



St. Joseph's Hamilton Joint Boards of Governors

June 2018

Open Agenda Package – Web Version

OUR
mission
vision
values



OUR MISSION //

Living the Legacy: Compassionate Care. Faith. Discovery.

OUR VISION //

On behalf of those we are privileged to serve, we will deliver an integrated, high quality care experience, pursue and share knowledge, and respect our rich diversity, always remaining faithful to our Roman Catholic values and traditions.

OUR VALUES //

Dignity. Respect. Service. Justice. Responsibility. Enquiry.

Mission: Living the Legacy – Compassionate Care.
Faith. Discovery.

Vision: On behalf of those we are privileged to serve, we will: deliver an integrated high quality care experience, pursue and share knowledge, respect our rich diversity, always remaining faithful to our Roman Catholic values and traditions.

Values: We commit ourselves to demonstrate in all that we undertake, the vision and values that inspired our Founders, the Sisters of St. Joseph. These are: **Dignity, Respect, Service, Justice, Responsibility and Enquiry.**

JBG Values

Respect – Mind, Body & Spirit of the Whole Person



Definition

Places high emphasis on the well being and quality of life by responding to the needs of the whole person: body, mind and spirit. Appreciates the viewpoint and circumstances of others and recognizing the value of the individual

Behaviours

- Provides positive interpersonal relations
- Is focused on the quality of life
- Is concerned with diversity

St. Joseph's Hamilton Joint Boards of Governors – Open Agenda
Thursday, June 28, 2018
3:30 – 6:00 p.m.

Dofasco Boardroom – 2nd Floor – Juravinski Innovation Tower – T2215

Elected Members Mr. Sonny Monzavi (Chair), Mr. Lee Clayton, Dr. Naresh Agarwal, Mr. Peter Tice, Dr. Mary Guise, Mr. Ray Rocci, Ms. Moira Taylor, Mr. Tony Thoma, Mr. David Tonin, Mr. Adriaan Korstanje, Ms. Lynn McNeil, Mr. Rod Dobson, Mrs. Barb Beaudoin, Mrs. Catherine Olsiak, Dr. Carolyn Byrne.

Ex-Officio Members Dr. Greg Rutledge, Ms. Winnie Doyle, Dr. Tom Stewart, Dr. David Higgins, Dr. Paul O'Byrne.

Senior Management Team Mr. Brian Guest, Ms. Mieke Ewen, Dr. Carolyn Gosse, Dr. Jack Gaudie.

Resource Mrs. Sonali Makawita, Mrs. Fadia Voogd, Ms. Sera Filice-Armenio, Ms. Maureen Ellis.

Guest(s):

VALUES: D = dignity, R1 = respect, S = service, J = justice, R2 = responsibility, E = enquiry

Time	Item	Topic	Motion	Values	Lead	Page
3:35pm	1.0	Call to Order				
	1.1	<i>Opening Prayer and Reflection on RESPECT</i>		R2	R. Rocci All	
	1.2	<i>Introduction of Guests</i>				
	1.3	<i>Declaration of Conflict of Interest</i>				
	1.4	<i>Approval of Agenda</i>	<u>All JBG Voting Members:</u> THAT THE OPEN AGENDA OF THE JUNE 28, 2018 ST. JOSEPH'S HAMILTON JOINT BOARDS OF GOVERNORS COMMITTEE MEETING BE APPROVED	R2	S. Monzavi	
3:55pm	2.0	Consent Agenda				
	2.1	<i>Approval of St. Joseph's Hamilton Joint Boards of Governors Open Minutes</i>	<u>All JBG Voting Members:</u> THAT THE OPEN MINUTES OF THE MAY 31, 2018 ST. JOSEPH'S HAMILTON JOINT BOARDS OF GOVERNORS MEETING BE APPROVED	R2	S. Monzavi	

