



St. Joseph's Hamilton Joint Boards of Governors

April 2018

Open Agenda Package – Web Version

OUR
mission
vision
values



OUR MISSION //

Living the Legacy: Compassionate Care. Faith. Discovery.

OUR VISION //

On behalf of those we are privileged to serve, we will deliver an integrated, high quality care experience, pursue and share knowledge, and respect our rich diversity, always remaining faithful to our Roman Catholic values and traditions.

OUR VALUES //

Dignity. Respect. Service. Justice. Responsibility. Enquiry.

Mission: Living the Legacy – Compassionate Care.
Faith. Discovery.

Vision: On behalf of those we are privileged to serve, we will: deliver an integrated high quality care experience, pursue and share knowledge, respect our rich diversity, always remaining faithful to our Roman Catholic values and traditions.

Values: We commit ourselves to demonstrate in all that we undertake, the vision and values that inspired our Founders, the Sisters of St. Joseph. These are: **Dignity, Respect, Service, Justice, Responsibility and Enquiry.**

JBG Values

Responsibility – stewardship



Definition

Being a supportive and positive example for other team members. Being committed to meeting a high work standard. Continual learning and responsible use of time, human, financial and other resources directed to the common good.

Behaviours

- Is a leader
- Demonstrate resource consciousness
- Demonstrates a commitment to continual learning
- Fosters teamwork by supporting team decisions and building trust

St. Joseph's Hamilton Joint Boards of Governors – Open Agenda
Thursday, April 26, 2018
3:30 – 6:00 p.m.

Dofasco Boardroom – 2nd Floor – Juravinski Innovation Tower – T2215

Elected Members Mr. Sonny Monzavi (Chair), Mr. Lee Clayton, Dr. Naresh Agarwal, Mr. Sonny Monzavi, Dr. Mary Guise, Mr. Ray Rocci, Ms. Moira Taylor, Mr. Tony Thoma, Mr. David Tonin, Mr. Adriaan Korstanje, Ms. Lynn McNeil, Mr. Rod Dobson, Mrs. Barb Beaudoin, Mrs. Catherine Olsiak, Dr. Carolyn Byrne.

Ex-Officio Members Dr. Greg Rutledge, Ms. Winnie Doyle, Dr. Tom Stewart, Dr. David Higgins, Dr. Paul O'Byrne, Dr. Kevin Smith.

Senior Management Team Mr. Brian Guest, Ms. Mieke Ewen, Dr. Carolyn Gosse, Dr. Jack Gauldie.

Resource Mrs. Sonali Makawita, Mrs. Fadia Voogd, Ms. Sera Filice-Armenio, Ms. Maureen Ellis.

Guest(s):

VALUES: D = dignity, R1 = respect, S = service, J = justice, R2 = responsibility, E = enquiry

Time	Item	Topic	Motion	Values	Lead	Page
3:35pm	1.0	Call to Order				
	1.1	<i>Opening Prayer and Reflection on RESPONSIBILITY</i>		R2	P. Tice All	
	1.2	<i>Introduction of Guests</i>				
	1.3	<i>Declaration of Conflict of Interest</i>				
	1.4	<i>Approval of Agenda</i>	<u>All JBG Voting Members:</u> THAT THE OPEN AGENDA OF THE APRIL 26, 2018 ST. JOSEPH'S HAMILTON JOINT BOARDS OF GOVERNORS COMMITTEE MEETING BE APPROVED	R2	S. Monzavi	
3:55pm	2.0	Consent Agenda				
	2.1	<i>Approval of St. Joseph's Hamilton Joint Boards of Governors Open Minutes</i>	<u>All JBG Voting Members:</u> THAT THE OPEN MINUTES OF THE MARCH 29, 2018 ST. JOSEPH'S HAMILTON JOINT BOARDS OF GOVERNORS MEETING BE APPROVED	R2	S. Monzavi	

