

# St. Joseph's Hamilton Joint Boards of Governors

*Thursday, December 18, 2014  
15:30 pm*

*Dofasco Boardroom – Juravinski  
Innovation Tower*

***Open Session***

St. Joseph's  
Villa  Dundas

St. Joseph's  
Healthcare  Hamilton

St. Joseph's  
Home  Care

**St. Joseph's Hamilton Joint Boards of Governors – Open Agenda**  
**Thursday, December 18, 2014**  
**3:30 – 6:00 p.m.**

Dofasco Boardroom – St. Joseph's Healthcare Hamilton  
2<sup>nd</sup> Floor, Juravinski Innovation Tower  
50 Charlton Avenue East, Hamilton

- Elected Members** Mr. Carl Santoni (Chair), Mr. Peter Tice, Mr. Sonny Monzavi, Dr. Mary Guise, Mr. Jim LoPresti, Ms. Carolyn Milne, Mr. Ray Rocci, Ms. Moira Taylor, Mr. Tony Thoma, Mr. David Tonin, Mr. Adriaan Korstanje, Dr. Jack Gauldie, Ms. Lynn McNeil.
- Ex-Officio Members** Dr. Rebecca Amer, Ms. Winnie Doyle, Dr. Hugh Fuller, Dr. David Higgins, Dr. John Kelton, Dr. Kevin Smith
- Senior Management Team** Mr. David Bakker, Mrs. Jane Loncke
- Resource** Ms. Jessica Fry, Ms. Fadia Ros, Ms. Sera Filice-Armenio, Ms. Maureen Ellis.
- Guest(s)** Dr. I. Preyra

VALUES: D = dignity, R1 = respect, S = service, J = justice, R2 = responsibility, E = enquiry

Time	Item	Topic	Motion	Values	Lead	Page
3:30pm	1.0	<b>Call to Order</b>				
	1.1	<i>Opening Prayer and</i>		R2	C. Milne	
	1.1.1	<i>Reflection on JUSTICE</i>			All	
	1.2	<i>Approval of Agenda</i>	<u>All JBG Voting Members:</u> <b>THAT THE OPEN AGENDA OF THE DECEMBER 18, 2014 ST. JOSEPH'S HAMILTON JOINT BOARDS OF GOVERNORS COMMITTEE BE APPROVED</b>	R2	C. Santoni	
	1.3	<i>Declaration of Conflict of Interest</i>		R2	C. Santoni	
	1.4	<i>Introduction of Guests</i>		R1	C. Santoni	

<b>3:40pm</b>	<b>2.0</b>	<b>Consent Agenda</b>				
	2.1	<i>Approval of St. Joseph's Hamilton Joint Boards of Governors Open Minutes</i>	<u>All JBG Voting Members:</u> <b>THAT THE OPEN MINUTES OF THE NOVEMBER 27, 2014 ST. JOSEPH'S HAMILTON JOINT BOARDS OF GOVERNORS BE APPROVED</b>	R2	C. Santoni	1-5
	2.2	<i>Governance Mission and Values Committee Minutes and Motions</i>	<b>Highlight Report See 4.1</b>	R2	P. Tice	
	2.3	<i>Resource &amp; Audit Committee Minutes and Motions</i>	<u>All JBG Voting Members</u> <b>THAT THE MINUTES OF THE RESOURCE AND AUDIT COMMITTEE OF DECEMBER 17, 2014 BE ACCEPTED FOR INFORMATION</b>	R2	S. Monzavi	blotter
<b>3:50pm</b>	<b>3.0</b>	<b>Quality &amp; Patient Safety</b>				
	3.1	<i>Quality Committee Minutes, Motions and Report</i>	<u>All JBG Voting Members</u> <b>NO MEETING THIS MONTH</b>	S	R. Rocci	
	3.1.1	<i>IHI Update</i>				
	3.2	<i>Medical Advisory Committee Presentation:</i>	<i>Dr.1. Preyra Chief, Department of Emergency Medicine</i>	E		
	<b>4.0</b>	<b>Highlight Report</b>				
	4.1	<i>Governance Mission and Values Committee Minutes and Motions</i>	<u>All JBG Voting Members</u> <b>THAT THE MINUTES OF THE GOVERNANCE, MISSION AND VALUES COMMITTEE OF DECEMBER 2, 2014 BE ACCEPTED FOR INFORMATION</b>  <u>All JBG Voting Members</u> <b>THAT THE FOLLOWING POLICIES BE APPROVED:</b> <b>JBG #1 – CODE OF CONDUCT</b> <b>JBG #2 – BOARD EVALUATION</b> <b>JBG #3 – CONFLICT OF INTEREST</b>	R2		6-21

