



St. Joseph's Hamilton Joint Boards of Governors

March 2019

Open Agenda Package – Web Version

OUR
mission
vision
values



OUR MISSION //

Living the Legacy: Compassionate Care. Faith. Discovery.

OUR VISION //

On behalf of those we are privileged to serve, we will deliver an integrated, high quality care experience, pursue and share knowledge, and respect our rich diversity, always remaining faithful to our Roman Catholic values and traditions.

OUR VALUES //

Dignity. Respect. Service. Justice. Responsibility. Enquiry.

St. Joseph's
Home  Care

St. Joseph's
Healthcare  Hamilton

St. Joseph's
Villa  Dundas

Mission: Living the Legacy – Compassionate Care.
Faith. Discovery.

Vision: On behalf of those we are privileged to serve, we will: deliver an integrated high quality care experience, pursue and share knowledge, respect our rich diversity, always remaining faithful to our Roman Catholic values and traditions.

Values: We commit ourselves to demonstrate in all that we undertake, the vision and values that inspired our Founders, the Sisters of St. Joseph. These are: **Dignity, Respect, Service, Justice, Responsibility** and **Enquiry**.

JBG Values

Responsibility – stewardship



Definition

Being a supportive and positive example for other team members. Being committed to meeting a high work standard. Continual learning and responsible use of time, human, financial and other resources directed to the common good.

Behaviours

- Is a leader
- Demonstrate resource consciousness
- Demonstrates a commitment to continual learning
- Fosters teamwork by supporting team decisions and building trust

St. Joseph's Hamilton Joint Boards of Governors – Open Agenda
Thursday, March 28, 2019
3:30 – 6:00 p.m.

Dofasco Boardroom – 2nd Floor – Juravinski Innovation Tower – T2215

Elected Members Mr. Sonny Monzavi (Chair), Mr. Lee Clayton, Dr. Naresh Agarwal, Mr. Peter Tice, Ms. Moira Taylor, Mr. Tony Thoma, Mr. David Tonin, Mr. Adriaan Korstanje, Ms. Lynn McNeil, Mr. Rod Dobson, Mrs. Barb Beaudoin, Mrs. Catherine Olsiak, Dr. Carolyn Byrne, Dr. Laura Harrington, Mr. Leo Perri.

Ex-Officio Members Dr. Nina Ahuja, Ms. Winnie Doyle, Dr. David Russell, Dr. Paul O'Byrne, Ms. Larisa Volman, Dr. Tom Stewart.

Senior Management Team Ms. Mieke Ewen, Dr. Carolyn Gosse, Dr. Jack Gauldie.

Resource Mrs. Stephanie Trowbridge, Mrs. Fadia Voogd, Ms. Sera Filice-Armenio, Ms. Maureen Ellis.

VALUES: D = dignity, R1 = respect, S = service, J = justice, R2 = responsibility, E = enquiry

Time	Item	Topic	Motion	Values	Lead	Page
3:35pm	1.0	Call to Order				
	1.1	<i>Opening Prayer and Reflection on RESPONSIBILITY</i>		R2	D. Tonin All	
	1.2	<i>Introduction of Guests</i>				
	1.3	<i>Declaration of Conflict of Interest</i>				
	1.4	<i>Approval of Agenda</i>	All JBG Voting Members: THAT THE OPEN AGENDA OF THE MARCH 28, 2019 ST. JOSEPH'S HAMILTON JOINT BOARDS OF GOVERNORS COMMITTEE MEETING BE APPROVED	R2	S. Monzavi	
3:55pm	2.0	Consent Agenda				
	2.1	<i>Approval of St. Joseph's Hamilton Joint Boards of Governors Open Minutes</i>	All JBG Voting Members: THAT THE OPEN MINUTES OF THE FEBRUARY 28, 2019 ST. JOSEPH'S HAMILTON JOINT BOARDS OF GOVERNORS MEETING BE APPROVED	R2	S. Monzavi	