Time	Item	Topic	Motion	Values	Lead	Page
	2.2	<i>Governance Mission and Values Committee Minutes and Motions</i>	<p><u>All JBG Voting Members</u> THAT THE MINUTES OF THE GOVERNANCE, MISSION AND VALUES COMMITTEE MEETING OF JUNE 5, 2018 BE ACCEPTED FOR INFORMATION</p> <p><u>All JBG Voting Members</u> THAT THE REPORT OF THE NOMINATING COMMITTEE 2018-2019 BE APPROVED</p> <p><u>All JBG Voting Members</u> THAT THE REVISED JBG POLICY #3 CONFLICT OF INTEREST BE APPROVED</p>	R2	A.Korstanje	
	2.3	<i>Resource and Audit Committee Minutes and Motions</i>	<p><u>All JBG Voting Members</u> THAT THE MINUTES OF THE RESOURCE AND AUDIT COMMITTEE MEETING OF JUNE 20, 2018 BE ACCEPTED FOR INFORMATION</p> <p><u>SJHH Voting Members</u> THAT THE SJHH ATTESTATION FOR THE PERIOD OF APRIL 1, 2017 – MARCH 31, 2018, PREPARED IN ACCORDANCE WITH SECTION 15 OF THE BROADER PUBLIC SECTOR ACCOUNTABILITY ACT (BPSAA) BE APPROVED</p> <p><u>SJHH Voting Members</u> THAT THE SJHH DECLARATION OF COMPLIANCE FOR THE MSA FOR THE PERIOD APRIL 1, 2017 – MARCH 31, 2018 BE APPROVED</p>		L. McNeil	

Time	Item	Topic	Motion	Values	Lead	Page
	2.3.1	ICT Subcommittee Presentation Dovetale			T. Coxon/D. Sanagan	
4:00pm	3.0	Quality & Patient Safety				
	3.1	Quality Committee Minutes, Motions and Report	All JBG Voting Members THAT THE MINUTES OF THE QUALITY COMMITTEE MEETING OF JUNE 12, 2018 BE ACCEPTED FOR INFORMATION	S	D. Tonin	
4:15pm	4.0	Medical Advisory Committee Presentation				
		There is no Medical Advisory Committee Meeting this month				
4:40pm	5.0	Reports				
	5.1	Report of Chair		R2	S. Monzavi	
	5.2	Report of the President and CEO, St. Joseph's Health System		R2		
	5.3	Report of Presidents		R2/S	B. Guest D. Higgins C. Gosse	
	5.3.1	Report of SJVD – B. Guest				
	5.3.2	Report of SJHH – D. Higgins				
	5.3.3	Report of SJHC – C. Gosse				
	5.4	Report of the Chief Nursing Executive		R2/S	W. Doyle	
	5.5	Report of the Vice President Research		R2	J. Gauldie	
	5.6	Report of the Chief of Staff		R2	T. Stewart	
	5.7	Report of President, Medical Staff Association		R2	G. Rutledge	
	5.8	Report of the President SJVD Foundation SJHH Foundation		R2	M. Ellis S. Filice- Armenio	

Time	Item	Topic	Motion	Values	Lead	Page
4:50pm	6.0	Information / Education Items				
	6.1	Walkabout Schedule and Council Meeting Schedule		R2 / E	S. Monzavi	
	6.2	LHIN Board Meeting Briefing Note				
4:50pm	6.0	Adjournment				
	6.1	<i>Motion to adjourn</i>	<u>All JBG Voting Members:</u> THAT THE OPEN SESSION OF THE ST. JOSEPH'S HAMILTON JOINT BOARDS OF GOVERNORS MEETING BE ADJOURNED		S. Monzavi	
4:50pm	7.0	Break followed by Closed Session				



Committee: **St. Joseph's Hamilton Joint Boards of Governors – OPEN SESSION** Date: May 31, 2018
 Called to order at: 1530 hours Adjourned: 1705 hours

St. Joseph's Healthcare Hamilton Voting Members:

Mr. S. Monzavi, Mr. A. Korstanje, Ms. L. McNeil, Mr. P. Tice, Mrs. C. Olsiak, Dr. C. Byrne, Dr. N. Agarwal.

St. Joseph's Villa Dundas Voting Members:

Mr. S. Monzavi, Mr. A. Korstanje, Ms. L. McNeil, Mr. R. Rocci, Mrs. M. Taylor, Mr. T. Thoma, Mr. R. Dobson.