<b>4:10pm</b>	<b>5.0</b>	<b>Reports</b>				
	5.1	Report of Chair		R2	C. Santoni	
	5.2	Report of the President and CEO, St. Joseph's Health System		R2	K. Smith	
	5.3	Report of Presidents		R2 / S	D. Higgins D. Bakker J. Loncke	22-24
	5.3.1	Anti-Stigma Campaign (see e-materials)				
	5.4	Report of President SJHH Foundation SJVD Foundation		R2	S. Filice-Armenio M. Ellis	
	5.5	Report of Chief Nursing Officer		R2 / S	W. Doyle	
	5.6	Report of President, Medical Staff Association		R2	R. Amer	
<b>4:30pm</b>	<b>6.0</b>	<b>Information / Education Items</b>				
	6.1	JBG Closed Summary		R2 / E	C. Santoni	25
	6.2	JBG Walkabouts - Education Schedule				26-29
	6.3	Article – Health Quality Ontario Report “Measuring Up”				30-38
<b>4:35pm</b>	<b>7.0</b>	<b>Adjournment</b>				
	7.1	Motion to adjourn	<b>All JBG Voting Members: THAT THE OPEN SESSION OF THE ST. JOSEPH'S HAMILTON JOINT BOARDS OF GOVERNORS BE ADJOURNED</b>		C. Santoni	
<b>4:35pm</b>	<b>8.0</b>	<b>Break followed by Closed Session</b>				

St. Joseph's Healthcare Hamilton  
 50 Charlton Avenue East  
 Hamilton, ON, L8N 4A6  
 905-522-1155

St. Joseph's Villa Dundas  
 56 Governor's Road  
 Dundas, ON, L9H 5G7  
 905-627-3541

St. Joseph's Home Care  
 1550 Upper James St, Suite 201  
 Hamilton, ON, L9B 2L6  
 905-522-6887



Committee: St. Joseph's Hamilton Joint Boards of Governors – OPEN SESSION Date: November 27, 2014  
 Called to order at: 1530 hours Adjourned: 1625 hours

**St. Joseph's Healthcare Hamilton Voting Members:**

Mr. C. Santoni, Mr. P. Tice, Mr. S. Monzavi, Mr. A. Korstanje, Mr. J. LoPresti, Dr. J. Gaudie, Ms. L. McNeil.

**St. Joseph's Villa Dundas Voting Members:**

Mr. C. Santoni, Mr. P. Tice, Mr. S. Monzavi, Mr. R. Rocci, Mrs. M. Taylor, Mr. T. Thoma.

**St. Joseph's Homecare Hamilton Voting Members:**

Mr. C. Santoni, Mr. P. Tice, Mr. S. Monzavi, Dr. M. Guise, Mrs. M. Taylor, Mrs. C. Milne, Mr. D. Tonin.

Location: Dofasco Boardroom – 2<sup>nd</sup> Floor Juravinski Innovation Tower  
 Present: Mr. C. Santoni - Chair, Mr. T. Thoma, Mr. P. Tice, Mrs. M. Taylor, Mr. A. Korstanje, Ms. W. Doyle, Dr. H. Fuller, Dr. M. Guise, Mr. R. Rocci, Mr. D. Tonin, Dr. R. Amer, Ms. L. McNeil, Mr. S. Monzavi, Ms. C. Milne, Dr. J. Gaudie, Mr. J. LoPresti, Dr. J. Kelton.