Time	Item	Topic	Motion	Values	Lead	Page
	2.2	<i>Governance Mission and Values Committee Minutes and Motions</i>	<p><u>All JBG Voting Members</u> THAT THE MINUTES OF THE GOVERNANCE, MISSION AND VALUES COMMITTEE MEETING OF MARCH 5, 2019 BE ACCEPTED FOR INFORMATION</p> <p><u>All JBG Voting Members</u> THAT THE UPDATES TO JBG POLICY 011-JBG APPOINTMENT OF OFFICERS BE APPROVED</p> <p><u>All JBG Voting Members</u> THAT THE PROCESS FOR SELECTING VOTING MEMBERS FOR EACH ORGANIZATION BASED ON IDENTIFIED NEEDS AND SKILLS OF THE CANDIDATE BE APPROVED</p>	R2	A.Korstanje	
	2.2.1	<i>Strategic Plan Update SJHH Update SJVD/SJHC Update</i>				
	2.3	<i>Resource and Audit Committee Minutes and Motions</i>	<p><u>All JBG Voting Members</u> THAT THE MINUTES OF THE RESOURCE AND AUDIT COMMITTEE MEETING OF MARCH 20, 2019 BE ACCEPTED FOR INFORMATION</p> <p><u>SJHH Voting Members</u> THAT THE 2019-2022 MULTI-SECTOR SERVICE ACCOUNTABILITY AGREEMENT FOR SJHH BE APPROVED</p>		L. McNeil	

Time	Item	Topic	Motion	Values	Lead	Page
			<p><u>SJVD Voting Members</u> THAT THE AUDITED FINANCIAL STATEMENT FOR THE YEAR ENDED DECEMBER 31, 2018 FOR SJVD AND ST. JOSEPH'S ESTATES – AND THAT NOTICE TO READER FINANCIAL STATEMENTS FOR THE YEAR ENDED DECEMBER 31, 2018 FOR ST. JOSEPH'S SENIORS CENTRE BE APPROVED</p> <p><u>SJHH Voting Members</u> THAT THE 2018-2020 HOSPITAL SERVICE ACCOUNTABILITY AGREEMENT (HSAA) AMENDING AGREEMENT BE APPROVED</p>			
4:00pm	3.0	Quality & Patient Safety				
	3.1	<i>Quality Committee Minutes, Motions and Report</i>	<p><u>All JBG Voting Members</u> THAT THE MINUTES OF THE QUALITY COMMITTEE MEETING OF MARCH 12, 2018 BE ACCEPTED FOR INFORMATION</p> <p><u>All JBG Voting Members</u> THAT THE 2019-2020 QUALITY IMPROVEMENT PLAN FOR SJHH, SJVD AND SJHC BE APPROVED</p>	S	D. Tonin	
4:40pm	4.0	Reports				
	4.1	<i>Report of Chair</i>		R2	S. Monzavi	
	4.2	<i>Report of the President and CEO, St. Joseph's Health System</i>		R2	T. Stewart	

Time	Item	Topic	Motion	Values	Lead	Page
	4.3 4.3.1 4.3.2 4.3.3	<i>Report of Presidents</i> <i>Report of SJVD – C. Gosse</i> <i>Report of SJHC – C. Gosse</i> <i>Report of SJHH – W. Doyle</i>		R2/S	C. Gosse W. Doyle	
	4.4	<i>Report of the Chief Nursing Executive</i>		R2/S	L. Volman	
	4.5	<i>Report of the Vice President Research</i> <i>-2018 Annual Report on Research – e-materials</i> <i>-Webex – New Robotic for Joint Replacement</i>		R2	J. Gauldie	
	4.6	<i>Report of the Chief of Staff</i>		R2	D. Russell	
	4.7	<i>Report of President, Medical Staff Association</i>		R2	N. Ahuja	
	4.8	<i>Report of the President SJVD Foundation</i> <i>SJHH Foundation</i>		R2	M. Ellis S. Filice-Armenio	
4:50pm	5.0	Information / Education Items				
	5.1 5.2	<i>Walkabout Schedule and Council Meeting Schedule</i> <i>LHIN Board Meeting Briefing Note</i>		R2 / E	S. Monzavi	
4:50pm	6.0	Adjournment				
	6.1	<i>Motion to adjourn</i>	All JBG Voting Members: THAT THE OPEN SESSION OF THE ST. JOSEPH'S HAMILTON JOINT BOARDS OF GOVERNORS MEETING BE ADJOURNED		S. Monzavi	
4:50pm	7.0	Break followed by Closed Session				

