



St. Joseph's Hamilton Joint Boards of Governors

January 2018

Open Agenda Package – Web Version

OUR
mission
vision
values



OUR MISSION //

Living the Legacy: Compassionate Care. Faith. Discovery.

OUR VISION //

On behalf of those we are privileged to serve, we will deliver an integrated, high quality care experience, pursue and share knowledge, and respect our rich diversity, always remaining faithful to our Roman Catholic values and traditions.

OUR VALUES //

Dignity. Respect. Service. Justice. Responsibility. Enquiry.

Mission: Living the Legacy – Compassionate Care.
Faith. Discovery.

Vision: On behalf of those we are privileged to serve, we will: deliver an integrated high quality care experience, pursue and share knowledge, respect our rich diversity, always remaining faithful to our Roman Catholic values and traditions.

Values: We commit ourselves to demonstrate in all that we undertake, the vision and values that inspired our Founders, the Sisters of St. Joseph. These are: **Dignity, Respect, Service, Justice, Responsibility and Enquiry.**

JBG Values

Respect – Mind, Body & Spirit of the Whole Person



Definition

Places high emphasis on the well being and quality of life by responding to the needs of the whole person: body, mind and spirit. Appreciates the viewpoint and circumstances of others and recognizing the value of the individual

Behaviours

- Provides positive interpersonal relations
- Is focused on the quality of life
- Is concerned with diversity

St. Joseph's Hamilton Joint Boards of Governors – Open Agenda
Thursday, January 25, 2018
3:30 – 6:00 p.m.

Dofasco Boardroom – 2nd Floor – Juravinski Innovation Tower – T2215

- Elected Members** Mr. Sonny Monzavi (Chair), Mr. Lee Clayton, Dr. Naresh Agarwal, Mr. Peter Tice, Dr. Mary Guise, Mr. Ray Rocci, Ms. Moira Taylor, Mr. Tony Thoma, Mr. David Tonin, Mr. Adriaan Korstanje, Ms. Lynn McNeil, Mr. Rod Dobson, Mrs. Barb Beaudoin, Mrs. Catherine Olsiak, Dr. Carolyn Byrne.
- Ex-Officio Members** Ms. Winnie Doyle, Dr. Tom Stewart, Dr. David Higgins, Dr. P. O'Byrne, Dr. Kevin Smith, Dr. Greg Rutledge.
- Senior Management Team** Mr. Brian Guest, Dr. Carolyn Gosse, Ms. M. Ewen, Dr. Jack Gaudie.
- Resource** Mr. Sonali Makawita, Mrs. Fadia Voogd, Ms. Sera Filice-Armenio, Ms. Maureen Ellis.
- Guest(s):** Dr. B. Frey
- VALUES:** D = dignity, R1 = respect, S = service, J = justice, R2 = responsibility, E = enquiry

Time	Item	Topic	Motion	Values	Lead	Page
3:35pm	1.0	Call to Order				
	1.1	<i>Opening Prayer and Reflection on RESPECT</i>		R2	L. Clayton All	
	1.2	<i>Introduction of Guests</i>				
	1.3	<i>Declaration of Conflict of Interest</i>				
	1.4	<i>Approval of Agenda</i>	<u>All JBG Voting Members:</u> THAT THE OPEN AGENDA OF THE JANUARY 25, 2018 ST. JOSEPH'S HAMILTON JOINT BOARDS OF GOVERNORS COMMITTEE MEETING BE APPROVED	R2	S. Monzavi	
3:55pm	2.0	Consent Agenda				
	2.1	<i>Approval of St. Joseph's Hamilton Joint Boards of Governors Open Minutes</i>	<u>All JBG Voting Members:</u> THAT THE OPEN MINUTES OF THE DECEMBER 21, 2017 ST. JOSEPH'S HAMILTON JOINT BOARDS OF GOVERNORS MEETING BE APPROVED	R2	S. Monzavi	