St. Joseph's Homecare Hamilton Voting Members:

Mr. S. Monzavi, Mr. A. Korstanje, Ms. L. McNeil, Dr. M. Guise, Mr. L. Clayton, Mr. D. Tonin, Mrs. B. Beaudoin.

Location: Dofasco Boardroom – Juravinski Innovation Tower
 Present: Mr. S. Monzavi, Chair, Mr. A. Korstanje, Mr. R. Dobson, Mr. T. Thoma, Mrs. B. Beaudoin, Dr. I. Preyra, Dr. M. Guise, Mr. D. Tonin, Mrs. M. Taylor, Mrs. L. McNeil, Mrs. C. Olsiak, Dr. N. Agarwal, Dr. T. Stewart, Ms. W. Doyle, Mr. R. Rocci, Mr. P. Tice, Dr. C. Byrne, Dr. G. Rutledge, Mr. L. Clayton.
 Regrets: Dr. P. O'Byrne
 Resource Staff: Dr. D. Higgins, Mrs. F. Voogd, Dr. C. Gosse, Mr. B. Guest, Dr. J. Gaudie, Ms. S. Hollis, Ms. F. Vavaroutsos, Ms. M. Ewen.
 Guests: Dr. S. Abdool, Mr. V. Jhaveri.
 NEXT MEETING June 28, 2018

Subject	Discussion
A. PROTOCOL	
A.8 CALL TO ORDER	The meeting was called to order at 1530 hours by S. Monzavi.
1.1 OPENING PRAYER	C.Byrne opened the meeting with a prayer. There was reflection with respect to the value of DIGNITY.
A.8 INTRODUCTION OF GUESTS	All invited guests were introduced.
A.8 DECLARATION OF CONFLICT OF INTEREST	There was no conflict of interest declared.
1.4 APPROVAL OF AGENDA	<p style="text-align: center;"><u>All JBG Voting Members</u></p> <p><i>ON MOTION DULY MADE AND SECONDED THE FOLLOWING RESOLUTION WAS PASSED:</i></p> <p>THAT THE ST. JOSEPH'S HAMILTON JOINT BOARDS OF GOVERNORS AGENDA BE APPROVED AS CIRCULATED</p>
2. CONSENT AGENDA	
2.1 APPROVAL OF ST. JOSEPH'S HAMILTON JOINT BOARDS OF GOVERNORS OPEN MINUTES	<p style="text-align: center;"><u>All JBG Voting Members</u></p> <p><i>ON MOTION DULY MADE AND SECONDED THE FOLLOWING RESOLUTION WAS PASSED:</i></p> <p>THAT THE MINUTES OF THE OPEN SESSION OF THE APRIL 26, 2018 ST. JOSEPH'S HAMILTON JOINT BOARDS OF GOVERNORS COMMITTEE BE APPROVED</p>

**2.2 GOVERNANCE,
MISSION AND VALUES
COMMITTEE MINUTES
AND MOTIONS**

- An update on JBG recruitment and committee structure was provided.
- The Annual Evaluation Survey was forwarded to all JBG members for completion.
- The Chief of Staff evaluation and goals for 2018/19 has been completed and approved.
- It was noted that on page 36 of the package, D. Tonin was to be added to 6.1 and under 6.2 it should read L. McNeil instead of L. Clayton.
- S. Abdool was present to answer any questions with respect to the Semi-Annual Ethics Presentation to the GMV and the JBG. A copy of the Ethical Decision Making Framework was circulated to all JBG members. Emerging topics in ethics, i.e. medical assistance in dying, use of cannabis for medicinal purposes, allocation of scarce resources were overviewed. In response to a question, it was noted that the organization needs to ensure that our core values with respect to our mission are sustained. It was noted that there is a Cancer Council at SJHH which meets regularly. The coordination of care and availability of resources in Ontario is a challenge and the local LHIN is working on creating a strategy to deal with these issues. This has been a topic of significant discussion in faith based institutions.