Committee: **St. Joseph's Hamilton Joint Boards of Governors – OPEN SESSION** Date: February 28, 2019
 Called to order at: 1530 hours Adjourned: 1650 hours

St. Joseph's Healthcare Hamilton Voting Members:

Mr. S. Monzavi, Mr. A. Korstanje, Ms. L. McNeil, Mr. P. Tice, Mrs. C. Olsiak, Dr. C. Byrne, Dr. N. Agarwal.

St. Joseph's Villa Dundas Voting Members:

Mr. S. Monzavi, Mr. A. Korstanje, Ms. L. McNeil, Mrs. M. Taylor, Mr. T. Thoma, Mr. R. Dobson, Dr. L. Harrington.

St. Joseph's Homecare Hamilton Voting Members:

Mr. S. Monzavi, Mr. A. Korstanje, Ms. L. McNeil, Mr. L. Clayton, Mr. D. Tonin, Mrs. B. Beaudoin, Mr. L. Perri.

Location: Dofasco Boardroom – Juravinski Innovation Tower

Present: Mr. S. Monzavi, Chair, Mr. A. Korstanje, Mr. R. Dobson, Mr. T. Thoma, Mr. D. Tonin, Mrs. M. Taylor, Mrs. L. McNeil, Mrs. C. Olsiak, Dr. N. Agarwal, Ms. W. Doyle, Dr. C. Byrne, Ms. L. Volman, Mrs. B. Beaudoin., Dr. L. Harrington, Mr. L. Perri, Mr. L. Clayton.

Regrets: Mr. P. Tice, Dr. P O'Byrne, Dr. N. Ahuja, Dr. T. Stewart.

Resource Staff: Mr. B. Guest, Dr. C. Gosse, Ms. M. Ewen, Ms. S. Hollis, Mr. R. Badzioch, Ms. J. Hunter Mrs. S. Trowbridge.

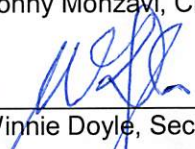
Guests: Ms. D. Fernandes.

NEXT MEETING March 28, 2019

Subject	Discussion
<p>PROTOCOL</p> <p>1.0 CALL TO ORDER</p> <p>1.1 OPENING PRAYER</p> <p>1.2 INTRODUCTION OF GUESTS</p> <p>1.3 DECLARATION OF CONFLICT OF INTEREST</p> <p>1.4 APPROVAL OF AGENDA</p> <p>2. CONSENT AGENDA</p> <p>2.1 APPROVAL OF ST. JOSEPH'S HAMILTON JOINT BOARDS OF GOVERNORS OPEN MINUTES</p>	<p>The meeting was called to order at 1530 hours by S. Monzavi.</p> <p>L. McNeil opened the meeting with a prayer. There was reflection with respect to the value of DIGNITY. D. Fernandes gave an example of living the value of DIGNITY.</p> <p>All invited guests were introduced.</p> <ul style="list-style-type: none"> There was no conflict of interest. <p style="text-align: center;"><u>All JBG Voting Members</u></p> <p><i>ON MOTION DULY MADE AND SECONDED THE FOLLOWING RESOLUTION WAS PASSED:</i></p> <p>THAT THE ST. JOSEPH'S HAMILTON JOINT BOARDS OF GOVERNORS AGENDA BE APPROVED AS CIRCULATED</p> <p style="text-align: center;"><u>All JBG Voting Members</u></p> <p><i>ON MOTION DULY MADE AND SECONDED THE FOLLOWING RESOLUTION WAS PASSED:</i></p> <p>THAT THE MINUTES OF THE OPEN SESSION OF THE JANUARY 31, 2019 ST. JOSEPH'S HAMILTON JOINT BOARDS OF GOVERNORS COMMITTEE BE APPROVED</p>