Time	Item	Topic	Motion	Values	Lead	Page
	2.2	<i>Governance Mission and Values Committee Minutes and Motions</i>	<u>All JBG Voting Members</u> THAT THE MINUTES OF THE GOVERNANCE, MISSION AND VALUES COMMITTEE MEETING OF DECEMBER 21, 2017 BE ACCEPTED FOR INFORMATION	R2	A.Korstanje	
	2.3	<i>Resource and Audit Committee Minutes and Motions</i>	<u>All JBG Voting Members</u> THAT THE MINUTES OF THE RESOURCE AND AUDIT COMMITTEE MEETING OF JANUARY 24, 2018 BE ACCEPTED FOR INFORMATION <i>Please note that minutes will be on the blotter</i> <u>SJHH Voting Members</u> THAT THE 2018/19 HOSPITAL ACCOUNTABILITY PLANNING SUBMISSION (HAPS) BE APPROVED		L. McNeil	
4:00pm	3.0	Quality & Patient Safety				
	3.1	<i>Quality Committee Minutes, Motions and Report</i>	<u>All JBG Voting Members</u> THAT THE MINUTES OF THE QUALITY COMMITTEE MEETING OF JANUARY 9, 2018 BE ACCEPTED FOR INFORMATION	S	D. Tonin	
4:15pm	4.0	Medical Advisory Committee Presentation				
		Dr. Benicio Frey – Moods and Women’s Health Concerns				
4:40pm	5.0	Reports				
	5.1	<i>Report of Chair</i>		R2	S. Monzavi	
	5.2	<i>Report of the President and CEO, St. Joseph’s Health System</i>		R2	K. Smith	

Time	Item	Topic	Motion	Values	Lead	Page
	5.3	<i>Report of Presidents</i>		R2/S		
	5.3.1	<i>Report of SJVD – B. Guest</i>				
	5.3.2	<i>Report of SJHC – C. Gosse</i>				
	5.3.3	<i>Report of SJHH – D. Higgins</i>				
	5.4	<i>Report of the Chief Nursing Executive</i>		R2/S	W. Doyle	
	5.5	<i>Report of the Vice President Research</i>		R2	J. Gauldie	
	5.6	<i>Report of the Chief of Staff</i>		R2	T. Stewart	
	5.7	<i>Report of President, Medical Staff Association</i>		R2	G. Rutledge	
	5.8	<i>Report of the President SJVD Foundation SJHH Foundation</i>		R2	M. Ellis S. Filice-Armenio	
4:50pm	6.0	Information / Education Items				
	6.1	Walkabout Schedule and Council Meeting Schedule		R2 / E	S. Monzavi	
	6.2	HNHB Board Meeting Briefing Note				
	6.3	Urbancity January 2018 Article – page 6 – e-materials				
4:50pm	6.0	Adjournment				
	6.1	<i>Motion to adjourn</i>	<u>All JBG Voting Members:</u> THAT THE OPEN SESSION OF THE ST. JOSEPH'S HAMILTON JOINT BOARDS OF GOVERNORS MEETING BE ADJOURNED		S. Monzavi	
4:50pm	7.0	Break followed by Closed Session				

Committee: **St. Joseph's Hamilton Joint Boards of Governors – OPEN SESSION** Date: December 21, 2017
Called to order at: 1530 hours Adjourned: 1700 hours

St. Joseph's Healthcare Hamilton Voting Members:

Mr. S. Monzavi, Mr. A. Korstanje, Ms. L. McNeil, Mr. P. Tice, Mrs. C. Olsiak, Dr. C. Byrne, Dr. N. Agarwal.

St. Joseph's Villa Dundas Voting Members:

Mr. S. Monzavi, Mr. A. Korstanje, Ms. L. McNeil, Mr. R. Rocci, Mrs. M. Taylor, Mr. T. Thoma, Mr. R. Dobson.

St. Joseph's Homecare Hamilton Voting Members:

Mr. S. Monzavi, Mr. A. Korstanje, Ms. L. McNeil, Dr. M. Guise, Mr. L. Clayton, Mr. D. Tonin, Mrs. B. Beaudoin.

