



St. Joseph's Hamilton Joint Boards of Governors

December 2017

Open Agenda Package – Web Version

OUR
mission
vision
values



OUR MISSION //

Living the Legacy: Compassionate Care. Faith. Discovery.

OUR VISION //

On behalf of those we are privileged to serve, we will deliver an integrated, high quality care experience, pursue and share knowledge, and respect our rich diversity, always remaining faithful to our Roman Catholic values and traditions.

OUR VALUES //

Dignity. Respect. Service. Justice. Responsibility. Enquiry.

Mission: Living the Legacy – Compassionate Care.
Faith. Discovery.

Vision: On behalf of those we are privileged to serve, we will: deliver an integrated high quality care experience, pursue and share knowledge, respect our rich diversity, always remaining faithful to our Roman Catholic values and traditions.

Values: We commit ourselves to demonstrate in all that we undertake, the vision and values that inspired our Founders, the Sisters of St. Joseph. These are: **Dignity, Respect, Service, Justice, Responsibility and Enquiry.**

JBG Values

Dignity – The worth of the person is affirmed & unconditional



Definition

Places high emphasis on the worth and value of the individual and is not dependent or conditional on anything. Dignity is demonstrated by focusing on the needs of the person, their comfort, and respecting their choices.

Behaviours

- Concerned with the feelings of their patient or family
- Recognizing the sacredness of human life
- Cultivating the notion of control, confidence and decision making to the patient or family member
- Eliminating events that might embarrass or bring shame to the patient or family member

St. Joseph's Hamilton Joint Boards of Governors – Open Agenda
Thursday, December 21, 2017
3:30 – 6:00 p.m.

Dofasco Boardroom – 2nd Floor – Juravinski Innovation Tower – T2215

Elected Members Mr. Sonny Monzavi (Chair), Mr. Lee Clayton, Dr. Naresh Agarwal, Mr. Sonny Monzavi, Dr. Mary Guise, Mr. Ray Rocci, Ms. Moira Taylor, Mr. Tony Thoma, Mr. David Tonin, Mr. Adriaan Korstanje, Ms. Lynn McNeil, Mr. Rod Dobson, Mrs. Barb Beaudoin, Mrs. Catherine Olsiak, Dr. Carolyn Byrne.

Ex-Officio Members Dr. Anil Kapoor, Ms. Winnie Doyle, Dr. Tom Stewart, Dr. David Higgins, Dr. Paul O'Byrne, Dr. Kevin Smith.

Senior Management Team Mr. Brian Guest, Dr. Carolyn Gosse, Dr. Jack Gaudie.

Resource Mrs. Sonali Makawita, Mrs. Fadia Voogd, Ms. Sera Filice-Armenio, Ms. Maureen Ellis.

Guest(s):

VALUES: D = dignity, R1 = respect, S = service, J = justice, R2 = responsibility, E = enquiry

Time	Item	Topic	Motion	Values	Lead	Page
3:35pm	1.0	Call to Order				
	1.1	<i>Opening Prayer and Reflection on DIGNITY</i>		R2	L. McNeil All	
	1.2	<i>Introduction of Guests</i>				
	1.2.1	<i>Dovetale Team – Appreciation</i>				
	1.3	<i>Declaration of Conflict of Interest</i>				
	1.4	<i>Approval of Agenda</i>	<u>All JBG Voting Members:</u> THAT THE OPEN AGENDA OF THE DECEMBER 21, 2017 ST. JOSEPH'S HAMILTON JOINT BOARDS OF GOVERNORS COMMITTEE MEETING BE APPROVED	R2	S. Monzavi	
3:55pm	2.0	Consent Agenda				
	2.1	<i>Approval of St. Joseph's Hamilton Joint Boards of Governors Open Minutes</i>	<u>All JBG Voting Members:</u> THAT THE OPEN MINUTES OF THE NOVEMBER 23, 2017 ST. JOSEPH'S HAMILTON JOINT BOARDS OF GOVERNORS MEETING BE APPROVED	R2	S. Monzavi	1-5