Time	Item	Topic	Motion	Values	Lead	Page
	2.2	<i>Governance Mission and Values Committee Minutes and Motions</i>	<u>All JBG Voting Members</u> THAT THE MINUTES OF THE GOVERNANCE, MISSION AND VALUES COMMITTEE MEETING OF APRIL 3, 2018 BE ACCEPTED FOR INFORMATION	R2	A.Korstanje	
	2.3	<i>Resource and Audit Committee Minutes and Motions</i>	<u>All JBG Voting Members</u> THAT THE MINUTES OF THE RESOURCE AND AUDIT COMMITTEE MEETING OF APRIL 25, 2018 BE ACCEPTED FOR INFORMATION <i>(Note: Minutes will be on the blotter)</i> <u>All JBG Voting Members</u> THAT THE TERMS OF REFERENCE FOR THE HUMAN RESOURCE SUBCOMMITTEE BE APPROVED		L. McNeil	
4:00pm	3.0	Quality & Patient Safety				
	3.1	<i>Quality Committee Minutes, Motions and Report</i>	<u>All JBG Voting Members</u> THAT THE MINUTES OF THE QUALITY COMMITTEE MEETING OF APRIL 10, 2018 BE ACCEPTED FOR INFORMATION	S	D. Tonin	
4:15pm	4.0	Medical Advisory Committee Presentation				
		<i>Dr. Ian Buchanan, Staff Physician, Department of Emergency Medicine</i>				
4:40pm	5.0	Reports				
	5.1	<i>Report of Chair</i>		R2	S. Monzavi	
	5.2	<i>Report of the President and CEO, St. Joseph's Health System</i>		R2	K. Smith	

Time	Item	Topic	Motion	Values	Lead	Page
	5.3 5.3.1 5.3.2 5.3.3	<i>Report of Presidents</i> <i>Report of SJVD – B. Guest</i> <i>Report of SJHH – D. Higgins</i> <i>Report of SJHC – C. Gosse</i>		R2/S	D. Higgins B. Guest C. Gosse	
	5.4	<i>Report of the Chief Nursing Executive</i>		R2/S	W. Doyle	
	5.5	<i>Report of the Vice President Research</i>		R2	J. Gauldie	
	5.6	<i>Report of the Chief of Staff</i>		R2	T. Stewart	
	5.7	<i>Report of President, Medical Staff Association</i>		R2	G. Rutledge	
	5.8	<i>Report of the President SJVD Foundation</i> <i>SJHH Foundation</i>		R2	M. Ellis S. Filice-Armenio	
4:50pm	6.0	Information / Education Items				
	6.1 6.2	Walkabout Schedule and Council Meeting Schedule HNHB Board Meeting Briefing Note		R2 / E	S. Monzavi	
4:50pm	6.0	Adjournment				
	6.1	<i>Motion to adjourn</i>	<u>All JBG Voting Members:</u> THAT THE OPEN SESSION OF THE ST. JOSEPH'S HAMILTON JOINT BOARDS OF GOVERNORS MEETING BE ADJOURNED		S. Monzavi	
4:50pm	7.0	Break followed by Closed Session				

Committee: **St. Joseph's Hamilton Joint Boards of Governors – OPEN SESSION** Date: March 29, 2018
Called to order at: 1530 hours Adjourned: 1700 hours

St. Joseph's Healthcare Hamilton Voting Members:

Mr. S. Monzavi, Mr. A. Korstanje, Ms. L. McNeil, Mr. P. Tice, Mrs. C. Olsiak, Dr. C. Byrne, Dr. N. Agarwal.

St. Joseph's Villa Dundas Voting Members:

Mr. S. Monzavi, Mr. A. Korstanje, Ms. L. McNeil, Mr. R. Rocci, Mrs. M. Taylor, Mr. T. Thoma, Mr. R. Dobson.

St. Joseph's Homecare Hamilton Voting Members:

Mr. S. Monzavi, Mr. A. Korstanje, Ms. L. McNeil, Dr. M. Guise, Mr. L. Clayton, Mr. D. Tonin, Mrs. B. Beaudoin.

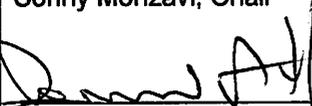
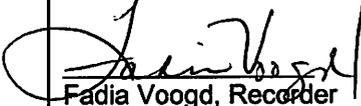
Location: Dofasco Boardroom – Juravinski Innovation Tower
Present: Mr. S. Monzavi, Chair, Mr. A. Korstanje, Mr. R. Dobson, Mr. T. Thoma, Mrs. B. Beaudoin, Dr. M. Guise, Mr. D. Tonin, Mrs. M. Taylor, Mrs. L. McNeil, Mrs. C. Olsiak, Dr. N. Agarwal, Dr. T. Stewart, Mr. R. Rocci, Mr. P. Tice, Dr. C. Byrne, Dr. G. Rutledge.
Regrets: Mr. L. Clayton, Dr. P. O'Byrne, Ms. W. Doyle, Dr. K. Smith.
Resource Staff: Dr. D. Higgins, Mrs. F. Voogd, Dr. C. Gosse, Mr. B. Guest, Dr. J. Gaudie.
Guests: Dr. J. McKillop.
NEXT MEETING April 26, 2018