Regrets: Dr. D. Higgins, Ms. F. Ros, Mr. D. Bakker, Mrs. J. Loncke, Ms. J. Fry, Ms. S. Filice-Armenio.

Resource Staff: Dr. M. Soth, Mr. R. Cercone, Mr. V. Singh, Mr. B. Guest.

Guests: December 18, 2014

NEXT MEETING

Subject	Discussion
1. PROTOCOL	
1.0 CALL TO ORDER	The meeting was called to order at 1530 hours by C. Santoni.
1.1 OPENING PRAYER	P. Tice opened the meeting with a prayer. There was reflection with respect to the value of SERVICE.
1.2 APPROVAL OF AGENDA	<p style="text-align: center;"><u>All JBG Voting Members</u></p> <p style="text-align: center;"><i>ON MOTION DULY MADE AND SECONDED THE FOLLOWING RESOLUTION WAS PASSED:</i></p> <p style="text-align: center;"><b>THAT THE ST. JOSEPH'S HAMILTON JOINT BOARDS OF GOVERNORS AGENDA BE APPROVED AS CIRCULATED</b></p>
1.3 DECLARATION OF CONFLICT OF INTEREST	There was no declaration of conflict of interest.
1.4 INTRODUCTION OF GUESTS	Dr. M. Soth, Mr. R. Cercone, Mr. B. Guest and Mr. V. Singh were introduced as the guests for the Open Session.
2. CONSENT AGENDA	<p style="text-align: center;"><u>All JBG Voting Members</u></p>
2.1 APPROVAL OF ST. JOSEPH'S HAMILTON JOINT BOARDS OF GOVERNORS OPEN MINUTES	<p style="text-align: center;"><i>ON MOTION DULY MADE AND SECONDED THE FOLLOWING RESOLUTION WAS PASSED:</i></p> <p style="text-align: center;"><b>THAT THE OPEN MINUTES OF THE OCTOBER 30, 2014 ST. JOSEPH'S HAMILTON JOINT BOARDS OF GOVERNORS BE APPROVED</b></p>



Subject	Discussion
<p><b>2.2 GOVERNANCE, MISSION AND VALUES COMMITTEE MINUTES AND MOTIONS</b></p>	<ul style="list-style-type: none"> <li>• There was no further discussion with respect to the report.</li> </ul> <p style="text-align: center;"><u>All JBG Voting Members</u></p> <p><i>ON MOTION DULY MADE AND SECONDED THE FOLLOWING RESOLUTION WAS PASSED:</i></p> <p><b>THAT THE MINUTES OF THE GOVERNANCE, MISSION AND VALUES COMMITTEE OF NOVEMBER 4, 2014 BE ACCEPTED FOR INFORMATION</b></p>
<p><b>2.3 RESOURCE AND AUDIT COMMITTEE MINUTES AND MOTIONS</b></p>	<ul style="list-style-type: none"> <li>• There was no further discussion with respect to the report.</li> </ul> <p style="text-align: center;"><u>All JBG Voting Members</u></p> <p><i>ON MOTION DULY MADE AND SECONDED THE FOLLOWING RESOLUTION WAS PASSED:</i></p> <p><b>THAT THE MINUTES OF THE RESOURCE AND AUDIT COMMITTEE OF NOVEMBER 19, 2014 BE ACCEPTED FOR INFORMATION</b></p> <p style="text-align: center;"><u>All SJVD Voting Members</u></p> <p><i>ON MOTION DULY MADE AND SECONDED THE FOLLOWING RESOLUTION WAS PASSED:</i></p> <p><b>THAT THE 2015 OPERATING BUDGET FOR ST. JOSEPH'S VILLA DUNDAS BE APPROVED</b></p>
<p><b>3. QUALITY AND PATIENT SAFETY</b></p> <p><b>3.1 QUALITY COMMITTEE MINUTES, MOTIONS AND REPORT</b></p>	<ul style="list-style-type: none"> <li>• A patient story from the Mental Health Program with respect to the Steven Mesic inquest was relayed. Recommendations from the Coroner's Office were received and the Coroner has requested follow up with respect to recommendations related to SJHH. A team of staff are working on the recommendations and their implementation.</li> <li>• The Incident Management Report, Quality Work Plan and Critical Incidents were reviewed.</li> <li>• H. Fuller announced that Dr. R. Lachowski, a member of the Service of the Orthopedic Surgery, passed away today.</li> </ul> <p style="text-align: center;"><u>All JBG Voting Members</u></p> <p><i>ON MOTION DULY MADE AND SECONDED THE FOLLOWING RESOLUTION WAS PASSED:</i></p> <p><b>THAT THE MINUTES OF THE NOVEMBER 11, 2014, 2014 QUALITY COMMITTEE BE ACCEPTED FOR INFORMATION</b></p>