Time	Item	Topic	Motion	Values	Lead	Page
	2.2	<i>Governance Mission and Values Committee Minutes and Motions</i>	All JBG Voting Members THERE WAS NO DECEMBER MEETING	R2	A.Korstanje	
	2.3	<i>Resource and Audit Committee Minutes and Motions</i>	All JBG Voting Members THERE WAS NO DECEMBER MEETING		L. McNeil	
	2.3.1	<i>Report from ICT Subcommittee</i>			R. Dobson	
	2.3.2	<i>Report from Management on Dovetale Implementation</i>			D. Higgins	
4:00pm	3.0	Quality & Patient Safety				
	3.1	<i>Quality Committee Minutes, Motions and Report</i>	All JBG Voting Members THERE WAS NO DECEMBER MEETING	S	D. Tonin	
4:15pm	4.0	Medical Advisory Committee Presentation				
		No MAC Presentation This Month				
4:40pm	5.0	Reports				
	5.1	<i>Report of Chair</i>		R2	S. Monzavi	
	5.2	<i>Report of the President and CEO, St. Joseph's Health System</i>		R2	K. Smith	
	5.3	<i>Report of Presidents</i>		R2/S		
	5.3.1	<i>President's Report, SJVD – B. Guest</i>				6-9
	5.3.2	<i>President's Report, SJHC – C. Gosse</i>				10
	5.3.3	<i>President's Report, SJHH – D. Higgins</i>				11-13
	5.4	<i>Report of the Chief Nursing Executive</i>		R2/S	W. Doyle	14-15
	5.5	<i>Report of the Vice President Research</i>		R2	J. Gauldie	

Time	Item	Topic	Motion	Values	Lead	Page
	5.6 5.6.1	<i>Report of the Chief of Staff Presentation: SJHH and NHS (see e-materials)</i>		R2	T. Stewart	
	5.7	<i>Report of President, Medical Staff Association</i>		R2	A. Kapoor	
	5.8	<i>Report of the President SJVD Foundation SJHH Foundation</i>		R2	M. Ellis S. Filice- Armenio	
4:50pm	6.0	Information / Education Items				
	6.1	Walkabout Schedule and Council Meeting Schedule		R2 / E	S. Monzavi	16-17
4:50pm	6.0	Adjournment				
	6.1	<i>Motion to adjourn</i>	<u>All JBG Voting Members:</u> THAT THE OPEN SESSION OF THE ST. JOSEPH'S HAMILTON JOINT BOARDS OF GOVERNORS MEETING BE ADJOURNED		S. Monzavi	
4:50pm	7.0	Break followed by Closed Session				

Committee: St. Joseph's Hamilton Joint Boards of Governors – OPEN SESSION Date: November 23, 2017
Called to order at: 1530 hours Adjourned: 1645 hours

St. Joseph's Healthcare Hamilton Voting Members:

Mr. S. Monzavi, Mr. A. Korstanje, Ms. L. McNeil, Mr. P. Tice, Mrs. C. Olsiak, Dr. C. Byrne, Dr. N. Agarwal.

St. Joseph's Villa Dundas Voting Members:

Mr. S. Monzavi, Mr. A. Korstanje, Ms. L. McNeil, Mr. R. Rocci, Mrs. M. Taylor, Mr. T. Thoma, Mr. R. Dobson.

St. Joseph's Homecare Hamilton Voting Members:

Mr. S. Monzavi, Mr. A. Korstanje, Ms. L. McNeil, Dr. M. Guise, Mr. L. Clayton, Mr. D. Tonin, Mrs. B. Beaudoin.

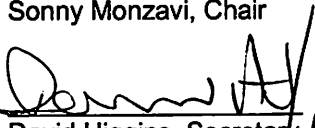
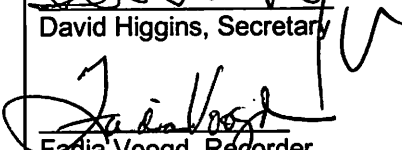
Location: Dofasco Boardroom – Juravinski Innovation Tower
Present: Mr. S. Monzavi, Chair, Mr. A. Korstanje, Mr. R. Dobson, Mr. T. Thoma, Mrs. B. Beaudoin, Dr. C. Byrne, Dr. T. Stewart, Mr. L. Clayton, Mr. R. Rocci, Dr. M. Guise, Mr. D. Tonin, Mrs. M. Taylor, Mrs. L. McNeil, Mrs. C. Olsiak, Ms. W. Doyle, Mr. P. Tice, Dr. N. Agarwal.
Regrets: Dr. K. Smith, Dr. P. O'Byrne, Dr. A. Kapoor.
Resource Staff: Dr. D. Higgins, Mrs. F. Voogd, Ms. M. Ewen, Dr. C. Gosse, Mrs. S. Makawita, Mr. B. Guest, Ms. S. Filice-Armenio.
Guests: Mr. F. Burke, Mr. K. Kawall, Mr. B. Wright, Dr. P. Margetts.
NEXT MEETING December 21, 2017