All JBG Voting Members

ON MOTION DULY MADE AND SECONDED THE FOLLOWING RESOLUTION WAS PASSED:

THAT THE MINUTES OF THE GOVERNANCE, MISSION AND VALUES COMMITTEE OF MAY 16, 2018 BE ACCEPTED FOR INFORMATION

**2.3 RESOURCE AND
AUDIT COMMITTEE
MINUTES AND
MOTIONS**

- The Quality Improvement Plan (QIP) narrative for healthcare organizations in Ontario was overviewed.
- The audit reports were highlighted.
- Discussion occurred with respect to the reappointment of auditors and current standards of practice.
- Updates on SJHH, SJHC and SJVD Workplace Violence were provided.

All JBG Voting Members

ON MOTION DULY MADE AND SECONDED THE FOLLOWING RESOLUTION WAS PASSED:

THAT THE MINUTES OF THE RESOURCE AND AUDIT COMMITTEE OF MAY 23, 2018 BE ACCEPTED FOR INFORMATION

SJHH Voting Members

ON MOTION DULY MADE AND SECONDED THE FOLLOWING RESOLUTION WAS PASSED:

THAT THE SJHH AUDITED FINANCIAL STATEMENTS FOR THE YEAR ENDED MARCH 31, 2018 BE APPROVED

Subject	Discussion
<p data-bbox="142 1330 422 1393">3. QUALITY AND PATIENT SAFETY</p> <p data-bbox="142 1421 479 1515">3.1 QUALITY COMMITTEE MINUTES, MOTIONS AND REPORT</p>	<p data-bbox="901 191 1177 223" style="text-align: center;"><u>SJHC Voting Members</u></p> <p data-bbox="511 251 1534 314"><i>ON MOTION DULY MADE AND SECONDED THE FOLLOWING RESOLUTION WAS PASSED:</i></p> <p data-bbox="511 357 1502 421">THAT THE SJHC AUDITED FINANCIAL STATEMENTS FOR THE YEAR ENDED MARCH 31, 2018 BE APPROVED</p> <p data-bbox="901 457 1177 489" style="text-align: center;"><u>SJHH Voting Members</u></p> <p data-bbox="511 521 1534 585"><i>ON MOTION DULY MADE AND SECONDED THE FOLLOWING RESOLUTION WAS PASSED:</i></p> <p data-bbox="511 627 1550 719">THAT THE JBG RECOMMEND TO THE SJHS BOARD OF DIRECTORS THE APPOINTMENT OF KPMG LLP AS AUDITORS FOR SJHH FOR THE YEAR ENDING MARCH 31, 2019 BE APPROVED</p> <p data-bbox="901 755 1177 787" style="text-align: center;"><u>SJVD Voting Members</u></p> <p data-bbox="511 819 1534 883"><i>ON MOTION DULY MADE AND SECONDED THE FOLLOWING RESOLUTION WAS PASSED:</i></p> <p data-bbox="511 925 1502 1017">THAT THE JBG RECOMMEND TO THE SJHS BOARD OF DIRECTORS THE APPOINTMENT OF KPMG LLP AS AUDITORS FOR SJVD AND SJVD ESTATES FOR THE YEAR ENDING DECEMBER 31, 2018 BE APPROVED</p> <p data-bbox="901 1053 1177 1085" style="text-align: center;"><u>SJHC Voting Members</u></p> <p data-bbox="511 1117 1534 1181"><i>ON MOTION DULY MADE AND SECONDED THE FOLLOWING RESOLUTION WAS PASSED:</i></p> <p data-bbox="511 1223 1550 1315">THAT THE JBG RECOMMEND TO THE SJHS BOARD OF DIRECTORS THE APPOINTMENT OF KPMG LLP AS AUDITORS FOR SJHC FOR THE YEAR ENDING MARCH 31, 2019 BE APPROVED</p> <ul data-bbox="560 1404 1567 1723" style="list-style-type: none"> • The Pharmacy Program provided two patient stories. Both stories highlighted medication related safety improvements we have seen since St. Joseph's went live with the Dovetale Electronic Medical Records implementation. • Webexes on Patient Safety Priority: Medication Safety" and Mapping our Future Q4 were highlighted. • The SJVD Indicator Quality Report and the monthly critical incident report was highlighted. • An overview on publically reported metrics HSAA for SJHH were provided. • A year end summary of the Quality Improvement Plans (QIPs) 2017/18 for SJHH, SJVD and SJHC were provided.