Subject	Discussion
<p>2.2 GOVERNANCE, MISSION AND VALUES COMMITTEE MINUTES AND MOTIONS</p>	<ul style="list-style-type: none"> • A. Korstanje noted that discussion had occurred with respect to the opportunity to reduce the number of annual meetings of the JBG. It was proposed that the December JBG meeting be eliminated in order to reduce prep workload for staff in a shortened month. It was noted that Committee Chairs will adjust work plans according to each committee's needs. • In preparation for Accreditation all JBG and community members will be asked to Sign off Schedule A-Declaration of Commitment to Mission and Confidentiality and Conflict of Interest. The policy/forms will be made available through each of the Board Committees. Moving forward, this will be an annual approach. <p style="text-align: center;"><u>All JBG Voting Members</u></p> <p><i>ON MOTION DULY MADE AND SECONDED THE FOLLOWING RESOLUTION WAS PASSED:</i></p> <p>THAT THE MINUTES OF THE GOVERNANCE, MISSION AND VALUES COMMITTEE OF FEBRUARY 5, 2019 BE ACCEPTED FOR INFORMATION</p>
<p>2.2.1 Strategic Planning Update</p>	<ul style="list-style-type: none"> • SJHH Strategic Planning update deferred to March meeting. • SJHC and SJVD update and presentation will be brought forward to the March JBG
<p>2.3 RESOURCE AND AUDIT COMMITTEE MINUTES AND MOTIONS</p>	<ul style="list-style-type: none"> • There was no further update. <p style="text-align: center;"><u>All JBG Voting Members</u></p> <p><i>ON MOTION DULY MADE AND SECONDED THE FOLLOWING RESOLUTION WAS PASSED:</i></p> <p>THAT THE MINUTES OF THE RESOURCE AND AUDIT COMMITTEE OF FEBRUARY 20, 2019 BE ACCEPTED FOR INFORMATION</p> <p style="text-align: center;"><u>SJVD Voting Members</u></p> <p><i>ON MOTION DULY MADE AND SECONDED THE FOLLOWING RESOLUTION WAS PASSED:</i></p> <p>THAT THE SJVD LSAA DECLARATION OF COMPLIANCE FOR THE PERIOD OF JANUARY 1, 2018 – DECEMBER 31, 2018 BE APPROVED</p>
<p>3. QUALITY AND PATIENT SAFETY</p> <p>3.1 QUALITY COMMITTEE MINUTES, MOTIONS AND REPORT</p>	<ul style="list-style-type: none"> • A patient story about a patient's journey through the Kidney Urinary and Transplant Program was provided. Learnings from this story include ensuring adequate communication regarding changes in a patient's medical condition are shared with the transplant team and looking at ways on how we can improve access to all external communication throughout St. Joseph's Healthcare. • Webexes on the Kidney Urinary Program and Quality Improvement Plans and Quality and Safety Metrics – Q3 for SJHH, SJVD and SJHC were provided. • The monthly critical incident review was highlighted. • An overview of Dovetale Benefit Measures one year post implementation was highlighted.