Subject	Discussion
1. PROTOCOL	
1.0 CALL TO ORDER	The meeting was called to order at 1530 hours by S. Monzavi.
1.1 OPENING PRAYER	C. Olsiak opened the meeting with a prayer. There was reflection with respect to the value of RESPONSIBILITY.
1.2 INTRODUCTION OF GUESTS	All invited guests were introduced.
1.3 DECLARATION OF CONFLICT OF INTEREST	There was no conflict of interest declared.
1.4 APPROVAL OF AGENDA	<p style="text-align: center;"><u>All JBG Voting Members</u></p> <p><i>ON MOTION DULY MADE AND SECONDED THE FOLLOWING RESOLUTION WAS PASSED:</i></p> <p>THAT THE ST. JOSEPH'S HAMILTON JOINT BOARDS OF GOVERNORS AGENDA BE APPROVED AS CIRCULATED</p>
2. CONSENT AGENDA	
2.1 APPROVAL OF ST. JOSEPH'S HAMILTON JOINT BOARDS OF GOVERNORS OPEN MINUTES	<p style="text-align: center;"><u>All JBG Voting Members</u></p> <p><i>ON MOTION DULY MADE AND SECONDED THE FOLLOWING RESOLUTION WAS PASSED:</i></p> <p>THAT THE MINUTES OF THE OPEN SESSION OF THE SEPTEMBER 28, 2017 ST. JOSEPH'S HAMILTON JOINT BOARDS OF GOVERNORS COMMITTEE BE APPROVED</p>

Subject	Discussion
<p>2.2 GOVERNANCE, MISSION AND VALUES COMMITTEE MINUTES AND MOTIONS</p>	<ul style="list-style-type: none"> • A webex featuring the Hamilton Community Health Working Group Anchor Table was overviewed. The project vision and charter is that “the health status of the citizens of Hamilton will be amongst the highest in Canada and will be supported by an integrated health care and social system support”. • The Governance Functioning Tool will be distributed to all JBG members in the next few weeks in preparation for accreditation. It was noted that this will be specifically for SJHC and SJVD voting members. S. Makawita provided an update with respect to the accreditation strategy. <p style="text-align: center;"><u>All JBG Voting Members</u></p> <p><i>ON MOTION DULY MADE AND SECONDED THE FOLLOWING RESOLUTION WAS PASSED:</i></p> <p>THAT THE MINUTES OF THE GOVERNANCE, MISSION AND VALUES COMMITTEE OF NOVEMBER 7, 2017 BE ACCEPTED FOR INFORMATION</p>
<p>2.3 RESOURCE AND AUDIT COMMITTEE MINUTES AND MOTIONS</p>	<ul style="list-style-type: none"> • An update on the Dovetale Implementation was provided. Go live monitoring with respect to risk, etc. are monitored on a continuous basis. It was noted that the Clinical Transformation Subcommittee met with the implementation team last week. • A number of items were removed from the Resource and Audit consent agenda for discussion by the JBG. <p style="text-align: center;"><u>All JBG Voting Members</u></p> <p><i>ON MOTION DULY MADE AND SECONDED THE FOLLOWING RESOLUTION WAS PASSED:</i></p> <p>THAT THE MINUTES OF THE RESOURCE AND AUDIT COMMITTEE OF NOVEMBER 22, 2017 BE ACCEPTED FOR INFORMATION</p> <p style="text-align: center;"><u>All JBG Voting Members</u></p> <p><i>ON MOTION DULY MADE AND SECONDED THE FOLLOWING RESOLUTION WAS PASSED:</i></p> <p>THAT THE MINUTES OF THE SPECIAL RESOURCE AND AUDIT COMMITTEE MEETING OF OCTOBER 20, 2017 BE ACCEPTED FOR INFORMATION</p> <ul style="list-style-type: none"> • An overview of the CAPS process and associated challenges for SJHH was discussed in detail by the JBG. <p style="text-align: center;"><u>All SJHH Voting Members</u></p> <p><i>ON MOTION DULY MADE AND SECONDED THE FOLLOWING RESOLUTION WAS PASSED:</i></p> <p>THAT THE COMMUNITY ACCOUNTABILITY SUBMISSION (CAPS) FOR SJHH BE APPROVED</p> <ul style="list-style-type: none"> • An overview of the CAPS process with respect to SJVD was provided and discussed in detail. <p style="text-align: center;"><u>All SJVD Voting Members</u></p> <p><i>ON MOTION DULY MADE AND SECONDED THE FOLLOWING RESOLUTION WAS PASSED:</i></p>