Subject	Discussion
<p>4. MEDICAL ADVISORY COMMITTEE PRESENTATION</p> <p>5. REPORTS</p> <p>5.1 REPORT OF CHAIR</p> <p>5.2 REPORT OF THE PRESIDENT AND CEO SJHS</p> <p>5.3 REPORT OF PRESIDENTS</p> <p>5.3.1 Update on SJVD – B. Guest</p> <p>5.3.2 Update on SJHC – C. Gosse</p>	<p style="text-align: center;"><u>All JBG Voting Members</u></p> <p><i>ON MOTION DULY MADE AND SECONDED THE FOLLOWING RESOLUTION WAS PASSED:</i></p> <p>THAT THE MINUTES OF THE QUALITY COMMITTEE OF MAY 8, 2018 BE ACCEPTED FOR INFORMATION</p> <p style="text-align: center;"><u>SJHH Voting Members</u></p> <p><i>ON MOTION DULY MADE AND SECONDED THE FOLLOWING RESOLUTION WAS PASSED:</i></p> <p>THAT THE 2017-18 QUALITY IMPROVEMENT PLAN PERFORMANCE REPORT BE APPROVED</p> <ul style="list-style-type: none"> • There will be further review of QIP and alignment with hospital and health system indicators at the Quality and Resource and Audit Committees. • It was noted that this presentation was deferred until the Fall. <ul style="list-style-type: none"> • An updated on the SJVD Accreditation process was provided. • On May 23rd the SJHH Public Relations Team received three prestigious awards of excellence from the Canadian Public Relations Society for two major campaigns executed at St. Joe's Hospital this past year. The campaign, "Canada's 1st Facebook Live Kidney Transplant reaches 36 Million" received a Gold Award for Health Care Campaign of the year and a Bronze Award for Digital Communications Campaign of the Year. Dovetale Implementation earned a Silver Award for Internal Communication Campaign of the Year. • There was no report. <ul style="list-style-type: none"> • S. Gadsby has been appointed President of the St. Joseph's Lifecare Centre Brantford effective July 9, 2018. This appointment followed an extensive search process. • A verbal update on the SJVD accreditation was provided. It was noted that SJVD is awaiting the final report and is anticipating a very favourable outcome. • An update on the resident quality inspection was provided. Currently awaiting the final document which should be received within the next thirty days. • An update on the SJHC accreditation was provided and it was noted that accreditation with exemplary standing was achieved.

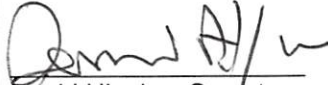
Subject	Discussion
<p>5.3.3 Update on SJHH – D. Higgins</p>	<ul style="list-style-type: none"> • It was noted that the SJHH West 5th site recently hosted the Office of the Information and Privacy Commissioner (IPC) of Ontario and was very well attended. Topics included the latest developments at the IPC. • SJHH researchers and SJHH physicians who hold professorships and chairs with the DeGroot School of Medicine were highlighted.
<p>5.4 REPORT OF THE CHIEF NURSING OFFICER</p>	<ul style="list-style-type: none"> • Nursing Week was the week of May 7th and the Annual Nursing Week Dinner was held on May 9th. The 2018 Nursing Excellence Award Nominees were overviewed. • A briefing note on “Strengthening our Academic Partnership with McMaster University School of Nursing through Clinical Faculty Appointment” was provided. Current state, background, and action plan was highlighted. Action plans include continuing routine touchpoints with McMaster School of Nursing leadership, identify nursing staff within leadership roles who are eligible to pursue clinical faculty appointment and initiate academic semester monitoring of nursing student placements and clinical faculty assignment.
<p>5.5 VICE PRESIDENT RESEARCH</p>	<ul style="list-style-type: none"> • J. Gaudie presented a report on the St. Joseph’s Research Institute Impact and Performance 2017. CAHO data comparison, funding sources, total publications and number of clinical trials were overviewed. SJHH is continuing to perform at expected levels and funding per investigator has been stable. Research is evaluated by assessment of impact and penetration of the research data. One very important metric therefore is publication in high quality journals. The New England Journal of Medicine is currently the #1 impact journal worldwide. It was noted that four primary articles are being published in a thirty day period which is an outstanding accomplishment. Notices will be placed in various newspaper publications including the Globe and Mail to celebrate this achievement. The celebration announcement will be circulated to all JBG members. • Discussion ensued with respect to patient recruitment for participation in research studies. There was extensive discussion on the appropriate process and methodology to ethically engage patients in order to ask if they wished to participate in research. The Research Institute Leadership will be reviewing literature and refining recommendations with Executive, Research Leaders, MAC and legal counsel. The JBG strongly endorses the need to enable patients to be approached in an efficient manner but have asked for an update on process prior to implementation.
<p>5.6 REPORT OF THE CHIEF OF STAFF</p>	<ul style="list-style-type: none"> • Drs. T. Stewart and J. Gaudie will be co-chairing a Dovetale Research Group. • An inventory of ambulatory clinics is currently underway. Notably, HHSC is also working on this important area and there may be opportunities for synergy. • Updates on physician recruitment and credentials were provided. • The Chief of Staff Annual Goals were submitted to the Governance, Mission and Values Committee. • Updates on physician recognition, Niagara Health System and Haldimand War Memorial were provided. • Dr. I. Preyra has been appointed Chief of Staff at Joseph Brant effective July 20th. Dr. G. Rutledge will lead the ER as Interim Chief, Emergency Medicine.
<p>5.7 REPORT OF THE PRESIDENT PROFESSIONAL STAFF ASSOCIATION</p>	<ul style="list-style-type: none"> • The Quarterly Medical Staff Meeting will be held on June 19th. The guest speaker will be Dr. Joy Albuquerque, Medical Director, Physician Health Program, OMA. • A meeting has been held with Dr. Tammy Packer, Joint Chief Family Medicine,