Subject	Discussion
A. PROTOCOL	
A.8 CALL TO ORDER	The meeting was called to order at 1530 hours by S. Monzavi.
1.1 OPENING PRAYER	M. Taylor opened the meeting with a prayer. There was reflection with respect to the value of JUSTICE. A short video was featured which highlighted the raising and blessing of the new statue of St. Joseph at West 5 th on March 19 th .
A.8 INTRODUCTION OF GUESTS	All invited guests were introduced.
A.8 DECLARATION OF CONFLICT OF INTEREST	There was no conflict of interest declared.
	<u>All JBG Voting Members</u>
1.4 APPROVAL OF AGENDA	ON MOTION DULY MADE AND SECONDED THE FOLLOWING RESOLUTION WAS PASSED:
	THAT THE ST. JOSEPH'S HAMILTON JOINT BOARDS OF GOVERNORS AGENDA BE APPROVED AS CIRCULATED
2. CONSENT AGENDA	
	<u>All JBG Voting Members</u>
2.1 APPROVAL OF ST. JOSEPH'S HAMILTON JOINT BOARDS OF GOVERNORS OPEN MINUTES	ON MOTION DULY MADE AND SECONDED THE FOLLOWING RESOLUTION WAS PASSED:
	THAT THE MINUTES OF THE OPEN SESSION OF THE FEBRUARY 22, 2018 ST. JOSEPH'S HAMILTON JOINT BOARDS OF GOVERNORS COMMITTEE BE APPROVED

Subject	Discussion
<p>2.2 GOVERNANCE, MISSION AND VALUES COMMITTEE MINUTES AND MOTIONS</p>	<ul style="list-style-type: none"> • Endorsement was sought and received with respect to the creation of the SJVD President Search Committee. It was noted that the Committee will be comprised of the JBG Chair, SJHS CEO, one JBG member at large and one SJVD Foundation Board Member. <p style="text-align: center;"><u>All JBG Voting Members</u></p> <p><i>ON MOTION DULY MADE AND SECONDED THE FOLLOWING RESOLUTION WAS PASSED:</i></p> <p>THAT THE MINUTES OF THE GOVERNANCE, MISSION AND VALUES COMMITTEE OF MARCH 6, 2018 BE ACCEPTED FOR INFORMATION</p>
<p>2.3 RESOURCE AND AUDIT COMMITTEE MINUTES AND MOTIONS</p>	<ul style="list-style-type: none"> • It was noted that the activities of the ICT Subcommittee are winding down and the project is transitioning to an operational model. Metrics will be followed via other committees. • Terms of reference for the HR Subcommittee of the Resource and Audit Committee have been developed and will be brought forward to Resource and Audit Committee for review at an upcoming meeting. <p style="text-align: center;"><u>All JBG Voting Members</u></p> <p><i>ON MOTION DULY MADE AND SECONDED THE FOLLOWING RESOLUTION WAS PASSED:</i></p> <p>THAT THE MINUTES OF THE RESOURCE AND AUDIT COMMITTEE OF MARCH 21, 2018 BE ACCEPTED FOR INFORMATION</p> <p style="text-align: center;"><u>SJVD Voting Members</u></p> <p><i>ON MOTION DULY MADE AND SECONDED THE FOLLOWING RESOLUTION WAS PASSED:</i></p> <p>THAT THE AUDITED FINANCIAL STATEMENTS FOR THE YEAR ENDED DECEMBER 31, 2017 FOR ST. JOSEPH'S VILLA AND ST. JOSEPH'S ESTATES, AND THAT THE NOTICE TO READER FINANCIAL STATEMENTS FOR THE YEAR ENDED DECEMBER 31, 2017 FOR ST. JOSEPHS' SENIOR CENTRE BE APPROVED</p> <p style="text-align: center;"><u>SJHC Voting Members</u></p> <p><i>ON MOTION DULY MADE AND SECONDED THE FOLLOWING RESOLUTION WAS PASSED:</i></p> <p>THAT THE ST. JOSEPH'S HOME CARE OPERATING BUDGET FOR THE FISCAL YEAR APRIL 1, 2018 THROUGH MARCH 31, 2019 BE APPROVED</p> <p style="text-align: center;"><u>SJHH Voting Members</u></p> <p><i>ON MOTION DULY MADE AND SECONDED THE FOLLOWING RESOLUTION WAS PASSED:</i></p> <p>THAT THE 2018-2020 HOSPITAL SERVICE ACCOUNTABILITY AGREEMENT (HSA) FOR SJHH BE APPROVED</p>