Subject	Discussion
<p>3. QUALITY AND PATIENT SAFETY</p> <p>3.1 QUALITY COMMITTEE MINUTES, MOTIONS AND REPORT</p>	<p>THAT THE COMMUNITY ACCOUNTABILITY SUBMISSION (CAPS) FOR SJVD BE APPROVED</p> <ul style="list-style-type: none"> An overview with respect to the CAPS process with respect to SJHC was provided and discussed in detail. <p style="text-align: center;"><u>All SJHC Voting Members</u></p> <p><i>ON MOTION DULY MADE AND SECONDED THE FOLLOWING RESOLUTION WAS PASSED:</i></p> <p>THAT THE COMMUNITY ACCOUNTABILITY SUBMISSION (CAPS) FOR SJHC BE APPROVED</p> <p style="text-align: center;"><u>All SJHH Voting Members</u></p> <p><i>ON MOTION DULY MADE AND SECONDED THE FOLLOWING RESOLUTION WAS PASSED:</i></p> <p>THAT THE SJHH SIGNING OF CHEQUES AND ELECTRONIC FUND TRANSFERS (EFT) POLICY BE APPROVED</p> <ul style="list-style-type: none"> A patient story with respect to a patient with an extensive mental health history was overviewed. The story demonstrated that the ER is willing to go above and beyond to provide exceptional care to patients, even when the care may be out of the normal provision of care. The Quality Improvement Plan Proposed 2018/19 Metrics were overviewed. Webex presentations on Review of ED Return Visits, Critical Incidents January to June 2017, and Mapping Our Future Q2 were provided. The monthly critical incident report was reviewed for October and November 2017. <p style="text-align: center;"><u>All JBG Voting Members</u></p> <p><i>ON MOTION DULY MADE AND SECONDED THE FOLLOWING RESOLUTION WAS PASSED:</i></p> <p>THAT THE MINUTES OF THE QUALITY COMMITTEE OF NOVEMBER 14, 2017 BE ACCEPTED FOR INFORMATION</p>
<p>4. MEDICAL ADVISORY COMMITTEE PRESENTATION</p>	<ul style="list-style-type: none"> There was no MAC presentation this month.
<p>5. REPORTS</p> <p>5.1 REPORT OF CHAIR</p>	<ul style="list-style-type: none"> It was noted that JBG members will participate in hospital walkabouts right after the December 2nd Go Live date. S. Monzavi attended the SJHC Mission Legacy and Staff Recognition Event on October 18th. The event was well attended. M. Guise was congratulated on her receipt of a SJHC Mission Legacy Award. This year's Celebrate Research Day was a great success. The presentations included shorter more focused presentations with excellent content which was communicated in layman's terms. Posters of the Research Institute Award winners included separate lay statements to ensure the content was accessible

