West 5th, which will also allow an opportunity to have Dr. Devlin tour the mental health facility. • An update on government/ministry activities was provided. • The Search Committee for a Joint Chief of Mental Health for SJHH and NHS continue with some excellent candidates identified. • The OMA and MOH have gone to arbitration with respect to the OMA contract.
5.3 REPORT OF PRESIDENTS	
5.3.1 Update on SJVD – C. Gosse	<ul style="list-style-type: none"> • Preparations for the Strategic Planning process for SJVD continues. • The SJVD staff recognition event will be held next week. • Discussion ensued with respect to resident/patient satisfaction surveys. It was noted that a minimum response rate is achieved for each survey.
5.3.2 Update on SJHC – C. Gosse	<ul style="list-style-type: none"> • C. Gosse attended an event at Queen's Park this past week which centered on the topic of advocacy for home care. • SJHC recognition event was held last week and was a great success.
5.3.3 Update on SJHH – W. Doyle	<ul style="list-style-type: none"> • It was noted that the Rapid Access Addictions Medicine Clinic (RAAM), which opened in June, 2018 has been very successful and excellent feedback has been received from patients. • Discussion occurred with respect to Integrated Comprehensive Care 3.0 (ICC), which is currently awaiting LHIN approval. • Discussion ensued with respect to the provincial project to establish case costing for kidney transplants.
5.4 REPORT OF THE CHIEF NURSING OFFICER	<ul style="list-style-type: none"> • A briefing note on the Nursing Graduate Guarantee Initiative (NGGI) was provided. Background, changes in the NGGI funding model, impact of changes in the model and current state and 2018/19 prospective utilization was overviewed.
5.5 VICE PRESIDENT RESEARCH	<ul style="list-style-type: none"> • It was noted that the Celebrate Research Day was held on October 23rd, hosted by the Research Institute SJHH. This annual event recognizes the achievements of our researchers and keeps our community informed about the exciting innovations being made at SJHH.

Subject	Discussion
5.6 REPORT OF THE CHIEF OF STAFF	<ul style="list-style-type: none"> • A briefing note was provided which overviewed issues such as resident shortages, physician engagement survey, accreditation, strategic planning and physician recruitment. • It was noted that meetings continue to develop potential solutions with respect to the upcoming resident shortages.
5.7 REPORT OF THE PRESIDENT PROFESSIONAL STAFF ASSOCIATION	<ul style="list-style-type: none"> • The Quarterly Medical Staff Meeting was held on October 16th, and featured Dr. Jonathan Sherbino, who gave a presentation on "Competency by Design (CBD) Curriculum". • The Medical Staff Association is proactively working to ensure that a collegial and positive working environment for all physicians continues and flourishes at SJHH.
5.8 REPORT OF FOUNDATION PRESIDENTS	
SJVD FOUNDATION	<ul style="list-style-type: none"> • There was no report this month.
SJHH FOUNDATION	<ul style="list-style-type: none"> • There was no report this month.
6. INFORMATION EDUCATION ITEMS	6.1 Walkabout Schedule and Council Meeting Schedule <ul style="list-style-type: none"> • All JBG members were encouraged to participate in the walkabouts. It was suggested that the schedule be circulated to all JBG community members in order to allow for their participation. ACTION: WALKABOUT SCHEDULE TO BE CIRCULATED TO ALL COMMUNITY MEMBERS, JOINT BOARDS OF GOVERNORS
	6.2 LHIN Board Meeting Briefing Note <ul style="list-style-type: none"> • There was no other business noted.
7. OTHER BUSINESS	
8. ADJOURNMENT	THAT THE OPEN SESSION OF THE ST. JOSEPH'S HAMILTON JOINT BOARDS OF GOVERNORS BE ADJOURNED <hr/> Adriaan Korstanje, Acting Chair  <hr/> Winnie Doyle, Secretary  <hr/> Padia Voogd, Recorder