Subject	Discussion
<p>5.8 REPORT OF FOUNDATION PRESIDENTS</p>	<p>SJHH and HHS to discuss the decline in family physician affiliations with hospitals. A further meeting will be held to continue to identify ways to reverse this trend.</p>
<p>SJVD FOUNDATION</p>	<ul style="list-style-type: none"> • It was noted that both the SJVD and Foundation websites will be updated with a new format. • An update on the residential hospice was provided. • The SJVD Annual Gala achieved a new record, raising \$185K. I. O'Byrne was thanked for her tremendous contributions to this event. • The Annual Neil McArthur Golf Tournament will be held on October 2nd at the Dundas Valley Golf and Curling Club. • The Road2Hope will take place on November 3rd at Confederation Park. • A groundbreaking ceremony for the new hospice will be held on July 30th. Details with respect to this event will be forward to all JBG members.
<p>SJHH FOUNDATION</p>	<ul style="list-style-type: none"> • New commitments to support the establishment of the Urological Oncology Research Centre under the leadership of Dr. J. Gauldie and Dr. A. Kapoor were noted. • Over \$1.775M has been raised to support the purchase of an Orthopaedic Robotic System. The purchase of the orthopaedic Robert is the first step in forging ahead into the new field of orthopaedic robotic surgery and research to transform care. • Over \$600K was raised for both the Paris to Ancaster: A Ride for Research and the Around the Bay Road Race. It was noted that over \$140K will be designated to research thanks to funds raised by Hospital Department teams for both events. • The Run for Women will be held on June 2nd in conjunction with Shopper's Drug Mart. • An update on the Around the Bay Road Race for 2019 was provided. • The Foundation has been re-accredited through the Imaging Canada Standards Program.
<p>6. INFORMATION EDUCATION ITEMS</p>	
<p>7. OTHER BUSINESS</p>	<ul style="list-style-type: none"> • Walkabout Schedule and Council Meeting Schedule • HNHB Board Meeting Briefing Note
<p>8. ADJOURNMENT</p>	<ul style="list-style-type: none"> • There was no other business. <p>THAT THE OPEN SESSION OF THE ST. JOSEPH'S HAMILTON JOINT BOARDS OF GOVERNORS BE ADJOURNED</p>

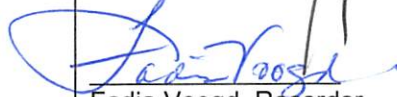
Subject

Discussion

Sonny Monzavi, Chair



David Higgins, Secretary



Fadia Voogd, Recorder