Location: Dofasco Boardroom – Juravinski Innovation Tower
Present: Mr. S. Monzavi, Chair, Mr. A. Korstanje, Mr. R. Dobson, Mr. T. Thoma, Mrs. B. Beaudoin, Dr. C. Byrne, Dr. T. Stewart, Mr. R. Rocci, Dr. M. Guise, Mr. D. Tonin, Mrs. M. Taylor, Mrs. L. McNeil, Mrs. C. Olsiak, Ms. W. Doyle, Mr. P. Tice, Dr. N. Agarwal, Dr. K. Smith.
Regrets: Dr. P. O'Byrne, Dr. A. Kapoor, Mr. L. Clayton.
Resource Staff: Dr. D. Higgins, Mrs. F. Voogd, Ms. M. Ewen, Dr. C. Gosse, Mrs. S. Makawita, Mr. B. Guest.
Guests: Mr. J. Woods, Ms. D. Sanagan, Mr. B. Sutton, Ms. C. Nieuwstraten, Ms. J. Barrett, Dr. D. Perri, Dr. C. Hayes, Mr. V. Singh, Ms. K. Uggenti.

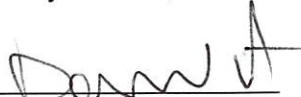
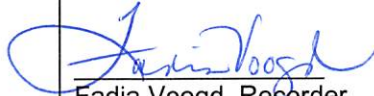
NEXT MEETING January 25, 2018

Subject	Discussion
1. PROTOCOL	
1.0 CALL TO ORDER	The meeting was called to order at 1536 hours by S. Monzavi.
1.1 OPENING PRAYER	L. McNeil opened the meeting with a prayer. There was reflection with respect to the value of DIGNITY.
1.2 INTRODUCTION OF GUESTS	All invited guests were introduced.
1.2.1 DOVETALE TEAM APPRECIATION	<ul style="list-style-type: none"> The Joint Board of Governors and Senior Leadership SJHH thanked members of the Dovetale Team for their outstanding dedication and hard work leading up to the pre and post live implementation of the new IT System – Dovetale. In attendance from the Dovetale Team were D. Sanagan, C. Nieuwstraten, J. Barrett, D. Perri, C. Hayes. Thanks were also extended to T. Coxon, who was not present, for her outstanding leadership.
1.3 DECLARATION OF CONFLICT OF INTEREST	There was no conflict of interest declared.
1.4 APPROVAL OF AGENDA	<p style="text-align: center;"><u>All JBG Voting Members</u></p> <p>ON MOTION DULY MADE AND SECONDED THE FOLLOWING RESOLUTION WAS PASSED:</p> <p>THAT THE ST. JOSEPH'S HAMILTON JOINT BOARDS OF GOVERNORS AGENDA BE APPROVED AS CIRCULATED</p>
2. CONSENT AGENDA	
2.1 APPROVAL OF ST. JOSEPH'S HAMILTON JOINT BOARDS OF GOVERNORS OPEN	<p style="text-align: center;"><u>All JBG Voting Members</u></p> <p>ON MOTION DULY MADE AND SECONDED THE FOLLOWING RESOLUTION WAS PASSED:</p>