Subject	Discussion
<p>4. REPORTS</p> <p>4.1 REPORT OF CHAIR</p> <p>4.2 REPORT OF THE PRESIDENT AND CEO SJHS</p> <p>4.3 REPORT OF PRESIDENTS</p> <p>4.3.1 Update on SJVD – C. Gosse</p> <p>4.3.2 Update on SJHC – C. Gosse</p> <p>4.3.3 Update on SJHH – W. Doyle</p> <p>4.4 REPORT OF THE CHIEF NURSING OFFICER</p> <p>4.5 VICE PRESIDENT RESEARCH</p> <p>4.6 REPORT OF THE CHIEF OF STAFF</p>	<p style="text-align: center;"><u>All JBG Voting Members</u></p> <p><i>ON MOTION DULY MADE AND SECONDED THE FOLLOWING RESOLUTION WAS PASSED:</i></p> <p>THAT THE MINUTES OF THE QUALITY COMMITTEE OF FEBRUARY 12, 2019 BE ACCEPTED FOR INFORMATION</p> <ul style="list-style-type: none"> • There was no update. • An overview of the Government's Announcement on February 26th with respect to the re-organization of health care service delivery in Ontario was provided. It was noted that regular updates with respect to Health Transformation in Ontario will be provided to the JBG. • There was no further report. • There was no further report. • In preparation for Accreditation S. Abdool, Hospital Ethicist will attend the March JBG meeting to discuss the various scenarios in which the Board utilizes an ethics framework as part of their Board routine. W. Doyle asked JBG members to reflect on various examples that could be used as part of the discussion. It was suggested that an opportunity to re-visit the previously recorded webex on Ethics would be useful and this will be re-circulated if available. • It was suggested that a thank you letter in recognition of the young Dundas girl's donation to the ICU 3 Wishes Program from the JBG in recognition of their generous act be considered. ACTION: LEADERSHIP AND BOARD CHAIR TO PREPARE THANK YOU LETTER ON BEHALF OF THE JBG • A briefing note on Humanizing Palliative and End of Life Care – Registered Nurses of Ontario Association (RNAO) Fellowship was provided. Highlights include an overview of background, current state, and sustainability plan. • An update with respect to OR nursing shortages at HHS was provided. SJHH continues to review the situation and an update will be provided at the March JBG meeting. • There was no update. • Topics which were highlighted included an update on the Tripartite Working Group on Resident Availability and New Models of Patient Care, Central Referral Process in the Mental Health and Addictions Program, Physician Engagement and Physician Recruitment. • The Tripartite Working Group continues to meet with steady progress in developing alternative coverage models in General Internal Medicine and General Surgery across the three acute care hospital sites.

Subject	Discussion
<p>4.7 REPORT OF THE PRESIDENT PROFESSIONAL STAFF ASSOCIATION</p>	<ul style="list-style-type: none"> It was noted that the Central Referral Process in the Mental Health and Addictions program went live on February 25, 2019. It was noted that this process will streamline and improve patient access to mental health and addictions care. <p>The following was provided by Dr. N. Ahuja February 25th 2019 to Board Members:</p> <ul style="list-style-type: none"> Updated peer support communications to be distributed to membership early Mar 2019 It was noted that the Leadership Series registration will open in early March 2019. The Quarterly Medical Staff Association Meeting will occur on March 27th. A speaker has been confirmed from the Canadian College of Health Leaders Senior Leadership.
<p>4.8 REPORT OF FOUNDATION PRESIDENTS</p>	
<p>SJVD FOUNDATION</p>	<ul style="list-style-type: none"> There was no update.
<p>SJHH FOUNDATION</p>	<ul style="list-style-type: none"> There was no update.
<p>5. INFORMATION EDUCATION ITEMS</p>	<ul style="list-style-type: none"> 5.1 Walkabout Schedule and Council Meeting Schedule 5.2 LHIN Board Briefing Note
<p>6. OTHER BUSINESS</p>	<ul style="list-style-type: none"> There was no other business noted.
<p>7. ADJOURNMENT</p>	<p>THAT THE OPEN SESSION OF THE ST. JOSEPH'S HAMILTON JOINT BOARDS OF GOVERNORS BE ADJOURNED</p> <p>_____ Sonny Monzavi, Chair</p> <p> _____ Winnie Doyle, Secretary</p> <p> _____ Stephanie Trowbridge, Recorder</p>