Subject	Discussion
<p>3. QUALITY AND PATIENT SAFETY</p> <p>3.1 QUALITY COMMITTEE MINUTES, MOTIONS AND REPORT</p>	<p style="text-align: center;"><u>All JBG Voting Members</u></p> <p><i>ON MOTION DULY MADE AND SECONDED THE FOLLOWING RESOLUTION WAS PASSED:</i></p> <p>THAT THE APPOINTMENT OF ROD DOBSON AS CHAIR, HUMAN RESOURCES SUBCOMMITTEE OF THE RESOURCE AND AUDIT COMMITTEE OF THE JBG BE APPROVED</p> <ul style="list-style-type: none"> • A patient story about a patient's journey through the mental health and addiction program was relayed. This story illustrated the challenges faced at times by patient with respect to accessing services, the impacts of bed pressures in our system and the communication issues that occur at transition points. As a result of this situation, the Seniors Mental Health Program has initiated some improvement work to better support patients who are waiting to be admitted to hospital. • Webex presentations for the Report from the Suicide Prevention Working Group and Patient Safety Priority: Improving Access for SJHH, SJHC and SJVD were highlighted. • The report on the new Quality Improvement Plans for 2018/19 at SJHH, SJHC and SJVD was presented. <p style="text-align: center;"><u>All JBG Voting Members</u></p> <p><i>ON MOTION DULY MADE AND SECONDED THE FOLLOWING RESOLUTION WAS PASSED:</i></p> <p>THAT THE MINUTES OF THE QUALITY COMMITTEE OF MARCH 13, 2018 BE ACCEPTED FOR INFORMATION</p>
<p>4. MEDICAL ADVISORY COMMITTEE PRESENTATION</p> <p>5. REPORTS</p> <p>5.1 REPORT OF CHAIR</p>	<p style="text-align: center;"><u>All JBG Voting Members</u></p> <p><i>ON MOTION DULY MADE AND SECONDED THE FOLLOWING RESOLUTION WAS PASSED:</i></p> <p>THAT THE QUALITY IMPROVEMENT PLANS 2018-2019 FOR SJHH, SJHC AND SJVD BE APPROVED</p> <ul style="list-style-type: none"> • Dr. Y. Shargall was unable to attend to present. A note of thanks for his informative presentation will be sent to him. Dr. Stewart gave an overview and highlights from Dr. Shargalls presentation on the Service of Thoracic Surgery. Vision and plans, program highlights, academic output, branding and recognition, challenges and opportunities were overviewed. The Service, under the leadership of Dr. Shargall, engages patients and staff at all levels and continues to provide exemplary service to the population of patients it serves. <p>ACTION: LETTER OF THANKS WILL BE SENT TO DR. Y. SHARGALL</p> <ul style="list-style-type: none"> • S. Monzavi congratulated all the participants of Team JBG who participated in last week's Around the Bay Road Race. Special thanks were extended to M. Taylor and C. Byrne who lead the JBG Team. To date, the JBG Team has raised over \$41K. • An update on succession planning will be provided in the Closed Session.