Subject	Discussion
<p>MINUTES</p> <p>2.2 GOVERNANCE, MISSION AND VALUES COMMITTEE MINUTES AND MOTIONS</p> <p>2.3 RESOURCE AND AUDIT COMMITTEE MINUTES AND MOTIONS</p> <p>2.3.1. REPORT FROM THE ICT SUBCOMMITTEE</p> <p>2.3.2. REPORT FROM MANAGEMENT ON DOVETALE IMPLEMENTATION</p> <p>3. QUALITY AND PATIENT SAFETY</p> <p>3.1 QUALITY COMMITTEE MINUTES, MOTIONS AND REPORT</p> <p>4. MEDICAL ADVISORY COMMITTEE PRESENTATION</p> <p>5. REPORTS</p> <p>5.1 REPORT OF CHAIR</p> <p>5.2 REPORT OF PRESIDENT AND CEO, ST. JOSEPH'S HEALTH SYSTEM</p>	<p>THAT THE MINUTES OF THE OPEN SESSION OF THE NOVEMBER 23, 2017 ST. JOSEPH'S HAMILTON JOINT BOARDS OF GOVERNORS COMMITTEE BE APPROVED</p> <ul style="list-style-type: none"> • There was no regularly scheduled meeting this month. • There was no regularly scheduled meeting this month. • R. Dobson complimented the entire team on the very successful launch of Dovetale. • D. Higgins thanked T. Stewart and W. Doyle for their outstanding leadership during the Dovetale implementation. • An overview on the project was provided. It was noted that SJHH is now one out of 10/1417 hospitals in Canada to be a HIMSS Level 6 System (Health Information and Management Systems). Key indicators, issue categories, metrics and data were overviewed. • In response to a question, it was noted that EPIC representatives will be on site for the next few months to ensure optimization. It was noted that there will be a Canadian EPIC Users Group established. • Task groups on patient safety and medication administration, transfer phases of care, and discharge planning have been established. • There was extensive discussion with respect to the various task groups and the issues facing each particular group. • It was noted that Senior Leadership will continue to conduct daily walkabouts over the Christmas period at Charlton and West 5th. • There was no regularly scheduled meeting of the Committee this month. • There was no Medical Advisory Committee presentation this month. • There was no report. • A report will be provided in the Closed Session.

Subject	Discussion
5.3 REPORT OF PRESIDENTS	
5.3.1 Update on SJVD – B. Guest	<ul style="list-style-type: none"> • It was noted that work has begun on the Strategic Plan for SJVD.
5.3.2 Update on SJHC – C. Gosse	<ul style="list-style-type: none"> • It was noted that SJHC is continuing preparations for the upcoming Accreditation.
5.3.3 Update on SJHH – D. Higgins	<ul style="list-style-type: none"> • There was no further report.
5.4 REPORT OF THE CHIEF NURSING OFFICER	<ul style="list-style-type: none"> • A “Key Nursing Snapshot” which overviewed learnings related to the new IT System was provided.
5.5 VICE PRESIDENT RESEARCH	<ul style="list-style-type: none"> • There was no report.
5.6 REPORT OF THE CHIEF OF STAFF	
5.6.1 Presentation: SJHH and NHS	<ul style="list-style-type: none"> • T. Stewart gave a presentation on “Partnership and Synergy” St. Joseph’s Healthcare Hamilton and Niagara Health System. It was noted that there are three important synergies – building infrastructure and quality, clinical synergy and growth of Mission, and vibrant new ecosystem of clinicians, teachers and researchers. It was noted that moving forward, SJHH and NHS along with McMaster University will prepare the physician community for the “hospital of the future” with a focus on strengthening our areas of excellence. This will include optimal use of the Dovetale IT System and new opportunities for quality, research and education, new and innovative clinical programs for the future and buildings and infrastructure of the future. Extensive discussion ensued with respect to this dynamic and forward thinking process.
5.7 REPORT OF THE PRESIDENT PROFESSIONAL STAFF ASSOCIATION	<ul style="list-style-type: none"> • There was no report.
5.8 REPORT OF PRESIDENT	
SJVD FOUNDATION	<ul style="list-style-type: none"> • There was no report.
SJHH FOUNDATION	<ul style="list-style-type: none"> • There was no report.
6. INFORMATION EDUCATION ITEMS	<ul style="list-style-type: none"> • Walkabout Schedule and Council Meeting Schedule
7. OTHER BUSINESS	<ul style="list-style-type: none"> • There was no other business.
8. ADJOURNMENT	<p>THAT THE OPEN SESSION OF THE ST. JOSEPH’S HAMILTON JOINT BOARDS OF GOVERNORS BE ADJOURNED</p>

Subject **Discussion**

	<p>_____ Sonny Monzavi, Chair</p> <p> _____ David Higgins, Secretary</p> <p> _____ Fadia Voogd, Reorder</p>