Subject	Discussion
<p>5.2 REPORT OF PRESIDENT AND CEO, ST. JOSEPH'S HEALTH SYSTEM</p>	<p>to all who attended.</p> <ul style="list-style-type: none"> • It was noted that the co-leads for the JBG Around the Bay Road Race team will be C. Byrne and M. Taylor. • There was no report.
<p>5.3 REPORT OF PRESIDENTS</p>	<ul style="list-style-type: none"> • B. Guest noted that the visit by Deputy Minister of Health, Government of Nunavut, Colleen Stockley on October 16th went very well and further discussion with respect to ongoing collaboration continues. • C. Gosse provided an update with respect to the SJHC New Supportive Housing Program at First Place. The new funding includes funding for a 40 unit supportive housing program out of First Place. • D. Higgins noted that the extensive re-development strategy required to re-organize the bed map at SJHH is ongoing. Work continues with respect to transferring patients to new open beds.
<p>5.4 REPORT OF THE CHIEF NURSING OFFICER</p>	<ul style="list-style-type: none"> • A report which outlined key nursing snapshots on topics including impact of surge beds, nursing recruitment, Dovetale operations, nursing practice and the After Visit Summary/Patient Oriented Discharge Summary Project Overview was provided. • W. Doyle provided an update on bed flow issues related to the upcoming Dovetale Implementation. • An update on patients which were transferred to SJHH from SPH due to a recent fire was provided. • Fulsome discussion ensued with respect to eldercare and the local as well as provincial situation related to long term care. It was noted that this topic will be a generative topic for discussion at a meeting of the JBG early in the New Year.
<p>5.5 VICE PRESIDENT RESEARCH</p>	<ul style="list-style-type: none"> • An update on Research Institute activities was provided. • J. Gauldie has returned to his role as Chair of the Ontario Research Fund Advisory Board. • It was noted that SJHH has placed 24th in Top 40 research hospitals in the country. • Dr. S. Svenningsen has received the 2017 Charles Polanyi Prize for Physiology/Medicine and Dr. J. Hirota has been awarded a 2017/18 New Investigator Research grant at Sick Children's Toronto.
<p>Webex: Translational Research Program</p>	<ul style="list-style-type: none"> • P. Margetts was thanked for his informative presentation on the translational research program in Nephrology: Dialysis and Chronic Kidney Disease. Discussion ensued with respect to chronic kidney disease and heart disease prevention. This is an example of basic research that is being conducted and how it can have a great impact and benefit for patients.
<p>5.6 REPORT OF THE CHIEF OF STAFF</p>	<ul style="list-style-type: none"> • An update was provided on NHS/SJHH Joint Mental Health and Addictions Search process and physician recruitment. • The recommendation of Dr. Fred Spencer as the successful candidate as Chair of the Hamilton integrated Research Ethics Boards (HIREB) was brought forward and approved by both the HHS and SJHH Medical Advisory Committees in October. • The role of the Chief of Family Medicine is going to become a citywide role. D. Higgins and T. Stewart met with members of the Department of Family Medicine to answer questions and discuss the new role and how it will evolve.

Subject	Discussion
<p>5.7 REPORT OF THE PRESIDENT PROFESSIONAL STAFF ASSOCIATION</p> <p>5.8 REPORT OF PRESIDENT</p> <p>SJVD FOUNDATION</p> <p>SJHH FOUNDATION</p> <p>6. INFORMATION EDUCATION ITEMS</p> <p>7. OTHER BUSINESS</p> <p>8. ADJOURNMENT</p>	<ul style="list-style-type: none"> • Daily conference calls with Department Chiefs will occur with respect to the Dovetale Implementation. • Drs. Anthony Adili, Bob Zipursky and Bill Bensen (posthumous) were the recipients of SJHH Mission Legacy Awards 2017. • There was no report. <ul style="list-style-type: none"> • There was no report. <ul style="list-style-type: none"> • Foundation Research Award Donors were recognized at the Celebrate Research Day event on October 12th as well as this year's Anne and Neil McArthur Research Award winner, Dr. Mark Crowther. • The 20th Anniversary Holiday Gala was held on November 4th and was a resounding success. • Shopper's Drug Mart will be bringing the Run for Women Event, an annual initiative across the country featuring a 5K and 10K, to Hamilton in support of Women's Mental Health at SJHH to be held on Saturday, June 2nd at Confederation Park. <ul style="list-style-type: none"> • Patient/Family Council Walkabout Schedules • HNHB LHIN Briefing Notes S. Makawita gave an overview of the notes and noted that she will attend the meetings and report back to the JBG. • There was no other business. <p>THAT THE OPEN SESSION OF THE ST. JOSEPH'S HAMILTON JOINT BOARDS OF GOVERNORS BE ADJOURNED</p> <p>_____ Sonny Monzavi, Chair</p> <p> _____ David Higgins, Secretary</p> <p> _____ Fadia Voogd, Recorder</p>