Subject	Discussion
5.2 REPORT OF THE PRESIDENT AND CEO SJHS	<ul style="list-style-type: none"> • There was no report.
5.3 REPORT OF PRESIDENTS	
5.3.1 Update on SJVD – B. Guest	<ul style="list-style-type: none"> • To date, no announcements with respect to the Long Term Care bed funding applications have been made. There are currently three submissions for LTC funding currently with the Ministry for our organizations.
5.3.2 Update on SJHC – C. Gosse	<ul style="list-style-type: none"> • An update on bundled funding was provided.
5.3.3 Update on SJHH – D. Higgins	<ul style="list-style-type: none"> • An update was provided on the recent Provincial funding announcement. The senior team will be reviewing the details of the announcement in the next few weeks. No official funding letter has been received as of this writing.
5.4 REPORT OF THE CHIEF NURSING OFFICER	<ul style="list-style-type: none"> • A report was provided on Facilitator Guided Empathy Training. It is a pilot project that is currently being implemented in the Forensic Psychiatry Program. The purpose of the project is to develop facilitator guided empathy training for the interdisciplinary staff team so as to improve the quality of the patient care experience.
5.5 VICE PRESIDENT RESEARCH	<ul style="list-style-type: none"> • J. Gauldie gave a presentation on St. Joseph’s Research Institute Impact and Performance. CAHO data comparison, staffing of the Research Institute, and notable grants were overviewed. • SJHH staff provide rich opportunities to train post-graduate students and supervise considerably more students per capita than comparable. • A YouTube on “Innovation Sprint HNHB ICC Model: A 3 Day Health Innovation Bootcamp” will be circulated to all JBG members for their information.
5.5.1 Mental Health and Addictions Webex	<ul style="list-style-type: none"> • J. Gauldie noted that the impact of the Peter Boris Chair has been excellent and has placed West 5th on the National and International stage. • J. MacKillop gave an informative presentation on the Peter Boris Centre for Addictions Research and The Michael G. DeGroot Centre for Medicinal Cannabis Research. The Mission, Values, translational framework, publications, major current projects were highlighted. • Extensive discussion ensued with respect to the Centre for Medicinal Cannabis Research. It is noted that the Centre has local expertise at the highest level of competency and integrity who use the lens of evidence based medicine to examine the positive and negative effects on the use of medicinal cannabis. • In response to a question, it was noted that may be opportunities for revenue generation, and these opportunities should be considered.
5.6 REPORT OF THE CHIEF OF STAFF	<ul style="list-style-type: none"> • T. Stewart thanked all who participated in the Around the Bay Road Race. • It was noted that regular meetings with the Department Chiefs with respect to Dovetale will continue to take place to address issues, etc. • An update on Department Chief changes, physician recruitment, and search committees was provided. • Collaboration continues between SJHH, Niagara Health System, and Haldimand War Memorial Hospital. • It was noted that the Three Wishes Program has now launched at NHS.

Subject	Discussion
<p>5.7 REPORT OF THE PRESIDENT PROFESSIONAL STAFF ASSOCIATION</p>	<ul style="list-style-type: none"> • The first MSA Quarterly Meeting was held on March 27th. • There was consensus by physicians that the Dovetale implementation has gone well and physicians are now focused on the optimization stage. • The new Treasurer of the MSA is Dr. Matt Miller. • Discussion ensued with respect to the presentation of patients in the Emergency Department with opioid addiction and mental health issues.
<p>5.8 REPORT OF FOUNDATION PRESIDENTS</p>	
<p>SJVD FOUNDATION</p>	<ul style="list-style-type: none"> • There was no report.
<p>SJHH FOUNDATION</p>	<ul style="list-style-type: none"> • The Foundation's strategic planning process for 2018-2023 got underway last year with the creation of a Strategic Planning Committee of the Board. The revised Mission, Vision, Values and Strategic Directions have now been approved. • A number of new major gifts and commitments have been received. • The Foundation's Spring Newsletter has landed in mailboxes. • Various upcoming races/runs were highlighted. Thanks were extended to all those who participated in the Board Challenge, with a particular thanks to M. Taylor and C. Byrne for their leadership.
<p>6. INFORMATION EDUCATION ITEMS</p>	<ul style="list-style-type: none"> • Walkabout Schedule and Council Meeting Schedule • HNHB Board Meeting Briefing Note <ul style="list-style-type: none"> - It was noted that the issue with respect to the "waiver" will be further explored and an update will be provided through the Resource and Audit Committee.
<p>7. OTHER BUSINESS</p>	<ul style="list-style-type: none"> • There was no other business.
<p>8. ADJOURNMENT</p>	<p>THAT THE OPEN SESSION OF THE ST. JOSEPH'S HAMILTON JOINT BOARDS OF GOVERNORS BE ADJOURNED</p> <p>_____ Sonny Monzavi, Chair</p> <p> _____ David Higgins, Secretary</p> <p> _____ Fadia Voogd, Recorder</p>