**Subject****Discussion****3.2 MEDICAL ADVISORY  
COMMITTEE GUEST  
PRESENTATION**

The following was reported:

- M. Soth, Chief, Critical Care Medicine presented on the Daily Goal Checklist in the ICU. It is primarily used as a communication tool. It was noted that the format is not that of a "checklist" but rather as a working document to aid staff in a patient's care.
- It was noted that the performance of the ICU at SJHH is at a high level in terms of quality parameters. The Chief, Nurse Manager and front line staff work as a team to collect, develop and implement new initiatives.
- In response to a question, it was noted that the ICU has an excellent electronic documentation system which collects vitals sign and other important patient data, enabling real time data management, feedback and prompts for physicians.

**4. HIGHLIGHT REPORT****4.1 HIGHLIGHT REPORT****5. REPORTS****5.1 REPORT OF CHAIR**

- There was no highlight report this month.
- Congratulations were extended to all of the Spec's Readers' Choice Award winners, both the organizational award and the individual physician award winners. The winners are included on page 51 of the Open Session Package.
- The Professional Advisory Committee (PAC) held its annual Excellence in Practice Awards ceremony on November 4<sup>th</sup> at West 5<sup>th</sup>. C. Santoni provided the "Welcome from the Board", which I was pleased to do, and of course I provided congratulations on your behalf to the individual and team award recipients.
- C. Santoni thanked T. Thoma for the summary on the Article "Boards Journey Together to Advance Health Care".
- The SJHH 17<sup>th</sup> Annual Foundation Gala was held on November 8<sup>th</sup> at Liuna Station and many members of the JBG were in attendance.
- The SJHS held an Education Event here on November 13<sup>th</sup>. It was facilitated by Dr. Joshua Tepper the President and CEO of Health Quality Ontario, and Dr. Andreas Laupacis the Chair of Health Quality Ontario. The purpose of the event was to understand current trends in healthcare governance in reducing or eliminating harm. It was well attended by both SJHS staff and board members, including a contingent from the Niagara Health System. A report will be released shortly and will be circulated to the JBG.
- The December meeting of the JBG will be held on December 18. There will be no Quality Committee meeting in the month of December due to the IHI Meeting.

**5.2 REPORT OF  
PRESIDENT AND CEO,  
ST. JOSEPH'S HEALTH  
SYSTEM**

- There was no report.

**Subject****Discussion****5.3 REPORT OF  
PRESIDENTS**

- D. Higgins provided an update on two recent cases related to pathology results which were reported in the media. Recommendations on the investigations into these two incidents will be brought forward to the Quality Committee in January.

**5.3.1. EBOLA UPDATE**

- D. Higgins gave an update on Ebola preparedness. The majority of staff in the ER and Urgent Care have received Ebola preparedness training. A plan for the training of DI staff is currently underway. It was noted that the Ministry of Labour will visit SJHH with respect to its readiness for Ebola cases in early December. The Chief Medical Officer of Health for the Province is leading a Provincial Steering Committee to coordinate Ebola preparedness efforts and the OHA is coordinating a central supply inventory of Ebola supplies. In response to a question, it was noted that some Ebola supplies can be used to treat other illnesses.
- It was noted that the response rate for the staff and physician engagement surveys is the same as the last employee engagement survey.
- The Anti-Stigma Strategy has been launched at all SJHH Campuses. Planning for the October 2015 Anti-Stigma Conference has begun.

**5.4 REPORT OF  
PRESIDENTS****SJHH FOUNDATION**

- \$370K was raised for vital medical equipment, research and patient care. The live auction was very successful and raised \$72K for 3 new incubators in the Special Care Nursery.
- A \$1M gift has been received from Ken and Rachel Flood for the Surgical Program.
- A \$25K gift has been received from Toyota Canada.
- The Holiday Appeal has been launched and is an equipment appeal.
- The Cup of Joe and Partner Restaurant initiatives have been launched.
- The Around the Bay Road Race will be held on March 29<sup>th</sup>.

**SJVD FOUNDATION**

- No Report.

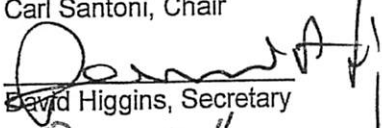
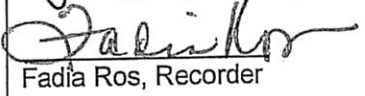
**5.5 REPORT OF CHIEF  
NURSING OFFICER**

- There was no report.

**5.6 REPORT OF  
PRESIDENT, MEDICAL  
STAFF ASSOCIATION**

- R. Amer thanked M. Soth and W. Doyle for their incredible leadership over the years in the areas of Critical Care and Internal Medicine.
- The Medical Staff Association Executive and the Physician Support Program continue to support physicians should assistance be required.



Subject	Discussion
<p>6. <b>INFORMATION EDUCATION ITEMS</b></p> <p>7. <b>OTHER BUSINESS</b></p> <p>8. <b>ADJOURNMENT</b></p>	<ul style="list-style-type: none"> <li>• JBG Closed Summary – No Summary This Month</li> <li>• JBG Walkabouts – Education Schedule</li> <li>• Boards Journey Together to Advance Health Care</li> </ul> <p>There was no further business.</p> <p><i>ON MOTION DULY MADE AND SECONDED THE FOLLOWING RESOLUTION WAS PASSED:</i></p> <p><b>THAT THE OPEN SESSION OF THE ST. JOSEPH'S HAMILTON JOINT BOARDS OF GOVERNORS BE ADJOURNED</b></p> <p>_____  Carl Santoni, Chair</p> <p>  David Higgins, Secretary</p> <p>  Fadia Ros, Recorder</p>

**St. Joseph's Hamilton Joint Boards of Governors (JBG) – Summary of October 30<sup>th</sup>, 2014 Closed Meeting Session**

**Motions Summary**

<b>Recommending JBG Committee</b>	<b>Motion Summary</b>
The Medical Advisory Committee	<p>It was voted that the:</p> <ul style="list-style-type: none"> <li>▪ Minutes of the Medical Advisory Committee of October 2, 2014 be approved (St. Joseph Hamilton Joint Boards of Governors – St. Joseph's Healthcare Hamilton Voting Members).</li> <li>▪ Recommendations on Research of the October 2, 2014 Medical Advisory Committee be approved (St. Joseph Hamilton Joint Boards of Governors – St. Joseph's Healthcare Hamilton Voting Members).</li> <li>▪ Recommendations on Credentials of the October 2, 2014 Medical Advisory Committee be approved (St. Joseph Hamilton Joint Boards of Governors – St. Joseph's Healthcare Hamilton Voting Members).</li> </ul>

**Presentations and Reports to the JBG – Summary**

Dr. Mark Crowther, Vice President of Research at St. Joseph's Healthcare Hamilton provided a presentation on the Research St. Joe's Institute. The update included rationale for formation of this organization, progress to date on establishment of a Board of Directors, an ongoing marketing campaign and upcoming events including HELP (Health Enquiry Learning Panel), Research Day and New Collaborations Grant. Metrics being monitored to evaluate this initiative and immediate benefits being realized were highlighted and discussed.